Because mathematical skills are critical to college success, the Department of Mathematics evaluates each student’s skills before determining where that student should begin in the Math course sequence. Completing the Math Placement process will help ensure that you start with the Math course that’s right for you.

If you are a new Cecil College student who has already been placed in the Math course sequence by Student Services, you have already finished the Math placement process. All other new students need to complete the Math Placement process.

Cecil uses ALEKS PPL for Math Placement. The ALEKS assessment is an adaptive assessment meaning that the questions get easier or harder depending on how you answer the previous question. The question topics range from Pre-Algebra to Pre-Calculus. There are 30 questions total. You can use a calculator and scrap paper, but no outside resources. The first attempt is a practice attempt. Based on your practice, ALEKS will generate topics for you to practice in order to improve your placement when you take the proctored assessment. People who take the time to practice typically go up 1-2 classes in the sequence.

Follow the information below to start the assessment process. You can use up to 2 practices and two Proctored Assessments.

If you have any questions about this process, please contact Barbara Morton at bmorton@cecil.edu.

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1 Student Services (Advising/Admissions) may place students in the Math sequence who have presented appropriate SAT scores, ACT scores, Accuplacer scores, high school GPA, or transfer credit.
To create your account, follow the following directions:

1) Open any web browser and go to www.aleks.com
2) Create a new account by clicking “Sign Up New Student?” in the top right of the screen.
3) If you have a working web cam and your device will support the use of a lockdown browser, proceed to step 4. If you have an older chromebook, no web cam, or known issues with Respondus, jump to step 5. If you are unsure, please contact the Help Desk at HelpDesk@cecil.edu so that they can help you determine how to proceed.
4) Enter the class code: **VJEPH-GDHM6**. It should display the following:

```
Class Code: VJEPH-GDHM6
Class: LDB Incoming Students, Fall - Summer 2022
Subject: Higher Education Math Placement
Class Dates: 04/29/2021 - 05/31/2022
Institution: Cecil College
```

So long as it does, click confirm. Otherwise, go back one screen and check the code you entered. If correct, proceed to Step 6.
5) Enter the class code: TDLQC – TD9XR. It should display the following:

![Confirm Class Information](image)

So long as it does, click confirm. Otherwise, go back one screen and check the code you entered. If correct, proceed to Step 6.

6) Click continue. Enter your personal information. You MUST use your @chawk.cecil.edu email.

For new students it will be the 1st 5 letters of your last name followed by the last 5 of your ID# i.e. John Walker # 123456 will be walke23456@chawk.cecil.edu

7) Once you have completed this section, you will receive a username to use for ALEKS PPL. Be sure to write down the username, as you will need it each time you login. DO NOT create multiple accounts.

![STUDENT REGISTRATION: REGISTRATION COMPLETE](image)

8) After you are logged into ALEKS, you will be taken to the ALEKS Placement, Preparation and Learning First Time Use Experience. This includes:
   a. An introduction to ALEKS PPL and how it works
   b. A student survey
   c. A tools tutorial that shows you how to input your answers

9) Once you have completed the First Time User Experience, you are ready to take the practice assessment. Remember to take your time, and complete the assessment without any outside
help. Once you have completed your assessment, the program will let you know where you would have placed. From this point, you have 2 options:

a. If you are satisfied with where you have placed, you can take your Proctored Assessment.
   i. If you are using the LockDown browser, you will be able to do this from home.
   ii. If you are taking a virtually proctored assessment, please go to: https://outlook.office365.com/owa/calendar/CecilCollegeTestingCenter@cecilcollege.onmicrosoft.com/bookings/ to reserve your appointment.
   iii. If you would like to take it in person at the Testing Center, email bmorton@cecil.edu to set up an appointment.

b. You can work in the Prep and Learning module assigned to you to help improve your placement results before taking the Proctored Assessment.

10) Please note that the Assessment allows for the following:

   a. Test 1: Practice
   b. Test 2: Proctored
   c. Test 3: Practice
   d. Test 4: Proctored