ENRICH your life

CECIL COLLEGE
Career & Community Education SPRING 2019

TRAIN for a job
DRIVER EDUCATION
@ CECIL COLLEGE

EXPERIENCED INSTRUCTION

15+ YEARS

The Driving School
YOU CAN TRUST

• MVA Approved Curriculum
• Flexible Training Schedules

• Classes offered at convenient times and locations
• 30 hours of classroom instruction
• Six hours of behind the wheel evaluations at three convenient locations:
  - Cecil College’s North East Campus
  - Cecil College’s Elkton Station
  - Perryville High School

Classes Enrolling Now!
See Page 30
To register, call 410-287-1078.

For more information, email drive@cecil.edu or call 410-287-1096.

If you are like most adults, you are so caught up in other obligations that you never take time for your own needs. It is time to put yourself first and do something you will truly enjoy.

Personal Enrichment for Adults & Seniors
Whether you are looking for a class to expand your learning or just for fun, we have what you are looking for.

• The Arts
• Healthy Living
• Hobbies
• Humanities
• Science & Technology
See classes beginning on page 35.

Youth & Homeschool
Youth and homeschool classes encompass the whole alphabet from academics to zany! Whether it's hot or cold outside, we have something for your children at Cecil College.
See classes beginning on page 59.

For more information, email learning4life@cecil.edu or call 443-907-1378.
Every effort is made to honor the schedule herein; however, circumstances may require the alteration or cancellation of courses, seminars, or programs. Cecil College reserves the right to modify the schedule as is deemed necessary with regard to courses offered, instructor assignments, location, tuition, course, and fees.
LEARNING OPTIONS

ONLINE LEARNING
You have access to learning 24 hours a day, 7 days a week. If your work schedule, family obligations, or transportation situation make it difficult to attend regularly scheduled classes, this would be a great learning option for you. Online classes include lessons, assignments, and quizzes along with discussion areas. Please note that all online courses require Internet access, e-mail, and Internet Explorer or Netscape Navigator Web browser.

CO-LISTED COURSES
You get the knowledge you want, purely for fun and learning. If you’d like to take a credit class, without worrying about grades and tests, a co-listed class may be a perfect choice for you. Please note that these classes will have both non-credit and credit students in them, and you will be using college-level textbooks and asked to write at a college level.

HYBRID COURSES
Hybrid courses blend on-campus and online learning activities.

CALENDAR

HOLIDAYS AND CLOSINGS
January 1  Holiday — College Closed
January 21  Holiday — College Closed
March 22  Spring Break — College Closed
May 27  Holiday — College Closed

CAREER & COMMUNITY EDUCATION EVENTS
Parent’s Night Out
February 1  April 5
February 15  April 19
March 1  May 3
March 15  May 17
5 – 9:30 p.m. Elkton Station
$15 per child. Two or more children $10 per child.

Mind, Body & Spirit Festival
Elkton Station
January 18, 6 – 9 p.m.
January 19, 9 a.m. – 6 p.m.
Snow dates January 25 and 26

Lifelong Learning Art Exhibition
Elkton Station, Art Gallery
Opening reception Friday, February 1 from 5 – 8 p.m.
Exhibit runs through February 22

Cecil Con
North East Campus
April 12, 4 - 8 p.m.
April 13, 10 a.m. – 6 p.m.

Easter Egg Hunt
North East Campus, April 13, TBA

Career & Community Education Open House
Elkton Station, TBD

Spring Finance Festival
Elkton Station, TBD

Summer Camp Open House
North East Campus
Physical Education Building
May 4, 10 a.m. – 4 p.m.

Leadercast
May 10, 9 a.m. - 3:30 p.m.

YPTP Performance – Dr. Schnicklefritz: Super Villain
Elkton Station
May 11, 1 p.m.
May 17, 7 p.m.
May 18, 1 p.m.

Summer Camp – Parent Orientation
Elkton Station
June 4, 6-7 p.m.

REGISTERING IS EASY!

CASH · CREDIT CARD · CHECK/MONEY ORDER · PURCHASE ORDER

Telephone: Registrations by telephone will be accepted with a valid credit card. Please call 410-287-1078 between 8 a.m. and 7 p.m. Monday through Thursday, and between 8 a.m. and 5 p.m. on Fridays. For general information or advising services prior to registration call 410-287-1000.

Mail: Fill out the registration form at the back of this schedule and mail it with your check, money order, or credit card number to: Cecil College, Elkton Station, Registration Office, 107 Railroad Ave., Elkton, MD 21921

Fax: Registrations may be faxed with valid credit card information to 410-392-9155, 24 hours a day.

In-Person: Visit one of our registration offices:
• Elkton Station: 8 a.m. - 7 p.m. Monday - Thursday; 8 a.m. - 5 p.m. Friday
• North East Campus: 8 a.m. - 7 p.m. Monday - Thursday; 8 a.m. - 5 p.m. Friday; 9 a.m. - Noon Saturdays in August.

• learn more about Continuing Education  • view the course schedule  • join our e-mail list
• find out about special programs and events  • search for a specific class

www.cecil.edu
Click on Continuing Education

Cecil College
## Find Cecil in Your Community

We’ve been listening to you, so we are bringing our classes to more locations close to your home!

- Reduced travel time
- Less gas to buy
- Learn with your friends and neighbors
- New specialty classes

Cecil offers classes at the following campus and community locations. Please note the abbreviated location code(s) associated with each location.

### CAMPUS LOCATIONS

<table>
<thead>
<tr>
<th>Campus</th>
<th>Location</th>
<th>Location Code</th>
</tr>
</thead>
<tbody>
<tr>
<td>Cecil College –</td>
<td>North East Campus</td>
<td>D</td>
</tr>
<tr>
<td></td>
<td>One Seahawk Drive</td>
<td>C</td>
</tr>
<tr>
<td></td>
<td>North East, MD 21901</td>
<td>E</td>
</tr>
<tr>
<td></td>
<td>Location Codes:</td>
<td></td>
</tr>
<tr>
<td></td>
<td>D – Technology Center</td>
<td></td>
</tr>
<tr>
<td></td>
<td>C – Arts &amp; Sciences Building</td>
<td></td>
</tr>
<tr>
<td></td>
<td>E – Physical Education Complex</td>
<td></td>
</tr>
<tr>
<td></td>
<td>A – Administration Building</td>
<td></td>
</tr>
<tr>
<td></td>
<td>G – Engineering &amp; Math Building</td>
<td></td>
</tr>
<tr>
<td>Cecil College –</td>
<td>Elkton Station</td>
<td>ES</td>
</tr>
<tr>
<td></td>
<td>107 Railroad Avenue</td>
<td></td>
</tr>
<tr>
<td></td>
<td>Elkton, MD 21921</td>
<td></td>
</tr>
<tr>
<td></td>
<td>Location Code: ES</td>
<td></td>
</tr>
<tr>
<td>Cecil College –</td>
<td>Bainbridge Center</td>
<td>BAIN</td>
</tr>
<tr>
<td></td>
<td>748 Jacob Tome Highway</td>
<td></td>
</tr>
<tr>
<td></td>
<td>Port Deposit, MD 21904</td>
<td></td>
</tr>
<tr>
<td></td>
<td>Location Code: BAIN</td>
<td></td>
</tr>
</tbody>
</table>

A location appears in each course description. If the location is listed as “TBA” please call 410-287-1078 prior to the first class meeting to be told the location. If no room number is given, please go to the location and the room number will be posted on the first night of class.

### COMMUNITY LOCATIONS

<table>
<thead>
<tr>
<th>Community</th>
<th>Location</th>
<th>Location Code</th>
</tr>
</thead>
<tbody>
<tr>
<td>Calvert Manor Health Care Center</td>
<td>1881 Telegraph Road</td>
<td>CMHC</td>
</tr>
<tr>
<td></td>
<td>Rising Sun, MD 21911</td>
<td></td>
</tr>
<tr>
<td>Cecil County Administrative Building</td>
<td>200 Chesapeake Boulevard</td>
<td>CCAB</td>
</tr>
<tr>
<td></td>
<td>Elkton, MD 21921</td>
<td></td>
</tr>
<tr>
<td>Cecil County School of Technology</td>
<td>912 Appleton Road</td>
<td>CCST</td>
</tr>
<tr>
<td></td>
<td>Elkton, MD 21921</td>
<td></td>
</tr>
<tr>
<td>Department of Emergency Services</td>
<td>107 Chesapeake Boulevard</td>
<td>DES</td>
</tr>
<tr>
<td></td>
<td>Suite 108</td>
<td></td>
</tr>
<tr>
<td></td>
<td>Elkton, MD 21921</td>
<td></td>
</tr>
<tr>
<td>Elkton High School</td>
<td>110 James Street</td>
<td>EHS</td>
</tr>
<tr>
<td></td>
<td>Elkton, MD 21921</td>
<td></td>
</tr>
<tr>
<td>Sinking Springs Herb Farm</td>
<td>843 Elk Forest Road</td>
<td>SSHF</td>
</tr>
<tr>
<td></td>
<td>Elkton, MD 21921</td>
<td></td>
</tr>
<tr>
<td>Tailwinds/Fairwinds Farm</td>
<td>41 Tailwinds Lane</td>
<td>Tailwinds</td>
</tr>
<tr>
<td></td>
<td>North East, MD 21901</td>
<td></td>
</tr>
<tr>
<td>Upper Bay Museum</td>
<td>219 Walnut Street</td>
<td>UBM</td>
</tr>
<tr>
<td></td>
<td>North East, MD 21901</td>
<td></td>
</tr>
</tbody>
</table>

www.cecil.edu  For information call 410-287-1000 or to register call 410-287-1078
WORKFORCE TRAINING
@ CECIL COLLEGE

Get the training you need today to have the future you want tomorrow!

ONLINE
Accounting and Bookkeeping
Event Planning
Grant Writing
Home Inspection
Non-Profit Administration
Programming and Networking
Project Management
Small Business Ownership
Solar Power Professional
Supervisory & Leadership
Wedding Planning
Website Development
...and lots more online. See page 28.

Scholarships May be Available to Those Who Qualify

Workforce Training
Vet Assistant
Accounting
Hospitality
And More...
Contact Amanda at skills4u@cecil.edu or 443-907-1397.

Healthcare Careers
Physician Professional Coder
Pharmacy Technician
Phlebotomist
And More...
Contact Katie at healthcarecareers@cecil.edu or 443-674-1550.
HEALTHCARE CAREERS

- American Heart Association / CPR AED
- Medical Administrative Assistant
- Medical Assistant
- Medicine Aide
- Medicine Aide Update
- Nursing Assistant/GNA
- Paramedic
- Phlebotomist
- Physician Professional Coder

WALK INS ARE WELCOME!

The Healthcare Careers department is generally open from 8:30 a.m. – 4 p.m. Please call for more information or to schedule an appointment. 443-674-1550

QUESTIONS?

For more information visit our website at www.cecil.edu/programs/health-proessions, email healthcarecareers@cecil.edu or call 443-674-1550

Requirements for All Programs

- High School Diploma/GED
- Minimum 18 years of age
- Health profile (proof of current immunizations, medical insurance, and physician’s clearance)
- Completion of background check and drug screen through an approved vendor
- American Heart Association BLS Provider certification

When Are Programs Offered?

Whether you are looking to take classes on a full- or part-time basis, various options are available.

Become Nationally Certified!

Cecil offers programs to prepare you for the following national certifications:

- Certified Medical Assistant (AAMA)
- Certified Professional Coder (AAPC)
- Certified Medical Administrative Assistant (NHA)
- Certified Pharmacy Technician (PTCB)
- Certified Phlebotomy Technician (NHA)
- Nationally Registered Paramedic (NREMT)

Pathways to a Degree

Students who have attained either the CMA (AAMA) or the CPC (AAPC) credential may be able to receive through credential assessment twelve (12) credits towards the Associate of Science (AS) degree, Healthcare Sciences at Cecil College. See page 7.

Cecil College offers programs that have Gainful Employment Disclosures. For more information, please go to http://www.cecil.edu/GEMAPS
### Certification Tracks

**Certified Medical Administrative Assistant**  
CMAA (NHA)

**Certified Professional Coder**  
CPC (AAPC)

**Certified Medical Assistant**  
CMA (AAMA)

### Medical Administrative Assistant  
**January 14 - April 26**

- Computer Essentials  
  HCG 200 08
- Medical Terminology  
  HCG 222 08
- Insurance & Managed Care  
  HMP 312 08
- Professionalism in Healthcare  
  HCG 211 15
- Medical Office Procedures  
  HMP 310 08
- Comp. Medical Office Management  
  HMP 305 08
- Medical Administrative Assistant Externship  
  HMP 500 08

**Program Cost:** $2,845  
**Supplies/Books:** $900 (approx.)

### Physician Professional Coder  
**January 14 - June 28**

- Computer Essentials  
  HCG 200 08
- Medical Terminology  
  HCG 222 08
- Insurance & Managed Care  
  HMP 312 08
- Professionalism in Healthcare  
  HCG 211 08
- Medical Office Procedures  
  HMP 310 08
- Comp. Medical Office Management  
  HMP 305 08
- Anatomy & Physiology I & II for AH  
  HCG 220 08 & HCG 221 08
- Medical Law & Ethics  
  HMP 303 08
- Coding  
  HMP 317 08
- Physician Coder Externship  
  HMP 400 08 & HMP 401 08

**Program Cost:** $5,785  
**Supplies/Books:** $1,400 (approx.)

### Medical Assistant  
**January 14 - June 28**

- Computer Essentials  
  HCG 200 08
- Medical Terminology  
  HCG 222 08
- Insurance & Managed Care  
  HMP 312 08
- Professionalism in Healthcare  
  HCG 211 08
- Medical Office Procedures  
  HMP 310 08
- Comp. Medical Office Management  
  HMP 305 08
- Anatomy & Physiology I & II for AH  
  HCG 220 08 & HCG 221 08
- Medical Law & Ethics  
  HMP 303 08
- Coding  
  HMP 317 08
- Medical Laboratory Procedures  
  HMP 306 08
- Psychology Essentials  
  HMP 301 08
- Clinical Office Procedures I & II  
  HMP 304 08 & HMP 308 08
- Medical Assistant Clinical  
  HMP 320 08 & HMP 321 08

**Program Cost:** $7,925  
**Supplies/Books:** $1,450 (approx.)

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Classes are generally held Monday - Friday from 8 a.m. - 4:30 p.m. Some classes may only be offered in the evening or online. It is the student's responsibility to adjust obligations in order to attend classes/clinical/externships during the offered dates and times.
# PATHWAYS to an Associate Degree

## Associate of Applied Science in Health Information Technology

*Students who have successfully passed the AAPC national certification exam (CPC) or have 5 years of coding experience may be able to receive 12 credits through portfolio review/credential assessment.*

<table>
<thead>
<tr>
<th>Program Requirements</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>Portfolio Review/Credential Assessment (CPC)</td>
<td>12</td>
</tr>
<tr>
<td>EGL 211 Technical Writing</td>
<td>3</td>
</tr>
<tr>
<td>HCD 124 Health Information Technology</td>
<td>3</td>
</tr>
<tr>
<td>HCD 150 Social Media in Healthcare</td>
<td>1</td>
</tr>
<tr>
<td>HCD 161 Application: Electronic Medical Records</td>
<td>2</td>
</tr>
<tr>
<td>HCD 232 Introduction to Clinical Pharmacology</td>
<td>3</td>
</tr>
<tr>
<td>HCD 261 Application: Health Information Technology</td>
<td>3</td>
</tr>
<tr>
<td>HCD 270 or Ethical Issues in Healthcare</td>
<td>3</td>
</tr>
<tr>
<td>PHI 270 Ethical Issues in Healthcare</td>
<td>3</td>
</tr>
<tr>
<td>VCP 144 Web Design I- Design Fundamentals</td>
<td>3</td>
</tr>
<tr>
<td>VCP 244 Web Design II- Advanced Design</td>
<td>3</td>
</tr>
</tbody>
</table>

**General Education Requirements**

| ARTS/HUM Arts/Humanities Elective                          | 3       |
| BIO 208 Anatomy and Physiology I                           | 3       |
| BIO 218 Anatomy and Physiology I Lab                       | 1       |
| BIO 209 Anatomy and Physiology II                          | 3       |
| BIO 219 Anatomy and Physiology II Lab                      | 1       |
| EGL 101 Freshman Composition                              | 3       |
| MAT 127 Introduction to Statistics                         | 4       |
| PSY 101 or Introduction to Psychology                      | 3       |
| SOC 101 Introduction to Sociology                          | 3       |

**Total Credits:** 60

## Associate of Science in Healthcare Sciences

*Students who have successfully passed the American Association of Medical Assistants (AAMA) national certification exam (CMA) or the AAPC national certification exam (CPC) may be able to receive 12 credits through credential assessment.*

<table>
<thead>
<tr>
<th>Program Requirements</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>Credential Assessment (CPC or CMA)</td>
<td>12</td>
</tr>
<tr>
<td>CIS 101 Introduction to Computer Concepts</td>
<td>3</td>
</tr>
<tr>
<td>HCD 120 Medical Terminology</td>
<td>3</td>
</tr>
<tr>
<td>HCD 150 or Healthcare and Social Media</td>
<td>3</td>
</tr>
<tr>
<td>HCD 270 Ethical Issues in Healthcare</td>
<td>3</td>
</tr>
<tr>
<td>HEA 130 Healthful Living</td>
<td>3</td>
</tr>
<tr>
<td>ELECT Math, Science or Business Elective</td>
<td>3</td>
</tr>
</tbody>
</table>

**General Education Requirements**

| BIO 101 General Biology                                   | 3       |
| BIO 111 General Biology Lab                               | 1       |
| BIO 208 Anatomy and Physiology I                           | 3       |
| BIO 218 Anatomy and Physiology I Lab                       | 1       |
| BIO 209 Anatomy and Physiology II                          | 3       |
| BIO 219 Anatomy and Physiology II Lab                      | 1       |
| EGL 101 Freshman Composition                              | 3       |
| EGL 102 Composition and Literature                        | 3       |
| MAT Math Elective                                          | 3       |
| SOC 101 Introduction to Sociology                          | 3       |
| SPH 121 or Interpersonal Communication                    | 3       |
| SPH 141 Public Speaking                                    | 3       |
| PSY 101 Introduction to Psychology                         | 3       |
| PSY 201 Human Growth and Development                       | 3       |

**Total Credits:** 60

For more information, contact advising at 410-287-1600.

www.cecil.edu

For information call 410-287-1000 or to register call 410-287-1078
### Medical Administrative Assistant

#### Medical Assistant

#### Physician Professional Coder

**Anatomy & Physiology I for Allied Health**

This course is the first of a two-part sequence designed for current Medical Assistant and Physician Professional Coder students. It introduces the student to the structure and function of the human body. This course emphasizes identifying the components of the various body systems, anatomical terms, structure and function of cells, tissues, integumentary, skeletal, muscular, nervous, and endocrine systems. This course provides students with essential coordinated hands-on laboratory experiences to complement the study of Anatomy for Allied Health.

<table>
<thead>
<tr>
<th>Sec#</th>
<th>Day</th>
<th>Dates</th>
<th>Times</th>
<th>Location</th>
</tr>
</thead>
<tbody>
<tr>
<td>08*</td>
<td>T/Th</td>
<td>1/15 - 3/7</td>
<td>8:30a - 12p</td>
<td>TC D406</td>
</tr>
</tbody>
</table>

*08 - Class meets 8:30 - 10a on Mar. 7.

**Anatomy & Physiology II for Allied Health**

This course is for current Medical Assistant and Physician Professional Coder students and builds upon the knowledge of the structure and function of the human body obtained in Anatomy I for Allied Health. This course emphasizes the structure and function of the cardiovascular, respiratory, digestive, urinary, and reproductive systems of humans. This course provides students with essential coordinated hands-on laboratory experiences to complement the study of Anatomy for Allied Health.

<table>
<thead>
<tr>
<th>Sec#</th>
<th>Day</th>
<th>Dates</th>
<th>Times</th>
<th>Location</th>
</tr>
</thead>
<tbody>
<tr>
<td>08*</td>
<td>T/Th</td>
<td>1/15 - 3/7</td>
<td>8:30a - 12p</td>
<td>TC D406</td>
</tr>
</tbody>
</table>

*08 - Class meets 10a - 12p on Mar. 7; 1-4:30p on Apr. 1 and Apr. 8.

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### Clinical Office Procedures I

This course, designed for current Medical Assistant students, introduces the basic skills necessary in the medical clinical setting. This course emphasizes theory and skills necessary to gather patient information that will assist the physician in diagnosing, initiating treatment or prescribing procedures for common disorders. Topics covered, but not limited to, include: medical asepsis, infection control, patient history, assessment, documentation, anthropometric measurements, vital signs, assisting with the physical exam and minor office surgery, sterilization, surgical instruments, diagnostic imaging and medical office emergencies.

20 sessions, 70 hours, $565

**Course #: HMP 304**

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### Clinical Office Procedures II

This course provides advanced instruction for Medical Assistant students, building on the knowledge gained in the Clinical Office Procedures I course. This course emphasizes preparation, through manual and state-of-the-art methods, to be part of a team directly assisting with clinical examinations and diagnostic testing for common disorders and pathologies throughout the body systems in addition to assisting with therapeutic procedures conducted in a physician’s clinical office setting. Topics covered, but not limited to include: physician practices and specialties, advanced techniques related to diagnostic testing and therapeutic procedures, applying basic theory, and following current standard protocols during clinical procedures and treatments prescribed by the physician.

70 hours, $565

**Course #: HMP 308**

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### Coding

This course, designed for current Physician Professional Coder, Medical Assistant students, reviews the fundamentals of coding. This course emphasizes the transformation of the reason for a patient encounter documented by the physician into CPT numeric designations (codes) to facilitate reimbursement for all services rendered. Topics covered, but not limited to include: currently tested CPT, HCPCS, and ICD coding processes, reimbursement and compliance, reporting guidelines, national codes, and modifiers.

100 hours, $765

**Course #: HMP 317**

---

### Computer Essentials

This course, designed for current Medical Assistant, Physician Professional Coder, Medical Administrative Assistant, and Phlebotomy students, reviews computer use in the medical office environment. This course emphasizes the use of Microsoft Office products, email, internet, printers, and scanners. Along with learning the basic terminology, use of the mouse, and hardware components, students will learn the skills needed to use the desktop, work with the taskbar, and find files. Topics covered, but not limited to include: terminology, entering and editing text, creating and modifying databases, using and building queries, and generating reports.

8 sessions, 30 hours, $340

**Course #: HCG 200**

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Cecil College

**Career & Community Education Spring 2019**
Computer Medical Office Management
This course, designed for current Medical Assistant, Physician Professional Coder and Medical Administrative Assistant students, introduces the concepts used in the management of medical offices with computer software. This course emphasizes the management of patient records, insurance company claims, and other aspects of the medical office. Students will learn about the basics of the medical office, billing, and the legal aspects of the health care setting.

12 sessions, 36 hours, $375
Course #: HMP 305

Sec# Day Dates Times Location
08* M/Th 2/18 - 3/28 1 - 4p TC D306
*08 - Hybrid course. No class Mar. 22.

Insurance and Managed Care
This course, designed for current Medical Assistant, Physician Professional Coder, and Medical Administrative Assistant students, reviews the major components of the insurance and managed care industry. Students will learn about the basics of the medical office, billing, and the legal aspects of the health care setting.

10 sessions, 50 hours, $415
Course #: HMP 312

Sec# Day Dates Times Location
08* M/Th 2/18 - 3/28 1 - 4p TC D306
*08 - Hybrid course. No class Mar. 22.

Medical Laboratory Procedures
This course, designed for current Medical Assistant students, reviews the fundamentals of being an effective member of the physician's office laboratory. This course emphasizes common medical laboratory diagnostic procedures and following standard protocols established by both the Clinical Laboratory Improvement Act (CLIA) and OSHA guidelines. Topics covered include, but are not limited to: laboratory safety, specimen collection, pharmacology, drug calculations, and preparing and administering medications.

90 hours, $815
Course #: HMP 306

Medical Terminology
This course, designed for current Medical Assistant, Physician Professional Coder and Medical Administrative Assistant students, provides the student with a framework for building a medical vocabulary. This course covers the use of medical language to help students build a professional medical vocabulary based on an understanding of prefixes, suffixes, and combining forms. Topics include, but not limited to, base structure, medical and surgical abbreviations, definitions, and spelling along with pronunciation of medical terms.

66 hours, $565
Course #: HCG 222

Sec# Dates Location
08* 1/15 - 3/19 Online
*08 - Online

Professionalism in Healthcare
This course, designed for current Medical Assistant, Physician Professional Coder and Medical Administrative Assistant students, provides instruction on the key elements of professionalism. This course emphasizes soft skills related to professional conduct in the healthcare setting. Topics covered include, but not limited to, effective communication, telephone etiquette, respectfulness, accountability, professional relationships, performance reviews, career development and emotional maturity.

30 hours, $340
Course #: HCG 211

Sec# Day Dates Times Location
07* M 4/15 - 5/20 1 - 4p TC D406
*08 - Hybrid

Medical Office Procedures
This course, designed for current Medical Assistant, Physician Professional Coder, and Medical Administrative Assistant students, provides the necessary skills to work in an administrative capacity within a medical office or clinical setting. Topics covered include, but not limited to: administrative tasks, medical assisting, communication skills, community resources, patient education, telephone and reception, managing appointments, written communication, filing procedures, basic bookkeeping, and medical office management. Emphasis is provided on medical ethics and proper record keeping.

10 sessions, 30 hours, $315
Course #: HMP 310

Sec# Day Dates Times Location
08 T/Th 1/15 - 2/14 12:30 - 3:30p TC D406
*08 - Hybrid

www.cecil.edu
For information call 410-287-1000 or to register call 410-287-1078
Medical Assistant Clinical I

This course is designed for students who have successfully completed the Medical Assistant Program classroom/lab curriculum. Students will learn to apply technical and practical medical assistant skills through supervised experiences in a medical office setting under supervision of the program coordinator and medical personnel working in the field. Included topics are medical office orientation, administrative tasks in medical office situations, and patient interaction in a medical office environment. Students will perform competent entry-level medical assistant skills in the cognitive (knowledge), psychomotor (skills), and affective (behavior) learning domains, as appropriate to the clinical setting. Upon successful completion, students will continue within the same facility to complete the final Medical Assistant clinical.

60 hours, $610
Course #: HMP 320

<table>
<thead>
<tr>
<th>Sec#</th>
<th>Day</th>
<th>Dates</th>
<th>Times</th>
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Medical Assistant Clinical II

This is a continuation of the clinical experience provided to students who have completed the Medical Assistant Program classroom/lab curriculum. This course will allow the student to intensify their medical office environment while working side-by-side with other medical professionals. Students will learn to apply technical and practical medical assistant skills through supervised experiences in a medical office setting under supervision of the program coordinator and medical personnel working in the field. Included topics are administrative tasks in medical office situations and patient interaction in a medical office environment. Students will perform competent entry-level medical assistant skills in the cognitive (knowledge), psychomotor (skills), and affective (behavior) learning domains, as appropriate to the clinical setting. Upon successful completion, students will be eligible to sit for the Certified Medical Assistant certification exam of the American Association of Medical Assistants (AAMA).

100 hours, $425
Course #: HMP 321

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</table>

Physician Coder Externship I

This course is designed for students who have successfully completed the Physician Assistant Program curriculum. Students will learn to apply the technical and practical physician professional coder skills through supervised experiences in a medical office setting under supervision of the program coordinator and medical personnel working in the field. Topics will include medical office orientation and proper coding procedures. Upon successful completion, students will be eligible to sit for the Certified Professional Coder certification exam of the American Association of Professional Coders (AAPC).

100 hours, $425
Course #: HMP 401

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<td>6/3 - 6/12</td>
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Medical Admin Assistant Externship

This course is designed for students who have completed the Medical Administrative Assistant program curriculum. Students will learn to apply technical and practical medical administrative assistant skills through supervised experiences in a medical office or hospital setting under the supervision of the program coordinator and medical personnel working in the field. Included topics are medical office orientation, scheduling, telephone techniques, medical records handling, and patient payment procedures. Upon successful completion, students will be eligible to sit for the Certified Medical Administrative Assistant certification exam.

80 hours, $480
Course #: HMP 500

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<td>4/9 - 4/26</td>
<td>Varies</td>
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Cecil College
PHLEBOTOMIST

**Computer Essentials**
This course, designed for current Medical Assistant, Physician Professional Coder, Medical Administrative Assistant, and Phlebotomy students, reviews computer use in the medical office environment. This course emphasizes the use of Microsoft Office products, email, internet, printers, and scanners. Along with learning the basic terminology, use of the mouse, and hardware components, students will learn the skills needed to use the desktop, work with the taskbar, and find files. Topics covered, but not limited to, include: terminology, entering and editing text, creating and modifying databases, using and building queries, and generating reports.

10 sessions, 30 hours, $340
Course #: HCG 200

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**Professionalism in Healthcare**
This course provides instruction on the key elements of professionalism. This course emphasizes soft skills related to professional conduct in the healthcare setting. Topics covered, but not limited to, include: effective communication, telephone etiquette, respectfulness, accountability, resume writing, employment applications, finding and researching a healthcare job, creating a professional image, interview preparation, exit interviews, reference letters, employer expectations, work ethic, professional relationships, performance reviews, career development and emotional maturity specific to the healthcare setting.

10 sessions, 30 hours, $340
Course #: HCG 211

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**Phlebotomy: Prep for Certification**
Course topics to be covered include anatomy and physiology, infection control, proper methods of drawing blood, proper vial identification, and proper labeling procedures.

20 sessions, 60 hours, $930
Course #: HHL 201

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*15 - Also meets on the following dates: Apr. 15, Apr. 16, Apr. 22, Apr. 23, Apr. 29, Apr. 30, and May 6.

**Phlebotomy: Clinical Experience**
This 100 hour clinical rotation is only open to students who have completed Phlebotomy: Prep for Certification. The class consists of practical application of venipuncture techniques in an actual laboratory setting. Pre-requisite: HHL 201.

100 hours, $610
Course #: HHL 102

15 M - F 1/7 - 2/1 varies Off Campus

15 M - F 5/7 - 5/31 varies Off Campus

Looking for CPR AED or American Heart Association classes? See page 16.

Phlebotomists are primarily responsible and accountable for the collection of blood specimens from patients for the purpose of laboratory analysis. After completing the coursework, students will develop their skills in the required daytime clinical experience to accumulate 100 clinical hours and 200 sticks minimum.

Upon successful completion of the entire 220-hour program, students will receive a certificate of completion and will sit for the National Healthcareer Association’s (NHA) certifying exam to become a Certified Phlebotomy Technician (CPT).

**PROGRAM COURSES**
- Computer Essentials (HCG 200)
- Professionalism in Healthcare (HCG 211)
- Phlebotomy: Prep for Certification (HHL 201)
- Phlebotomy: Clinical (HHL 102)

**Program Start Date**
February 4

Phlebotomist is an evening program. Classes are generally held three evenings a week from 6 to 9:45 p.m.

Clinical externships are held Monday - Friday during daytime hours.

Program Cost: $2,220
Supplies/Books: $5474

All program dates and costs are subject to change.
PARAMEDIC

The paramedic provides advanced emergency medical care for critical and emergent patients who access the emergency medical system. A paramedic possesses the complex knowledge and skills necessary to provide patient care and transportation. Paramedics function as part of a comprehensive EMS response, under medical oversight.

Cecil College and the Department of Emergency Services of Cecil County Government have a partnership that supports the community's needs for EMS personnel while providing the college accredited education that the student demands.

The Paramedic program contains 732 contact hours of theoretical and clinical instruction and will train you to be the highest level of EMS professional (National Registered Paramedic). This certification will make you marketable across the nation as well as in the State of Maryland, and best of all, it is offered at nearly no cost to you.

All students applying for acceptance into the Paramedic program are required to take an entrance exam. The exam will be administered in the first two weeks of March. Please call 410-652-0226 regarding exam preparation.

PROGRAM SPECIFIC REQUIREMENTS
- Maryland (or National) EMT certification
- Affiliated with a Maryland ALS Company, member in good standing
- Entry examination (Approximate cost $20.)
- Successful completion of AAOS A&P for Prehospital Provider with Navigate 2 (online).

PROGRAM COURSES
HEM 200  Paramedic Preparatory Knowledge
HEM 201  Paramedic Medical Emergencies
HEM 202  Paramedic Traumatic Emergencies
HEM 203  Paramedic Patient Assessment
HEM 204  Paramedic Special Considerations
HEM 205  Paramedic Operations
HEM 216  Clinical and Field Experience I
HEM 217  Clinical and Field Experience II
HEM 218  Clinical and Field Experience III
HEM 219  Capstone

PROGRAM START DATE
August 2019
Program Cost: $330
Supplies/Books: $1,300 (approximate)

Paramedic Program
EXAM APPLICATION DEADLINE
February 28, 2019

For more information or to apply, contact:
Bryan G. Selvage, FP-C, CCEMT-P, NRP
Lead Instructor
bselvage@cecil.edu
410-652-0226
Students who have successfully obtained a National Registered Paramedic certification may be able to receive up to 28 credits through credential assessment. Members of fire, ambulance, and rescue organizations serving Maryland communities pursuing credit courses may qualify for the Charles W. Riley Firefighter or Ambulance and Rescue Squad Member Scholarship Program.

**ASSOCIATE OF APPLIED SCIENCE - PARAMEDIC**

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<td>PSY 101 Introduction to Psychology</td>
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<td>PSY 201 Human Growth and Development</td>
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<td>SPH 121 Interpersonal Communications</td>
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Total credits for Associates of Applied Science: 60

For more information, contact advising at 410-287-1600.
Nursing Assistant Geriatric Nursing Assistant (NA/GNA)

Nursing assistants/GNA are the foundation of in-patient care. In hospitals or long term care facilities, nursing assistants are on the front line of caring for patients’ daily needs.

Upon successful completion, students will be eligible to apply to the Maryland Board of Nursing (MBON) for CNA licensure and sit for the Geriatric Nursing Assistant (GNA) exam.

PROGRAM COURSES
- Nursing Assistant Theory (HHL 129)
- Nursing Assistant Clinical (HHL 131)

PROGRAM START DATE
February 12 (Tuesday & Thursday evenings)
April 8 (Monday, Wednesday & Friday mornings)

Tuition & Fees: $1,745
Books, Supplies, Uniform: $350 (approx.)
All program dates and costs are subject to change.

Nursing Assistant Theory
This course fulfills the basic theoretical component requirements established by the Maryland Board of Nursing for certification as a Nursing Assistant. This course, when accompanied with the approved Nursing Assistant Clinical course, meets the requirements for approval by the Maryland Board of Nursing. Topics include: the role of the C.N.A., infection control, safety/environment, mobility and positioning, body mechanics, data collection, hygiene, employment strategies, professionalism, and common skills used during inpatient care.

23 sessions, 91 hours, $875
Course #: HHL 129

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*Nest class May 27

Nursing Assistant Clinical
This course fulfills the basic clinical training component requirements established by the Maryland Board of Nursing for certification as a Nursing Assistant. Students will work directly with patients at a clinical site under the supervision of the Clinical Instructor. Roles demonstrated may include infection control, safety/environment, mobility and positioning, body mechanics, data collection, hygiene, and common skills used during inpatient care. This course, when accompanied with approved Nursing Assistant Theory meets the requirements for approval by the Maryland Board of Nursing. Successful completion of this class, along with the Nursing Assistant Theory class, also prepares students to take the Registry Exam for Geriatric Nursing Assistant.

13 sessions, 59 hours, $870
Course #: HHL 131

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</table>
Increase Your Marketability

Certified Nursing Assistant/
Geriatric Nursing Assistant

CMA/GNA

STACK YOUR CREDENTIALS

Medicine Aide

PROGRAM SPECIFIC REQUIREMENTS
- Current Maryland CNA/GNA license
- One year of full time employment as a GNA in a Maryland facility
- Letter of recommendation from current employer

PROGRAM COURSES
- Certified Medicine Aide Theory (HHL 114)
- Certified Medicine Aide Clinical (HHL 115)

PROGRAM START DATE
January 31 (Thursdays & Fridays, day time)

Program Cost: $975
All program dates and costs are subject to change.

Certified Medicine Aide: Theory
This course will provide individuals who meet specific licensing and experiential requirements with instruction on proper dispensing of medicines. Upon completion of this course, students will have training and in-class laboratory practice concerning the techniques, principles and procedures for safe administration of non-parenteral medications. Pre-requisites: current CNA/GNA license, one year of long-term care experience, and recommendation from Director of Nursing at current place of employment.

4 sessions, 30 hours, $480
Course #: HHL 114

Certified Medicine Aide: Clinical
This course fulfills the basic clinical training component required by the Maryland Board of Nursing for certification as a Medicine Aide. Students will be able to work directly with patients at a clinical site under the supervision of the Clinical Instructor. Pre-requisite: HHL 114

4 sessions, 30 hours, $495
Course #: HHL 115

Sec#  Day  Dates  Times  Location
10  Th/F  2/21 - 3/1  varies  CMHC

Medicine Aide Update
This course will provide current Certified Medicine Aides who meet specific licensing and experiential requirements with instruction on proper dispensing of medicines. Upon completion of this course, students will have obtained the necessary training and in-class laboratory practice concerning the techniques, principles and procedures for safe administration of non-parenteral medications per the Maryland Board of Nursing.

1 session, 8 hours, $190
Course #: HHL 119

Sec#  Day  Dates  Times  Location
24  Th  3/7  9a - 6p  D406
25  Th  6/6  9a - 6p  D406

*No class Feb. 7 & 8.
AMERICAN HEART ASSOCIATION

Heartsaver First Aid/CPR AED
This course teaches students critical skills needed to respond to and manage a sudden cardiac arrest, choking, or first aid emergency until emergency medical providers arrive. Students learn how to treat bleeding, broken bones, shock, bleeding, and other first aid emergencies. This course also teaches adult CPR and AED use.

1 session, 7 hours, $65
Course #: HCP 130

Sec# Day Dates Times Location
01 S 2/16 8a - 4p D406
02 F 4/12 8a - 4p D406

Call 443-674-1550 for additional class details.

BLS for Healthcare Providers
This course is designed for medical care providers and provides instruction for CPR, use of AED, and relief of choking for the adult, child, and infant victim. All participants must be able to kneel on the floor beside a manikin for extended periods of time. The AHA BLS for Healthcare Providers completion card is valid for two years.

1 session, 5 hours, $85
Course #: HCP 140

Sec# Day Dates Times Location
46 1/11 F 8a - 1p TC D406
47 1/26 S 8a - 1p TC D406
48 2/9 S 8a - 1p TC D406
49 2/22 F 8a - 1p TC D406
50 3/8 F 8a - 1p TC D406
51 4/13 S 8a - 1p TC D406
52 5/10 F 8a - 1p TC D406
53 6/8 S 8a - 1p TC D406

Call 443-674-1550 for additional class details.

ACLS Provider
This course is designed for healthcare professionals who either direct or participate in the management of cardiopulmonary arrest and other cardiovascular emergencies. This includes personnel in emergency response, emergency medicine, intensive care and critical care units. This is an advanced course that highlights the importance of team dynamics and communication, systems of care and immediate post-cardiac-arrest care. It also covers airway management and related pharmacology. In this course, skills are taught in large group sessions, and small group learning and testing stations where case-based scenarios are presented. Upon successful completion, including demonstration of skills competency in all learning stations and passing the CPR and AED skills test, bag-mask ventilation skills test, a Megacode test and a written test, students receive an ACLS course completion card, valid for two years.

2 sessions, 16 hours, $195
Course #: HCP 301

Call 443-674-1550 for additional class details.

Register Online at
www.cecil.edu/healthcarecareers
SKILLED TRADES

- Automotive Repair
- Forklift Operations
- Heavy Equipment Operations
- HVAC/R
- Warehouse Distribution Technician
- Welding

“A truly inspiring teacher has heightened my thirst for getting more knowledge than I ever dreamed of obtaining before. Welding has become even more of a true passion than I thought before taking this class.”
- Daniel G.

“This heating & ventilation course provided excellent hands-on equipment training to gain an overall understanding.”
- John O.

Questions? E-mail skills4u@cecil.edu

AUTOMOTIVE REPAIR

Automotive Brake Systems
This course is designed to provide students with an introduction to the automotive brake systems. With the numerous types of brake systems in today’s vehicles, training is needed to be able to maintain and repair these systems. Topics include hydraulic systems, drum brakes, disc brakes, power assist units, electronic brake control systems, ABS, and TCS diagnosis and repair. Notes: Textbook required. Classes are held at the Cecil County School of Technology.
Instructor: Scarlato

10 sessions, 30 hours, $560
Course #: WVA 136

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*01-No class Jan. 21.

Automotive Electrical Systems
This course is designed to provide students with an introduction to the automotive electrical systems. Basic shop equipment will be discussed, as well as electrical/electronic systems. Topics include battery diagnosis and service, starting system, charging system, lighting system, gauges, warning devices, horn, wiper/washer, accessory diagnosis and repair. Notes: Textbook required. Classes are held at the Cecil County School of Technology.
Instructor: Scarlato

10 sessions, 30 hours, $560
Course #: WVA 130

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Automotive Suspension and Steering
This course is designed to provide students with an introduction to the automotive suspension and steering systems. Topics include steering systems, suspension systems, wheel alignment diagnosis, adjustment and repair, and wheel and tire diagnosis and service.
Notes: Textbook required. Classes are held at the Cecil County School of Technology.
Instructor: Scarlato

10 sessions, 30 hours, $560
Course #: WVA 133

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<td>6-9p</td>
<td>CCST</td>
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*01-No class Apr. 22.

For information call 410-287-1000 or to register call 410-287-1078

QUESTIONS?
Contact Amanda Pringle at skills4u@cecil.edu for answers.

www.cecil.edu
Forklift Operator Training
This course will prepare students on how to operate a forklift. Instruction will focus on OSHA safety and operation standards through a combination of classroom presentation, hands-on instruction, and tests. Topics to be covered include vehicle inspection, safety, stopping and starting, hazardous surfaces, product handling, and weight distribution. Transcript available. Pre-requisites: Students must be 18 and driving skills are required. Instructor: Milliner

3 sessions, 9 hours, $345
Course #: WTC 801

All classes will meet from 5:30 – 8:30 p.m., Tuesday – Thursday at Service Master in Elkton, MD

Enhanced Site Work and Soils
This enhanced course provides a more in-depth exploration of setting and interpreting grade stakes and provides information and instructions on controlling surface water and ground water on a job site, as well as the layout of foundations and laying of pipe. Additionally, this course describes soil classification systems and explains how shrink and swell factors affect equipment selection as well as how soil conditions affect equipment performance. Techniques for working with various types of soils will be explained. Pre-requisites: Introduction to Heavy Equipment Operations and Site Work and Grading. Note: Classes are held at Harford Community College.

10 sessions, 30 hours, $590
Course #: WTC 156

Make sure you don’t miss our July registration for year one of the program.
Applications will be available July 1.

For more information, contact Amanda at skills4u@cecil.edu or 443-907-1379.
Excavation Math and Civil Drawings
This course provides instruction on the basic math skills required for site excavation work and reading site plans and civil drawings. Topics covered include calculating areas and volumes of geometric shapes, along with formulas and methods used to cut and fill requirements on a job. Instruction and practice in interpreting both roadway and construction site drawings used for excavation and grading work will be covered. Pre-requisites: Introduction to Heavy Equipment Operations, Site Work and Grading, Enhanced Site Work and Soils. Note: Classes are held at Harford Community College.

14 sessions, 49 hours, $695
Course #: WCR 157

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WAREHOUSING

WAREHOUSE TECHNICIAN PROGRAM

Prepare yourself for a career in the rapidly growing warehouse field in just 7 weeks. This program is designed to provide an introduction to warehouse operations and prepare an individual to learn the core skills for a warehouse or distribution center. Topics covered include an introduction to warehousing, working in a warehouse environment, forklift operator training, OSHA10, customer service skills, and basic Microsoft Excel skills used in warehousing. Upon successful completion, completers will earn their OSHA10 certification.

55 hours, $699
Course #: WRL 110

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<td>T/Th</td>
<td>3/26-5/9</td>
<td>6-9p</td>
<td>ES &amp; ServiceMaster</td>
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*01 – Apr. 9-11 classes meet 5:30-8:30p at ServiceMaster in Elkton, OSHA portion of the training completed online.

WELDING

CERTIFIED WELDER – MODULE III

The third course will discuss the principles, equipment and supplies for the following: air carbon arc cutting, exothermic cutting, oxygen arc cutting, plasma arc cutting, and GMAC and GTAC cutting. Electric arc processes like cutting, gouging, and piercing will also be discussed along with a safety review. Pre-requisite: Certified Welder – Module I & II.

Note: Classes are held at the Cecil County School of Technology. Instructor: Corrin

19 sessions, 76 hours, $1,745
Course #: WVL 225

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*MIG & TIG WELDING

MIG and TIG are two of the most popular welding techniques used in the industry. MIG is used primarily in the welding of sheet metal while TIG is used for aluminum. Hands-on practice in both processes will be provided. Transcript available. Notes: Students must provide welding helmet (shade 10), jacket, gloves, and glasses. Textbook required. Instructor: Racine

7 sessions, 28 hours, $580
Course #: WVL 253

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*01 – No class on Apr. 22.

SHIELDED METAL ARC WELDING I

This course is designed to meet the needs of the beginner student in welding. Learn how to select the correct electrodes, set-up the equipment, and strike an arc on a variety of base metals. Practice striking an arc and welding various joint designs in multiple positions during your lab hours. Transcript available. Notes: Students must provide welding helmet (shade 10), jacket, gloves, and glasses. Textbook required. Instructor: Racine

6 sessions, 24 hours, $499
Course #: WVL 226

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SHIELDED METAL ARC WELDING II

This advanced course builds on the skills acquired in SMAW I. A review of basic techniques, safety procedures, and equipment set-up will be covered before moving on to the more advanced skills of overhead and vertical welding. Students will be introduced to the requirements for various types of oxy-fuel cutting, as well as plasma cutting. Transcript available. Pre-requisite: Shielded Metal ARC Welding I.

Note: Students must provide welding helmet (shade 10), jacket, gloves, and glasses. Textbook required. Instructor: Racine

6 sessions, 24 hours, $499
Course #: WVL 226

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For information call 410-287-1000 or to register call 410-287-1078
ACCOUNTING & BOOKKEEPING

QuickBooks Certification
This course is designed for the individual who works with QuickBooks as their approach to accounting. Learn how to set up a chart of accounts, reconcile checking accounts, create and print invoices, receipts, and statements, track account payables, inventory, and receivables, create estimates and general reports. Once the course is completed, the student can take the QuickBooks Certified User Exam.
Instructor: T. Jones
10 sessions, 30 hours, $495
Course #: CAF 121
Sec# Day Dates Times Location
01 M/W 4/22-5/22 6-9p ES 328

QuickBooks Advanced
This course takes the student’s knowledge of QuickBooks to the next level. The objective is for the student to obtain a more comprehensive and working knowledge of the software. Students will complete an in-depth practice set involving 3 months of data on a company. Upon completion of the course students should have a firm understanding of reporting results of the information generated.
Instructor: A. Jones
8 sessions, 24 hours, $250
Course #: CAF 108
Sec# Day Dates Times Location
01 M/W 5/29-6/24 6-9p ES 328

BUSINESS, MANAGEMENT, & COMPUTER TRAINING

- Accounting & Bookkeeping
- Business Career Training
- Computer Technology
- Environmental Health & Safety
- Green & Sustainable Energy
- Hospitality
- Microsoft Office
- Non-Profit Administration
- Real Estate Licensing
- Small Business Ownership
- Visual Communications
- Voice Over
- Website Development

QUESTIONS?
Contact Amanda Pringle at skills4u@cecil.edu for answers.
GREEN & SUSTAINABLE ENERGY

ONLINE
- Biofuel Production Operations
- Building Analyst Quick Start
- Certified Green Supply Chain Professional
- Certified Indoor Air Quality Manager
- Certified Indoor Environmentalist
- Home Inspection Certificate
- Performing Comprehensive Building Assessments
- Principles of Green Buildings
- Senior Certified Sustainability Professional
- Solar Power Professional
- Wind Energy Professional
See Page 28

ONLINE
- Administrative Assistant Applications
- Administrative Assistant Fundamentals
- Effective Business Writing
- Grammar Refresher
- PMP Certification Preparation I
- PMP Certification Preparation II
- Building Teams That Work
- Fundamentals of Supervision & Management
- Project Management Fundamentals
See Page 28

ENVIRONMENTAL, HEALTH AND SAFETY TRAINING

Safe Drinking Water Act
This course will introduce water supply system personnel to the most recent SDWA revisions, including Maryland regulations, the National Primary Drinking Water Regulations, and review of the 1996 amendments which greatly enhanced the existing law by recognizing source water protection, operator training, funding for water system improvements, and public information as important components of safe drinking water. Information about updated monitoring requirements, record-keeping, emergency planning and response, and certification will be covered.

1 session, 7 hours, $123
Course #: WET 147

Sec# Day Dates Times Location
01 T 4/9 8a - 4p ES 314

Advanced Disinfection Technologies for Wastewater Operators
This program looks at emerging disinfection technologies, their applications in both water and wastewater, and their comparative utilization to kill and inactivate bugs, reduce byproducts, and maintain system integrity.

1 session, 7 hours, $123
Course #: WET 148

Sec# Day Dates Times Location
01 T 6/11 8a - 4p ES 314

HOSPITALITY

Bartending Professional
Learn how to be a professional bartender. Providing consistent, quality work is the way to earn the best shifts; providing customers with friendly, professional service is the way to earn the best tips. This course combines classes in mixology, learning the basics of consistent pouring of all the classics and the latest trendy cocktails, plus bar management essentials such as liquor arrangement and inventory control. Note: Textbook required. Instructor: Dolan

4 sessions, 12 hours, $209
Course #: WVF 120

Sec# Day Dates Times Location
01 W 2/27-3/20 6-9p ES 325

LEADERSHIP

Leadercast 2019
Join us for this one day leadership event. By attending the simulcast of Leadercast Live, you will have the opportunity to be empowered by world-class speakers who show you how to become a more effective leader, surround yourself with other leaders who share your passion for learning and leading, and get useful takeaways to drive your team to new levels of achievement. Light breakfast and lunch is included.

1 session, 7 hours, $99
Course #: BIL 315

Sec# Day Dates Times Location
01 F 5/10 9a-3:30p D208

ENHANCE YOUR CAREER
- Develop and advance your leadership skills
- Increase your professional network
- Meet key thought leaders in Cecil County and learn their management styles
- Engage in Corporate Social Responsibility by planning and executing a community service project

Our Program
15 weekly presentations/tours with local leaders providing an in-depth look at the inner workings of their organization. Sessions are diverse, exciting, and informative.

APPLY NOW
Class begins February 2019
Visit www.cecil.edu/CLI for detailed program information and application form or call Tom at 443-907-1398.

www.cecil.edu For information call 410-287-1000 or to register call 410-287-1078
Students who have successfully completed the following Microsoft computer courses and have passed the corresponding MS Certification exams may be able to receive 3 credits to apply to a variety of associate programs.

**MICROSOFT OFFICE**

**Microsoft PowerPoint Essentials**
The course is designed to teach students the various tools and skills needed to use Microsoft PowerPoint. Students will learn techniques for memorable presentations and how to make the most out of a presentation. Advanced topics such as incorporating and editing video clips, creating custom logos, developing themes, and complex animation will also be taught. Instructor: McVey

3 sessions, 6 hours, $115
Course #: CAT 707

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**Microsoft Excel Essentials**
The course is designed to teach students the various tools and skills needed to use Microsoft Excel. Topics include formatting, how to create and maintain tables and charts, formulas and functions, pivot tables and working with multiple worksheets.
Instructor: McVey

5 sessions, 10 hours, $185
Course #: CAT 705

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**Microsoft Word Essentials**
The course is designed to teach students the various tools and skills needed to use Microsoft Word. Topics include how to develop themes, move text, customize headers and footers, apply styles, change margins, and the creation of tables and fillable forms.
Instructor: McVey

3 sessions, 6 hours, $115
Course #: CAT 706

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**NETWORKING & PROGRAMMING**

**ONLINE**
- Comp TIA™ A+ Certification Training
- Comp TIA™ Network+ Certification Training
- Comp TIA™ Security+ Certification Training
- Help Desk Analyst: Tier 1 Support Specialist
- C++ for the Beginner
- Comp TIA Basic A+ Certification
- Introduction to Networking
- Intermediate Networking
- Introduction to SQL
- Introduction to Visual Basic.net
- Creating Web Pages
- Webmaster
See Page 28

**NON-PROFIT ADMINISTRATION**

**ONLINE**
- Creating Your Own Non-Profit
- A to Z Grant Writing
- Writing Effective Grant Proposals
- Becoming a Grant Writing Consultant
- Grant Writing
See Page 28

**SMALL BUSINESS OWNERSHIP**

**ONLINE**
- Creating a Successful Business Plan
- Start & Operate a Home-Based Business
- Business Fundamentals
- Business Law for the Small Business
See Page 28

For more information, contact Amanda at skills4u@cecil.edu or 443-907-1379.
VISUAL COMMUNICATIONS

Digital Imaging I
Learn to use a digital camera, film and flatbed scanners, archival printers, and the professional imaging software Adobe Photoshop. The lab fee covers the use of the Visual Communications Lab and reduced cost for film. Transcript available. Notes: Textbook required. Students are required to spend additional time in the appropriate lab or studio outside the scheduled class. Note: Corresponds to credit course VCP116. Instructor: Oldewurtel

7 sessions, 21 hours, $298
Course #: CUV 100

Sec# Day Dates Times Location
01 Th 1/24-3/7 6:30-9:30p AS C114

Digital Imaging II
Expand your digital imaging capabilities with Adobe Photoshop and get an introduction to graphic design with the professional desktop publishing software: QuarkXPress. Topics include fine art and commercial applications of digital imaging and design. Transcript available. Pre-requisite: Digital Imaging I. Note: Corresponds to credit course VCP117. Instructor: Oldewurtel

7 sessions, 21 hours, $298
Course #: CUV 101

Sec# Day Dates Times Location
01 Th 3/28-5/9 6:30-9:30p AS C114

VOICE OVER CAREERS

Getting Paid to Talk
Ever been told you have a great voice? From audio books and cartoons to documentaries, commercials, and more, this class will introduce you to the growing field of voice over. Learn what the pros look for, how to prepare, and where to find work in your area! Even record a short professional script under the direction of the instructor. This class is lots of fun, realistic, and a great first step for anyone interested in the voice over field.

1 session, 2.5 hours, $49
Course #: BIM 140

WEBSITE DEVELOPMENT

• Creating Web Pages
• Webmaster
See Page 28
CHILD CARE
Enhance Your Career with Online Credential Courses

Cecil College and Howard Community College Partnership bring these classes which have been designed to help you get your program aligned with Maryland EXCELS as well as to help you reach higher Maryland Child Care Credential levels. These classes are identified by MSDE in the Staff Credential modifications for levels 2, 3 and 4. Courses that are marked open entry means the course may be taken any time between the start and end date.

To view full course descriptions for the classes listed below, please visit www.cecil.edu/training

QUESTIONS?
Contact Amanda Pringle at skills4u@cecil.edu for answers.

School Age Child Care Curriculum 45 Hours
Gain the skills necessary to work in school-age child care programs. Topics include curriculum planning, age-appropriate materials and methods for children ages 6-13. This certification course satisfies the curriculum half of the MSDE requirement of 90 hours of child care training for teachers, directors and coordinators working with school-age children. You must successfully complete class assignments to receive a course certificate. Note: Textbook required.

45 hours, $275
Course #: BOC 202

Preschool Curriculum Activities 45 hours
Become prepared for a position in a child care center or preschool. This certification course satisfies the curriculum half of the MSDE requirement of 90 hours of training for child care teachers and directors working with preschoolers. Basic concepts of curriculum planning and implementation for children three to five years old are introduced. Topics include: teaching strategies, environment design, and implementation of best practices in early childhood education. You must successfully complete class assignments to receive a course certificate. Note: Textbook required.

45 hours, $275
Course #: BOC 201

Child Growth and Development 45 hours
This certification course satisfies the child development half of the MSDE requirement of 90 hours of child care training for teachers and directors. Gain a broad overview of major concepts, theories and research related to the social, emotional, cognitive, and physical development of the child from birth through age 12. This course and a 45-hour course in age-appropriate curriculum (preschool infant-toddler, or school-age) are required to complete the 90-hour certification for child care. You must successfully complete all course assignments to receive a course certificate. Note: Textbook required.

45 hours, $275
Course #: BOC 200

Infant and Toddler Care 45 hours
Gain the skills necessary to work with infants and build communication skills to use with parents, co-workers and the public. Topics include growth and development, curriculum planning, goal setting, selection of age-appropriate materials, and methods for infants and toddlers birth to age 3. This certification course satisfies the MSDE requirement of 45 hours of infant-toddler curriculum training for child care teachers, directors, and family providers working with infants and toddlers.

45 hours, $275
Course #: BOC 203

Child Care Administration
This course prepares prospective directors to administer and manage a child care center. Topics include state requirements and compliance standards for physical facilities, licensing, insurance, and staffing child care programs. Other topics include recordkeeping, budget and bookkeeping, personnel selection, training and managing staff, food services, equipment, materials, and community involvement. This certification course satisfies the MSDE requirement for 45 hours of administrative training for child care center directors. You must successfully complete class assignments to receive a course certificate. Note: Textbook required.

45 hours, $275
Course #: BOC 204

Family Child Care Pre-Service
This course is designed to prepare prospective and new child care providers to start and operate a home-based child care business and meets state of Maryland pre-service training requirements for Family Child Care applicants. Topics include principles of child development, curriculum, special needs, health, safety and nutrition, professionalism, and community, as they are applied to family child care. Note: This course is open entry.

24 hours, $245
Course #: BOC 150

Sec# Dates Location
03 04 1/3-3/22 Online
04 4/1-6/14 Online

*03 - Registration closes on March 14.
*04 - Registration closes on June 8.
Communication Skills for Child Care Professionals
This course introduces basic concepts of developing strong communication skills when working in a child care center. Topics include: speaking, writing, interpersonal communication strategies, and critical reading techniques, with a focus on communication with parents and co-workers, and communication issues within a typical child care day.

9 hours, $105
Course #: BOC 125

Observation and Assessment Birth–12
This course is designed to provide child care and education professionals with observation and assessments tools, appropriate methods of collecting and interpreting information, and explains the purpose of on-going assessment of children. Topics include objective vs. subjective observations, observational tools and methods, and using assessment to inform planning. Note: This course is open entry.

3 hours, $50
Course #: BOC 100

Positive Child Guidance and Discipline Theory
Gain an overview of positive child guidance and discipline by examining theory and best practices. Learn appropriate guidance techniques, internal and external factors that influence child behavior, and ways to partner with families to foster positive child guidance. Note: This course is open entry.

3 hours, $50
Course #: BOC 101

Developmentally Appropriate Practice
This course looks closely at what the term Developmentally Appropriate Practices ("DAP") really means in the context of working with children of all ages and abilities. Learn the national standards and the role of the teacher, including practical strategies you can apply to support each child's learning and development at every age and stage. Note: This course is open entry.

3 hours, $50
Course #: BOC 102

Resources That Guide Daily Planning
This course is designed to provide child care and early childhood education professionals with an explanation of key concepts of curriculum planning and implementation, including frameworks, standards, guidelines, planning tools and state-approved curriculum resources aimed to promote quality programming and enhance learning. Note: This course is open entry.

3 hours, $50
Course #: BOC 103

Taking Learning Outside
This course is designed to provide child care and education professionals with methods for use of outdoor learning environments and play space to support child development and learning. Topics include activity planning, environmental design, and selection of materials and equipment. Note: This course is open entry.

3 hours, $50
Course #: BOC 104

Including All Children and the ADA
This course provides essential information that every child care and education professional needs to know about the requirements of the Americans with Disabilities Act (ADA). Go beyond the definition of ADA to learn inclusionary best practices, strategies and resources for implementing an early childhood or school age environment that is inclusive to all children and families. Note: This course is open entry.

3 hours, $50
Course #: BOC 107

Nutrition and Active Living
This course is designed to provide professionals in the education or childcare career field with instruction on nutritional and physical needs of children to promote overall wellness. Topics include nutritional needs of all children, promoting healthy growth and development, strategies to inform families about nutritional food items, developing physical and large motor activities, and games to promote physical growth. Note: This course is open entry.

3 hours, $50
Course #: BOC 105

Playground Safety
This course is designed to provide child care and education professionals with instruction on playground safety and the role of the child care provider in supervising and implementing safety procedures. Topics include age appropriate and accessible playground equipment and surfacing materials, appropriate playground supervision, and outdoor safety checks. Note: This course is open entry.

3 hours, $50
Course #: BOC 106

For information call 410-287-1000 or to register call 410-287-1078
Supporting Children with Disabilities
More than ever, children with special needs are growing and learning in child care, and educators need strategies to enable all children with disabilities, delays or special needs to gain knowledge, skills and enthusiasm for learning. Learn the child care professional’s role in supporting IEP/IFSPs, how to select materials, adapt instruction and provide a motivational environment for all. Note: This course is open entry.

3 hours, $50
Course #: BOC 108

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Introduction to Environmental Rating Scales
Maryland has identified the ERS (environmental rating scales) as a quality improvement tool for child care programs participating in MD EXCELS. Learn how the ERS can be used to evaluate the child care environment, identify strengths and areas needing improvement, and increase your program’s quality. Note: This course is open entry.

3 hours, $50
Course #: BOC 109

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The Child Care Provider as a Professional
Examine the components of professionalism that promote a successful work environment and relationships, including ethical codes of conduct, federal, state and local organizations that support professional development in child care and education. Note: This course is open entry.

3 hours, $50
Course #: BOC 110

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Conflict Resolution Strategies
This course is designed to provide child care and education professionals with an introduction to conflict resolution strategies to develop professional and positive relationships with staff, children, families, and the community. Topics include: situations that may lead to conflict, methods to address conflict in a professional manner, and strategies to promote resolution in the child care environment. Note: This course is open entry.

3 hours, $50
Course #: BOC 111

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Cultural Competencies and Awareness
This course is designed to provide child care and education professionals with instruction in identifying and developing strategies that will promote cultural competency. Topics include the definitions of anti-bias, diversity, and inclusion; the value and importance of complex characteristics of a diverse community; the promotion of child self-concept and esteem; and multi-cultural activities. Note: This course is open entry.

3 hours, $50
Course #: BOC 112

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Supporting Breastfeeding in Child Care
This course is designed to provide child care and education professionals with an overview of the state regulations, guidelines, and resources to support the practice of breastfeeding and provide related resources for families within a child care program. Topics include: benefits of breastfeeding, normalizing breastfeeding, breastfeeding friendly child care policy, environment and practices, and supportive information and resources. Note: This course is open entry.

3 hours, $50
Course #: BOC 115

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Sudden Infant Death Syndrome
This course is designed to provide child care and education professionals with an overview of Sudden Infant Death Syndrome (SIDS). Students will learn about SIDS, which can affect apparently healthy infants under one year of age. Note: This course is open entry.

2 hours, $45
Course #: BOC 116

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Supervising Children in Child Care
Become informed about the Maryland state child care regulations related to appropriate supervision of children of all ages and stages and learn to take an active role and apply best practices to keep children playing and learning safely. Note: This course is open entry.

3 hours, $50
Course #: BOC 120

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Basic Health and Safety Training
This course is designed to provide child care professionals with basic information about critical health and safety topics including establishing and maintaining safe, sanitary, and healthy environments, safe practices to prevent injuries, and identification and reporting of abuse or neglect. Note: This course is open entry.

5 hours, $65
Course #: BOC 117

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**VETERINARY ASSISTANT**

**Veterinary Assistant Training III:**
**Patient Care**
This course focuses on in-patient care and clinical procedures. Consists of lecture and practicum. Pre-requisite: Veterinary Assistant Training I & II. Instructor: Bienert

11 sessions, 33 hours, $399  
Course #: WVV 106  
Sec# Day Dates Times Location  
01* M/W 1/7-2/13 6-9p ES 322  
*01 – No class Jan. 21

**Veterinary Assistant Training IV:**
**Surgery & Emergency Care**
This course is designed to provide veterinary assistants or persons starting entry level careers in veterinary practices with an overview of surgical preparation, regulations, and emergency room procedures. Topics include: surgical materials, operating room conduct and asepsis, surgery log, post-surgical clean-up, emergency room protocols, and equipment. Pre-requisite: Veterinary Assistant Training I–III. Instructor: Bienert

9 sessions, 27 hours, $399  
Course #: WVV 107  
Sec# Day Dates Times Location  
01 M/W 2/25-3/25 6-9p ES 322

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**DOG GROOMING**

**Dog Grooming – Module I**
This hands-on introductory course teaches the fundamentals of dog grooming. Topics to be covered include equipment and tools, record keeping, CPR for dogs, animal safety/groomer safety, supplies, breed recognition, coat type and texture, anatomy review, and grooming skills. Note: Textbook required. Instructor: Wyatt

8 sessions, 24 hours, $499  
Course #: WVV 150  
Sec# Day Dates Times Location  
01 T/Th 1/8-1/31 6-9p ES 322

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**Animal Care**

- Veterinary Assistant
- Dog Grooming

“I still love the Veterinary Assistant course! I would recommend it to everyone who asks, and I’m still looking forward to continuing on and earning my certification.”  
– Cassandra L.

---

**Questions?**
Contact Amanda Pringle at skills4u@cecil.edu for answers.

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**ONLINE**

- Start a Pet Sitting Business  
- Veterinary Assistant Overview  
See Page 28

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**QUESTIONS?**
Contact Amanda Pringle at skills4u@cecil.edu for answers.

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For information call 410-287-1000 or to register call 410-287-1078
Online courses provide a convenient cost-effective approach to learning. Students can access their courses from anywhere they have an internet connection. Cecil College works with preferred online partners to offer classes in a wide variety of content areas.

**Career Training Certifications include:**
- Certified Wedding Planner
- CompTIA
- Green & Sustainable Energy
- Microsoft Office Master
- Paralegal
- Warehousing Logistics
- Webmaster
- Wedding & Event Planning
- And many more...

**Instructor-Led Courses include:**
- Accounting and Bookkeeping
- Animal Care
- Business Career Training
- Computer Technology
- Human Resources
- Manufacturing & Supply Chain
- Microsoft Office
- Non-profit Management
- Small Business
- And many more...

Additional courses can be viewed on the college website at [www.cecil.edu/workforce](http://www.cecil.edu/workforce).

**To register for a course follow three simple steps:**
- Log on to the college at [http://www.cecil.edu/Workforce](http://www.cecil.edu/Workforce) and choose a vendor from page.
- Search for the course or subject you are interested in and follow the registration instructions. Contact the college to make the payment and start your course! Note: Courses vary by vendor.
- Call Amanda at 443-907-1379 to register when indicated on specific vendor pages.

Need help? Email training4success@cecil.edu or call 443-907-1379.
**Commercial Driver’s License**

**Tractor Trailer Driver Training – Full Time Program**
Take command of the big rig. In this eight-week program, students will learn to drive a tractor trailer using classroom and practical instruction. Financial assistance (provided by third party agencies) is available to eligible students. Approved for some V.A. programs. A $125 non-refundable deposit is required upon acceptance into the class. Transcript available.

40 sessions, 300 hours, $4,625 (MD state residents)
Course #:TVO 100/101/102/103

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*07 – No class Jan. 21.
*09 – No class March 22.
*11 – No class May 27.

**Tractor Trailer Driver Training – Evening / Weekend Program**
Offered on a different schedule, this ten-week course may meet the needs of busy people who want their Class A Commercial Driver’s License. Financial assistance (provided by third party agencies) is available to eligible students. Approved for some V.A. programs. A $125 non-refundable deposit is required upon acceptance into the class. Transcript available.

50 sessions, 300 hours, $4,625 (MD state residents)
Course #:TVO 100/101/102/103

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*10 – No class Jul. 2-8.

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"The instructors at Cecil College were excellent. They are the reason I was successful in earning my CDL. Their training methods and patience are exactly what students need."

– Bill M.

**Commercial Driver’s License (CDL) Training**

Did you know that there will be around 220,000 truck driving jobs that will need to be filled around the country by 2020?

Let Cecil College help you get started in a new career on the road.

- 1st year drivers can potentially earn:
  - Local: $30,000 - $35,000
  - Regional: $40,000 - $45,000
  - Over-the-road: $50,000+

You can be part of a program that offers low student to instructor ratios and an excellent first time pass rate.

Training is conducted using classroom instruction and includes a new state-of-the-art simulator. A safe, controlled, dedicated off-highway practice training range is also used before you enter actual road training.

**Courses**
- Class A – 300 hours, full time days or evening/weekends
- Class B – 75 hours full time days (CDL Learner’s Permit required before class begins)
- CDL Learner’s Permit training – 40 hours
- Refresher training based on skills needed (hours and times vary)

**Requirements**
- Valid driver’s license (cannot be provisional license)
- Be able to pass a Department of Transportation Drug Screen & Physical
- Be able to read and speak the English language (test will be given for this requirement)
- Be able to pass an instructional comprehension test
- Good driving record
- No DUI/DWI or felony conviction in last 5 years

Compare our program to any other, and we’re confident you will choose Cecil College!

- This training program has been approved for VA educational funding.
- This program is an approved Maryland WiA Occupational Training Program.
Straight Truck Driver Training – Full Time Program

Obtain your CDL Class B license in this 10-day program. Learn to drive a straight truck using all hands-on instruction. A $125 non-refundable deposit is required upon acceptance into the class. Transcript available. Pre-requisite: Students in this program must possess a valid DOT medical card and Learner’s Permit before class starts.

10 sessions, 75 hours, $2,125 (MD state residents) 
Course #: TVO 360

BU S DRIVER ENDORSEMENTS

School Bus “S” Endorsement Training 
This course provides the training for students to obtain the “P” and “S” endorsements on a CDL. The course can be added to a CDL training program that a student is already enrolled/enrolling in for a Class A or B license, or it can be taken by itself if a student already has an existing, valid CDL. Course costs, dates, and times will vary depending upon each student’s license situation and the extent of training required.

CDL Learner’s Permit Training 
This course will provide classroom training to prepare students for the MD Class A or Class B CDL Learner’s Permit. Topics covered will include general knowledge, air brakes, combination vehicles, Federal Motor Carrier Safety Regulations, and more.

5 sessions, 40 hours, $125 
Course #: TVO 120

DRIVER EDUCATION & IMPROVEMENT

Driver Education 
This course is designed to provide students with the skills necessary to pass the MD state driver license examination. Instruction will focus on making safe driving decisions, driving in different environments and situations, controlling your vehicle, and being a responsible driver. This course is approved by the MD Motor Vehicle Administration.

10 sessions, 36 hours, $340 
Course #: TDE 100

Customized CDL Classes for your Employees

Whether you want to promote current employees to become drivers or send current drivers for additional safety training we can create customized classes for your company and employees.

• Defensive Driving for Commercial Drivers - Simulator enhanced course 
• CDL A or B licenses for your employees 
• Close Quarter Maneuvering 
• Train the Trainer 
• Custom schedules to fit your needs 
• Private classes for just your employees 

Contact us Today • 410-287-1615

Rising Sun High School

Bus Driver Endorsement

Sec# Day Dates Times Location
17R M/W 1/9-2/13 3-6:15p RSHS
21R M/W 3/4-4/3 3-6:15p RSHS
25R* M/W 4/24-5/29 3-6:15p RSHS

*17R – No class Jan. 21. 
*25R – No class May 27.

Elkton High School

Sec# Day Dates Times Location
18E M/W 3/18-4/17 3-6:15p EHS

*23P - No class Apr. 18, Apr. 23.

Perryville High School

Sec# Day Dates Times Location
23P T/Th 3/26-5/2 3-6:15p PVHS

*23P - No class Apr. 18, Apr. 23.

North East High School

Sec# Day Dates Times Location
19N T/Th 1/15-2/14 3-6:15p NEHS
22N T/Th 3/12-4/11 3-6:15p NEHS

Driver Improvement 
This course is designed to improve students’ driving skills and meet the MVA requirements for those drivers assigned to complete the program in order to retain their driving privileges. Topics include causes of crashes and prevention, the point system and its implications, alcohol and drugs, and driving as a privilege.

1 session, 5 hours, $60 
Course #: TSE 104

Elkton Station

Sec# Day Dates Times Location
28 M-F 6/17-6/28 9a-12:15p ES 221
30 M-F 6/17-6/28 5-8:15p ES 221
03 M-F 7/29-8/9 9a-12:15p ES 221
Online Driver Improvement Program
This online course is available for students 18 years or older. The student may complete the course online and come into our Elkton Station branch to complete the final exam.

Course #: TOT 104, $50

Private Customized Driving Lessons
Customize your driving experience with additional practice where you need it. Each 2-hour appointment provides one on one expert instructor training focusing on the skills you need to improve, such as parallel parking, defensive driving, highway driving, or another skill of your choosing. Become a better, more confident, and safer driver. Contact us today at drive@cecil.edu or 410-287-1096 to set up your customized experience.

Course #: TDE 115, $70

MOTORCYCLE TRAINING

Basic Rider Course
This course is designed to teach the beginning motorcycle rider the basic skills & strategies necessary to practice street riding. This course is approved by the MD Motor Vehicle Administration for the Class ‘M’ licensing waiver. Topics include responsible riding, basic riding skills, selecting proper riding gear, defensive driving techniques, and how to handle a variety of riding situations.

Notes: Prior to the first day of class students are required by the MSF to complete a 3-hour online safety course and print a Certificate of Completion. The certificate must be verified by the instructor before the Saturday class in order for the student to attend. Login information for the online class is emailed to students 5 - 10 days in advance of the class start date.

4 sessions, 17 hours, $275
Course #: TSE 502

We Can Help with the MVA Driver Test

You can rent our car to take your road test.

$95 – One hour of instruction refresher, and then our instructor goes with you to the MVA.

Reduce your stress and give your child the advantage.

For more information, contact Michele at drive@cecil.edu or 410-287-1096.
Do you know .....

- A high-school dropout is ineligible for 90% of jobs in America¹

- A high-school graduate’s lifetime income is 50 to 100% higher than a non-graduate’s²

¹“High School Dropout Statistics.” StatisticBrain.com

Facts About the GED®

- The test is computer based and is given online at Cecil College’s North East campus, which is a Pearson-Vue testing center.

- There are four parts to the test.

- You can take each part individually and pay $11.25 for each part or complete all four at once for $45.

- You get results immediately.

- Questions are based on Common Core Standards and Depth of Knowledge criteria.

Get Started Today
Email adulted@cecil.edu or call Carolyn at 443-907-1391.

“At 42 years old I decided to take the late but exciting step toward a new chapter in my life. School was never easy for me growing up; I showed little if any interest at all. By the 8th grade I decided to give up and quit not realizing this decision would come back to haunt me later on in life. Being able to get a job that was meaningful to me was very difficult because I had no high school diploma. I needed to make a change. That change led me to Cecil College, which was the best decision I’ve made for myself in a very long time. I cannot thank Cecil College and its staff enough for the patience and understanding they have for their students. They pushed me forward when I needed a push and didn’t give up on me when I felt like giving up on myself. Getting my high school diploma has opened the door for my new career path in counseling.”

- Joseph B.
Academic Prep helps you

- Prepare for the GED® and take the GED Ready® Examination
- Improve your reading skills
- Brush up on basic math
- Strengthen writing skills for education or employment
- Enhance your job skills
- Prepare a resume
- Gain computer skills

### Programs Offered

<table>
<thead>
<tr>
<th>ABE – Adult Basic Education</th>
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<tr>
<td>GED® – General Education Development</td>
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<tr>
<td>ESOL – English for Speakers of Other Languages</td>
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<tr>
<td>Project Literacy</td>
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### Class & Program Information

- Books and materials are provided to use in the classroom
- Classes are self-paced and convenient
- Instructors work closely with students
- Online instruction available

### Class Times and Locations

You will have options based on your assessment level and classroom space availability

- Morning and evening ABE and GED® classes at Elkton Station
- Morning and evening ABE/GED® classes at Family Education Center
- Evening ABE/GED® classes in the community at North East High School, Perryville High School, and Rising Sun Middle School:
  - Winter: January 8 – March 26

### On-Line Courses

If you are a self-motivated, independent learner with access to the internet, you may benefit from the Maryland i-Pathways program. You must be a Maryland resident and demonstrate required academic skills to be eligible.

Contact Suzanne O'Bryan at 443-907-1394 to schedule a Student Orientation/Assessment to enroll in Adult Education classes.

### GED Ready® Examination

The GED Ready® test is given the first Friday of every month at Elkton Station. You must pre-register by calling Suzanne O’Bryan at 443-907-1394. The cost is $5.00 per subject or $20.00 for the entire test. Results are immediate and you will get feedback on what you need to study to prepare for the actual GED®. The test can also be given by appointment.

### GED® State Examination

The GED® State examination will be given on computer at Cecil College's Pearson-Vue testing center at North East Campus for a fee of $11.25 per test. To find out how to schedule testing, please contact Carolyn Fletcher at 443-907-1391 or Debra Stevens at 443-907-1397. Information is also available online at www.dllr.maryland.gov/gedmd or www.GED.com.

The Adult Education Program is supported by grant funding from Maryland Department of Labor, Licensing and Regulation; Division of Workforce Development and Adult Learning and the U.S. Department of Education.

### Disclaimer

The GED® is a registered trademark of The American Council on Education (ACE) and administered exclusively by the GED Testing Service LLC under license. This material (or content) is not endorsed or approved by ACE or the GED Testing Service.
Transition: Become a Credit Student
This course is designed for GED and high school graduates who wish to smoothly transition to college. It is an intensive course consisting of the three modules including preparing for college writing, preparing for college mathematics, and navigating college – campus, student, and technological resources.

20 sessions, 40 hours, $100
Course #: AAB 300

ADVANCED ESOL
English for Better Communication
This course is designed for students who can speak and understand English but who want to improve their skills. Topics in this course will include: grammar and usage, vocabulary and idioms, reading, and paragraph writing. There will be a strong emphasis on speaking and listening skills for social and work situations. This course is also recommended for ESOL students who plan to take credit or non-credit courses. Textbook required.

12 sessions, 24 hours, $115
Course #: AES 440

ENGLISH FOR SPEAKERS OF OTHER LANGUAGES (ESOL)
ESOL classes focus on improving the speaking, reading, and writing skills of students who are learning English as a second language. Basic classes are grant funded, multi-level classes covering all aspects of English skills. Advanced courses address specific skills and are designed for foreign students who assess at high intermediate or advanced level.

Basic
Morning classes meet on Mondays and Wednesdays from 9:00 – 11:30am; evening classes meet on Mondays and Wednesdays from 7:00 – 9:00pm at Elkton station, Room 303.

Morning
Winter Morning: January 7 – March 18
Spring Morning: April 1 – June 12
Summer Morning: July 15 – August 21

Evening
Winter Evening: January 7 – April 3
Spring Evening: April 8 – June 26

Cost: $20.00 course fee for beginning and intermediate students; $30.00 tuition and $20.00 course fee for advanced level students. Level is determined by interview and/or placement.

Advanced Pronunciation
Improve conversational skills by studying and practicing vocal skills, articulations, and pronunciation. Focus on overcoming common problems non-native speakers have with Standard English by discussing current events, American culture, and reading selections.

9 sessions, 18 hours, $90
Course #: AES 550

Advanced Communication
Enhance your use of the English language by using correct expressions, idioms, and vocabulary learned in this class for advanced students. Practice speaking and improve your pronunciation while participating in role-plays, discussions, short presentations, and readings. Improve your writing ability by learning grammar rules and applying them to your current needs.

20 sessions, 40 hours, $160
Course #: AES 580

PROJECT LITERACY
Give the Gift of Reading
Become a volunteer and help an adult gain the joy of reading! Cecil College's Project Literacy makes a difference by offering free, confidential one-on-one tutoring to teach adults basic reading and writing skills. Each student works with a trained volunteer and receives books free of charge.

Help spread the word!
Help spread the word by telling someone you know about this program if you suspect he/she has limited reading ability, or contact Carolyn Fletcher at 443-907-1391 to arrange for a speaker to address your organization.

Volunteer Tutor Training
Learn the skills to become a volunteer tutor for Project Literacy. Topics include characteristics of adult learners, The Laubach Way to Reading, and methods of teaching reading such as the language experience approach.

The next training days are Thursdays March 28, April 4 and 11 from 6 to 9 p.m.

For more information, contact Carolyn Fletcher at 443-907-1391.
LIFELONG LEARNING
@ CECIL COLLEGE

ENRICH your life
LIVE • LEARN • EXPLORE

Mosaic Flower Pots (New)
Create a one-of-a-kind mosaic flower pot! In week one, students will design a layout for their flower pot and will cut and glue glass pieces onto a terra cotta flower pot. In week two, students will learn to grout their flower pots using sanded grout.

Intermediate Quilting (New)
During this class, the quilter will add to their skill set by learning the technique of using a rotary cutter. Students will sew pre-cut fabric together and then use a rotary cutter to cut what we have sewn. Students will then design and piece a beautiful scrappy quilt top. Finished size of the quilt top will be approximately 36” x 48”.

Great Films and Great Literature – Part I & II
Students will read three novels and watch the films based on each. We will watch each film while simultaneously reading the novels, then compare, and contrast the two mediums with regard to how well they are translated between the two genres.

We Came in Peace – 50 Years on the Moon (New)
This course explores the history of the American Space Race with special emphasis on the lunar landing of Apollo 11. 2019 will mark the 50th anniversary of when Neil Armstrong uttered these words on July 20, 1969, "That’s one small step for man, one giant leap for mankind." It was one of those rare moments when a united humanity watched or listened to this monumental event together. That unity was reflected in a plaque left there by the astronauts. We came in peace for all mankind.

AARP Driver Safety Program (New)
Designed for motorists age 50 and older. See Page 55

For more information contact Tammy at learning4life@cecil.edu or 443-907-1378.
Welcome to our Personal Enrichment and Senior Network section!

Cecil College is proud to continue the tradition of our open enrollment and 60+ programming. Each and every one of you are important to us, and we are striving daily to make our classes the best available in the state.

If you are a 60+ Scholar, take a look at the wide variety of classes and options available to you, both in and outside the network. If at any time you are unsure of the best direction for you to take, contact us and we will gladly work with you to determine your best deal.

How to read this section:

59 or Younger

If you are 59 or younger, you will look for the classes with the course code that begins with the letter “G.”
- These classes are offered during the day, in the evening, and on weekends. (Out of state, out of county fees may apply.)

60 Years or Better

If you are age 60 or better, you have a choice to sign up for classes inside and outside of our Senior Network.
- MD residents 60+ qualify for tuition waiver on eligible classes.
  Look for this symbol: $5/$5
- Or, you can join the Senior Network and enjoy tuition waiver and reduced course fees.

Membership fees:
$70 per semester for in county residents
$80 per semester for out of county residents
$90 per semester for out of state residents.

If you are a 60+ Scholar, take these easy steps to planning your experience here at Cecil College.

1. Determine what and how many classes you would like to take.
   (Additional materials fees and/or supply fees where noted.)

2. Do the math:
   - 5 or more classes - your best deal may be joining the network and paying a reduced course fee. (No out of county or out of state additional fees for network members.)
   - 4 or less classes - you may want to consider signing up as a creative leisure student and having the tuition waived on state approved classes. Same great classes, same great instructors, same great friends. (Out of county fees may apply. Out of state residents do not qualify for tuition waiver.)

3. Still not sure what is your best option? Call us and we will help you make the best decision for you. Dial 410-287-1000 and ask to speak to any member of the Lifelong Learning team.

Refund/Withdraw policy
To receive a full refund for withdrawals, you must contact the Registration Office at least 24 hours prior to the first class meeting. If you do not officially drop from the class or if you fail to attend, you are responsible for all tuition and fees associated with registration. Any changes to membership status must be made before a class begins, refunds will not be given for classes that have occurred in the past.
CERAMICS

**Beginning Ceramics**

Build, decorate, and fire clay. Course will introduce beginning students to clay hand-building techniques, wheel throwing, and mold making. Love of messiness required. Notes: No senior tuition waiver. Textbook required. Corresponds to credit course ART160.

15 sessions, 45 hours, $437
Course #: GUA111

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*04 - No class Mar. 19.
*05 - No class Mar. 20.
*06 - No class Mar. 18.

**Intermediate Ceramics**

Personalize your approach to clay building and decorating! Students will develop personal styles, areas of specific interest, and perfection of forms. The relationship between the functional and aesthetic approaches to clay work will be explored. Take this class and become more aware of your craftsmanship and artistic style. Pre-requisite: Beginning Ceramics. Notes: No senior tuition waiver. Corresponds to credit course ART260. Instructor: Vanni

15 sessions, 45 hours, $437
Course #: GUA121

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*02 - No class Mar. 18.

**Advanced Ceramics**

Extend your style. Advanced Ceramics builds upon your developing style, with emphasis placed on decorating techniques and glaze information. This class is a must for the continuing ceramics student. Pre-requisite: Intermediate Ceramics. Notes: No senior tuition waiver. Corresponds to credit course ART261. Instructor: Vanni

15 sessions, 45 hours, $437
Course #: GUA131

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*02 - No class Mar. 18.

**Surface Design for Ceramics**

Surface Design for Ceramics explores a variety of surface techniques for ceramics. The elements and principles of design will be discussed and utilized to create surface designs for ceramic forms. Students will explore techniques to manipulate form and surface throughout the stages of the ceramic process. This course includes techniques for greenware and bisqueware as well as post-firing techniques. Students will mix glazes and experiment with materials for low and mid-fire temperatures. The relationship between form and surface will be emphasized. Pre-requisite: Beginning Ceramics. Notes: No senior tuition waiver. Corresponds to credit course ART179. Instructor: Vanni

15 sessions, 45 hours, $437
Course #: GUA160

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*01 - No class Mar. 21.

**Wheel-Thrown Ceramics II**

Wheel-Thrown Ceramics II expands on the skills introduced in Wheel-Thrown Ceramics. Emphasis is placed on advanced techniques for throwing and decorating surfaces. Develop a personal style as well as refine craftsmanship and thrown forms. Utilize the pottery wheel as a tool for construction in conjunction with other building techniques. Pre-requisite: Wheel-Thrown Ceramics I. Notes: No senior tuition waiver. Corresponds to credit course ART196. Instructor: Vanni

15 sessions, 45 hours, $437
Course #: GUA156

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**Wheel-Thrown Ceramics III**

Wheel-Thrown Ceramics III expands on the skills introduced in Wheel-Thrown Ceramics II. Emphasis is on the further development of thrown forms and surface decoration techniques. Students will create a body of work demonstrating refinement of thrown forms, craftsmanship, and advanced throwing techniques. Pre-requisite: Wheel-Thrown Ceramics II. Notes: No senior tuition waiver. Corresponds to credit course ART296. Instructor: Vanni

15 sessions, 45 hours, $437
Course #: GUA157

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*01 - No class Mar. 18.
**CRAFTS**

**Create a Teacup Garden**
If winter's cold and lack of greenery has you down, fight back by crafting a lovely teacup garden for your home. Planting a teacup garden is a wonderful way to upcycle and create a memorable planter for the windowsill, table, or outdoor garden. These pretty projects are a recipe for fun. A container garden, bouquet of roses, pot of herbs or daisy topiary are clever ways to give your home a lift. Teacup gardens make great gifts and are delightful projects to do with a child to show them the fun and creativity of growing plants and herbs. So take time for creativity and savor the pleasure for months to come. Notes: No senior tuition waiver. Corresponds to youth courses YES/YHS604. Instructor: Stubbs

1 session, 2 hours, $29
Course #: GAC604

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**Driftwood Stone Art**
Whether you like outdoor or indoor crafting this project can enhance an outside entry door or hang anywhere in the house. Create a beautiful design on driftwood using flowers and ladybugs shaped from pebbles and stones to make a lovely addition to your home or patio. This eco-friendly project encourages students to reuse and recycle various materials to embellish the driftwood. Take all those pebbles and stones and turn them into something that you will love showing off to family and friends. Notes: No senior tuition waiver. Corresponds to youth courses YES/YHS605. Instructor: Stubbs

1 session, 2 hours, $29
Course #: GAC605

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**Monogram Door Hanger**
Monograms are a fun way of paying homage to your family name. Giant letter monograms have been a trend for at least the last five years. Customize a monogram door hanger to show a bit of your family’s unique personality. Popular themes include baby showers, holidays, military/patriotic, sports, and weddings. Cover the letter with various creative mediums — moss, twine, fabric, buttons, sea glass, shells, or paint. The monogram door hanger makes the perfect gift for new homeowners or for a college dorm room. Welcome your family and friends with a decorative initial monogram that lets everyone know what makes your family special. Notes: No senior tuition waiver. Corresponds to youth courses YES/YHS606. Instructor: Stubbs

1 session, 2 hours, $29
Course #: GAC606

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**Pressed Flower Picture Mats**
Liven up your photos and paintings using pressed flowers to decorate picture mats. Pressed flowers make gorgeous decorative embellishments for all sorts of art and craft projects. Drying or pressing flowers ensures enjoying their beauty all year. Create totally noteworthy art pieces to proudly adorn and display on walls and shelves or make delightful gifts for family and friends. Notes: No senior tuition waiver. Corresponds to youth courses YES/YHS607. Instructor: Stubbs

1 session, 2 hours, $29
Course #: GAC607

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**Steampunk Fish Stick**
This 3-gourd fish totem pole will brighten up a spot in your home. Learn to foil tape and embellish each fish to personalize a one-of-a-kind sculpture. We will add dyes to create a nautical look. Notes: No senior tuition waiver. All supplies are provided. Optional to bring an apron and additional embellishments of broken jewelry, washers, nuts and bolts for eyes and fins. Finished project — 18”H. Corresponds to youth courses YES/YHS602. Instructor: Haggard

1 session, 3.5 hours, $39
Course #: GAC602

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**Glass Fusing:**
Glass Fusing:
**Pins, Necklaces, and Bracelets**
Create unique and beautiful glass pins, necklaces, bracelets, and more using fusible glass, dichroic glass, frit, and mosaic pieces. No glass cutting experience required! Notes: Supply fee of $25 due to instructor. All pieces will be fired and returned to students the following week. No senior tuition waiver. Instructor: Stein

1 session, 3 hours, $35
Course #: GAC221

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Come join Ann Stubbs at Sinking Springs Farm for a one of a kind adventure to connect with nature through crafts and educational outings. Ann holds a master’s degree in art and elementary education from the University of Delaware. She has done commissioned pieces and educational programs for the White House, Campbell’s Soup Company, and Longwood Gardens. Her passion is to inspire creativity, through nature, in children and adults of all ages. Join in a class or two and enjoy a hands-on experience that will spark a fire in you for the love of nature. Leave behind your fast paced world and ground yourself in the comfort of the natural world. All generations are welcome, so make this an adventure for the whole family!

Create a Teacup Garden
If winter’s cold and lack of greenery has you down, fight back, by crafting a lovely teacup garden for your home. Planting a teacup garden is a wonderful way to upcycle and create a memorable planter for the windowsill, table, or outdoor garden. These pretty projects are a recipe for fun. A container garden, bouquet of roses, pot of herbs or daisy topiary are clever ways to give your home a lift. Teacup gardens make great gifts and are delightful projects to do with a child to show them the fun and creativity of growing plants and herbs. So take time for creativity and savor the pleasure for months to come. Notes: No senior tuition waiver. Students must provide teacups. Corresponds to youth courses YES/YHS604. Instructor: Stubbs

1 session, 2 hours, $29
Course #: GAC604

Driftwood Stone Art
Whether you like outdoor or indoor crafting this project can enhance an outside entry door or hang anywhere in the house. Create a beautiful design on driftwood using flowers and ladybugs shaped from pebbles and stones to make a lovely addition to your home or patio. This eco-friendly project encourages students to reuse and recycle various materials to embellish the driftwood. Take all those pebbles and stones and turn them into something that you will love showing off to family and friends. Notes: No senior tuition waiver. Corresponds to youth courses YES/YHS605. Instructor: Stubbs

1 session, 2 hours, $29
Course #: GAC605

Monogram Door Hanger
Monograms are a fun way of paying homage to your family name. Giant letter monograms have been a trend for at least the last five years. Customize a monogram door hanger to show a bit of your family’s unique personality. Popular themes include baby showers, holidays, military/patriotic, sports, and weddings. Cover the letter with various creative mediums—moss, twine, fabric, buttons, sea glass, shells, or paint. The monogram door hanger makes the perfect gift for new homeowners or for a college dorm room. Welcome your family and friends with a decorative initial monogram that lets everyone know what makes your family special. Notes: No senior tuition waiver. Corresponds to youth courses YES/YHS606. Instructor: Stubbs

1 session, 2 hours, $29
Course #: GAC606

Pressed Flower Picture Mats
Liven up your photos and paintings using pressed flowers to decorate picture mats. Pressed flowers make gorgeous decorative embellishments for all sorts of art and craft projects. Drying or pressing flowers ensures enjoying their beauty all year. Create totally noteworthy art pieces to proudly adorn and display on walls and shelves or make delightful gifts for family and friends. Notes: No senior tuition waiver. Corresponds to youth courses YES/YHS607. Instructor: Stubbs

1 session, 2 hours, $29
Course #: GAC607

Parents and children can participate together or alone in these fun filled interactive classes. Bring the whole family to add to the fun. Each participant must register separately and pay applicable fees. When you see this icon look in the note section of the class for the corresponding course number to use when registering.

All Classes are held on Saturdays at Sinking Springs Herb Farm in Elkton.
Mosaic Flower Pots
Create a one-of-a-kind mosaic flower pot! In week one, students will design a layout for their flower pot and will cut and glue glass pieces onto a terra cotta flower pot. In week two, students will learn to grout their flower pots using sanded grout. Notes: No senior tuition waiver. No glass cutting experience is necessary. All materials included in the supply fee. $30 supply fee payable to the instructor at first class. Instructor: Stein
2 sessions, 6 hours, $59
Course #: GAC144

Sec# Day Dates Times Location
02 Th 6/6-6/13 6:30-9:30p ES 217

Mosaic Tile Stepping Stones/Pavers
Create a stepping stone paver for your garden using broken ceramic tile/glass. Students should bring a concrete paver (12 inches or less) or two regular sized bricks to class. Instructor will supply ceramic tile/glass, adhesive and grout. Notes: No senior tuition waiver. Supply fee of $10 due to the instructor. Instructor: Stein
1 session, 3 hours, $35
Course #: GAC228

Stained Glass Studio
This course is for beginning and advanced students. Beginning students will learn the history and techniques of glass cutting, soldering, and copper foiling. Advanced students will create and work on more intricate projects. Notes: Supply list will be given to beginning students at the first class. Advanced students will be responsible for their own glass, etc. for projects. No senior tuition waiver. Instructor: Stein
6 sessions, 18 hours, $149
Course #: GAC224

Sec# Day Dates Times Location
03 Th 5/9 6:30-9:30p ES 217

QUILTING / SEWING

Beginner Sewing
Would you love to create clothes and accessories that would express the true you? You will begin with a list of basic tools and learn how to use the machine and in the end have a completed tote bag and a simple skirt. Supplies not needed until the second class. No experience needed. Note: Sewing machines are provided or students may bring their own. Instructor: Johnson, D.
6 sessions, 12 hours
$99 persons under 60. $25 MD residents over 60 (GAM650). $5 Senior Network Members (SAM650).

Sec# Day Dates Times Location
02D T 2/19-3/26 6-8p ES 126

Beginner Sewing – Part II
This course is designed for students to choose a project, which will help improve and develop new skills. Students from Beginner Sewing course will receive approval for their projects before the last class. If you did not attend Beginner Sewing and have sewing experience, please email learning4life@cecil.edu to receive project approval from instructor and prepare for first day of class. Note: Sewing machines are provided or students may bring their own. Instructor: Johnson, D.
6 sessions, 12 hours
$99 persons under 60. $25 MD residents over 60 (GAM601). $5 Senior Network Members (SAM601).

Sec# Day Dates Times Location
01 M 3/11-3/25 4:30-7p ES 221
02 M 4/15-4/29 4:30-7p ES 221

Sec# Day Dates Times Location
02D T 4/9-5/14 6-8p ES 126

Intermediate Quilting
During this class, the quilter will add to their skill set by learning the technique of using a rotary cutter. Students will sew pre-cut fabric together and then use a rotary cutter to cut what we have sewn. Students will then design and piece a beautiful scrappy quilt top. Finished size of the quilt top will be approximately 36” x 48”. Notes: Sewing machines are provided or students may bring their own. Students will complete only the quilt top in class. Students will finish the quilt with their own batting, backing and binding at home. Students should enroll at least 2 weeks before class begins to allow time to order/purchase supplies. Instructor: Michalski
3 sessions, 8 hours
$69 persons under 60. $25 MD residents over 60 (GAM601). $5 Senior Network Members (SAM601).

Sec# Day Dates Times Location
01 M 3/11-3/25 4:30-7p ES 221
02 M 4/15-4/29 4:30-7p ES 221

Sec# Day Dates Times Location
02D T 4/9-5/14 6-8p ES 126

ONLINE

• Introduction to Digital Scrapbooking
• Start Your Own Arts & Crafts Business
• Start Your Own Gift Basket Business
See Page 57
ARTS / STUDIO ARTS

Art Workshop S/S
A project-driven class teaching students to focus on the elements and principles of Art and Design. These elements and principles are the building blocks of understanding and creating art that expresses and moves us. The students will be exposed to various mediums as they develop the fundamental language of art. Instructor: Haggard

8 sessions, 16 hours
$135 persons under 60. $25 MD residents over 60 (GAP539). $5 Senior Network Members (SAP539).

Sec# Day Dates Times Location
02D Th 1/31-3/21 10a-12p ES 126

Basic Acrylics I S/S
This class is for people who want to explore painting with acrylics. Students will create still-lifes, landscapes, and portraits while practicing color mixing and acrylic painting techniques. Instructor: Haggard

8 sessions, 16 hours
$135 persons under 60. $25 MD residents over 60 (GAP539). $5 Senior Network Members (SAP539).

Sec# Day Dates Times Location
02D M 1/28-3/18 12:30-2:30p ES 126

Basic Acrylics II S/S
This is a hands-on approach to learning the materials and techniques associated with acrylics. The focus will continue to be the development of painting techniques, brush skills, and aesthetic sensibilities in this medium, with emphasis on composition and color. Pre-requisite: Basic Acrylics I. Instructor: Haggard

8 sessions, 16 hours
$135 persons under 60. $25 MD residents over 60 (GAP532). $5 Senior Network Members (SAP532).

Sec# Day Dates Times Location
02D M 4/1-5/20 12:30-2:30p ES 126

Basic Watercolor I S/S
Learn the basics and skills of watercolor painting! Start at the fundamental building blocks to gain the knowledge and experience to help you advance in your painting abilities. Students will learn the different properties of watercolor, color wheel, mixing colors and more. Students will work on projects which will reinforce their new skills. Instructor: Haggard

8 sessions, 16 hours
$135 persons under 60. $25 MD residents over 60 (GAP502). $5 Senior Network Members (SAP502).

Sec# Day Dates Times Location
02D Th 1/31-3/21 12:30-2:30p ES 126

Basic Watercolor II S/S
Develops basics and skills in watercolor painting through exercises and projects. Emphasis on good composition, color properties, and watercolor techniques including wet into wet, lost edges and glazing. Students will create exciting compositions using varying techniques, with still life and landscapes as the focus. Pre-requisite: Basic Watercolor I. Instructor: Haggard

8 sessions, 16 hours
$135 persons under 60. $25 MD residents over 60 (GAP503). $5 Senior Network Members (SAP503).

Sec# Day Dates Times Location
02D Th 4/4-5/23 12:30-2:30p ES 126

Drawing I S/S C
Sharpen your powers of visual observation. A studio course designed to teach basic drawing methods, how tools are best used, and exploring conceptual ideas of image-making. Composition, perspective, toning, and shading will be emphasized. Beginners start here. Notes: Textbook required. Corresponds to credit course ART130.

15 sessions, 45 hours
$407 persons under 60. $50 MD residents 60 and above.

Course #: GUA301

Sec# Day Dates Times Location
02D Th 4/4-5/23 10a-12p ES 126

Everyone Can Draw S/S
Learn to "see" like an artist. Improve your perceptual skills as you learn to translate the 3-dimensional world onto the 2-dimensional plane. Through a series of drawing exercises, you will develop your observational and thinking skills to be able to draw more realistically. Instructor: Haggard

8 sessions, 16 hours
$135 persons under 60. $25 MD residents over 60 (GAD102). $5 Senior Network Members (SAD103).

Sec# Day Dates Times Location
02D M 1/28-3/18 10a-12p ES 126

*04 – No class Mar. 19.
*05 – No class Mar. 19.
*06 – No class Mar. 21.
**Exploratory Art**

This class is for people who have a deep appreciation for art, but aren’t sure which artistic technique suits them best. You will sketch still life, create colorful mixed media collage, explore chalk pastels and dabble with acrylic paints on canvas. If you would like to have fun exploring different mediums to discover where your talents and interests lie, this is the class for you! Instructor: Haggard

8 sessions, 16 hours

$135 persons under 60. $25 MD residents over 60 (GAP365). $5 Senior Network Members (SAP365).

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*01 – No class Mar. 20.

**Figure Drawing**

Learn to draw the human figure. Emphasis is on accuracy in proportion, achieving solid form and structure, and characterization. Projects will focus on the form and structure of the body as well as subjective aspects of the pose. Discover the beauty in the human form through this drawing course. Pre-requisite: Previous drawing experience recommended. Note: Corresponds to credit course ART101. Instructor: Haggard

15 sessions, 45 hours

$407 persons under 60. $50 MD residents 60 and above.

Course #: GUA104

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*03 – No class Mar. 19.

*04 – No class Mar. 20.

*05 – No class Mar. 21.

**Fundamentals of Design I**

Study two-dimensional design! Learn to organize graphic elements in effective, unified designs, whether in photography, fine arts, commercial art, or everyday life. Included is a brief introduction to color theory. This course is valuable for persons anticipating a career in art, photography, media technology, or education. Get started today! Note: Corresponds to credit course ART101.

15 sessions, 45 hours

$407 persons under 60. $50 MD residents 60 and above.

Course #: GUA104

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*03 – No class Mar. 19.

*04 – No class Mar. 20.

*05 – No class Mar. 21.

**Intermediate Painting I: Acrylics and Watercolor**

We will build on skills achieved in beginning painting classes. As you progress from a basic understanding of your media toward more complex subject matter and methods, you will be guided and encouraged with individual instruction cultivating your own style. Pre-requisite: Basic Acrylics or Basic Watercolor I. Instructor: Haggard

8 sessions, 16 hours

$135 persons under 60. $25 MD residents over 60 (GAP562). $5 Senior Network Members (SAP562).

Course #: GUA210

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*01 – No class Mar. 20.

**Intermediate Painting II: Acrylics and Watercolor**

Students will continue to build on skills achieved in Intermediate Painting I. Gain further confidence as you fine tune and master your work in your media. Receive individual instruction and encouragement as you explore personal modes of expression. Pre-requisite: Intermediate Painting I: Acrylics and Watercolor. Instructor: Haggard

8 sessions, 16 hours

$135 persons under 60. $25 MD residents over 60 (GAP531). $5 Senior Network Members (SAP531).

Course #: GUA210

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*02 – No class Mar. 22.

**Painting I**

It's a blank canvas — what can you do with it? This course will cover varied approaches to oil painting for the beginning painter. Exploration and experimentation are encouraged. Develop your abilities now. Notes: Previous experience in drawing is recommended. Note: Corresponds to credit course ART140. Instructor: Donohue

15 sessions, 45 hours

$407 persons under 60. $50 MD residents 60 and above.

Course #: GUA601

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*03 - No class Mar. 18.

*04 - No class Mar. 18.

**Painting II**

Expand the canvas! Learn individualized approaches to painting in the media. Oil paints are encouraged. Your approach toward painting is explored in relation to other artists, both past and present. Students are encouraged to experiment with new combinations of media and techniques. A great class for individual expression! Pre-requisite: Painting I. Note: Corresponds to credit course ART240. Instructor: Donohue

15 sessions, 45 hours

$407 persons under 60. $50 MD residents 60 and above.

Course #: GUA602

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*01 – No class Mar. 22.

**Portfolio Production I**

Course provides an opportunity for advanced art students to concentrate on building portfolios in individual areas of interest to further their educational, career and personal goals. Students will create a focused body of artwork to produce a portfolio. Pre-requisite: EGL101. Note: Corresponds to credit course ART 291. Instructor: Vanni

15 sessions, 30 hours, $169

Course #: GUA210

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*02 – No class Mar. 22.
Portfolio Production II provides an opportunity for advanced art students to concentrate on building an in-depth portfolio in individual areas of interest to further their educational, career and personal goals. Students will create a focused body of artwork to produce a portfolio. Pre-requisite: EGL101. Note: Corresponds to credit course ART 292. Instructor: Vanni

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Sculpture

Shape your ideas here! A studio course introducing students to the basic materials and techniques used in creating sculptural forms. Students will study additive and subtractive methods of sculpture, as well as assemblage and construction of simple molds. Learn and relax at the same time! Note: Corresponds to credit course ART152. Instructor: Creshkoff

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*02 - No class Mar. 19.

Sculpture II

Continue what you started in Sculpture II! Explore your artistic limits as you develop form recognition and comprehension in the third dimension. Follow an initial sketch through its model development to project completion! Pre-requisite: Sculpture I! Note: Corresponds to credit course ART182. Instructor: Creshkoff

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*02 - No class Mar. 19.

• Drawing for the Absolute Beginner
See Page 57

BOATING & BOATER SAFETY

Advanced Piloting

Already know the basics? Let’s learn about tides and tidal current, how to determine the direction and speed of current, the effect it will have on a boat’s course through the water, how to compensate for it, and to plot a course to correct for the current offset. Note: No senior tuition waiver. Instructor: Sampson

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Antique Canoe Repair & Restoration

This course focuses on the traditional canoe. Students will learn rib, plank, and canvas repair and replacement using hands-on activities. Note: No senior tuition waiver. Instructor: CWBBS Staff

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Basic Navigation – Piloting

Learn how to navigate a boat! Students will learn about nautical charts, the marine compass, buoys, and other aids to navigation. Students will also learn how to determine a boat's position on the water by using bearings and fixes, how to avoid shoals, and how to plot and follow a course to a destination sight. Learn about dead reckoning, how to use plotting tools, and how to calculate time, speed, and distance to determine time of arrival, etc. Note: No senior tuition waiver. Instructor: Sampson

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Docking

So you bought the boat! Worried about getting in and out of a slip? Learn about the forces that act on a boat and how to use them to your advantage when maneuvering a boat in close quarters. Find out how to properly tie up the boat in her slip and use spring lines to aid in docking. Note: No senior tuition waiver. Instructor: Sampson

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Maryland Basic Boating Course

This course is designed to meet the certification requirements approved by the MD Dept. of Natural Resources. All persons born after July 1, 1972, are required to have this certification prior to operating numbered and documented vessels in MD waters. Notes: Students under the age of 16 must be accompanied by a parent or guardian that is either registered in the same course or already has their certification (proof of certification is required). Course material is suitable for ages 10 and older. Instructor: Fiedler

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Model Ship Building

Students will learn model ship building of full and half-hull models. This class is for beginners but accommodations will be made for more experienced model builders. Note: No senior tuition waiver. Instructor: CWBBS Staff

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Wooden Boat Building, Repair and Restoration

This course offers the opportunity to examine different types of wooden boat construction from traditional to composite. There are 8 to 10 boats under construction at any one time and students are involved in all aspects from lofting to construction and finishing. Plus, students gain hands-on experience in the problems of repair and refinishing. Instructor: CWBBS Staff

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**COMPUTERS IN A DAY**

### Intro to the PC in a Day
This course is designed for students who have little or no experience with computers. Topics include computer terminology, hardware components, software applications, the Internet, basic windows operations, and file systems.

1 session, 5 hours  
$79 persons under 60. $25 MD residents over 60 (GPC300). $10 Senior Network members (SPU300).

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### Windows in a Day
This course will provide an overview of the fundamentals of the Windows operating system. Topics include how to use the computer and the mouse, how to surf the Internet, send and receive e-mails, and customize your computer settings.

1 session, 5 hours  
$79 persons under 60. $25 MD residents over 60 (GPC545). $10 Senior Network members (SPU545).

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### Excel in a Day
This course is designed to teach the fundamentals of Microsoft’s spreadsheet program. Topics include the Excel Window, sorting and analyzing data, creating three-dimensional workbooks, and building links between files.

1 session, 5 hours  
$79 persons under 60. $25 MD residents over 60 (GPC549). $10 Senior Network members (SPU549).

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### Intermediate Excel in a Day
This course is designed to build upon the fundamentals taught in Excel in a Day. Topics include how to customize toolbars, edit a workbook, use Web Tools, use advanced filtering and sorting techniques, and print worksheets.

1 session, 5 hours  
$79 persons under 60. $25 MD residents over 60 (GPC591). $10 Senior Network members (SPU591).

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### Advanced Excel in a Day
This course is designed to build upon the fundamentals taught in Advanced Excel in a Day. Topics include advanced functions and analysis techniques, creating charts, and macro commands.

1 session, 5 hours  
$79 persons under 60. $25 MD residents over 60 (GPC592). $10 Senior Network members (SPU592).

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### PowerPoint in a Day
This course is designed to provide the fundamentals of PowerPoint. Topics include how to embellish slides with text, objects, SmartArt, multimedia, animation, sound, charts, clip art, and hyperlinks.

1 session, 5 hours  
$79 persons under 60. $25 MD residents over 60 (GPC593). $10 Senior Network members (SPU593).

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### Word in a Day
This course is designed to provide beginning instruction in Microsoft Word software. The main focus will be learning the primary functions and features of the software product. Learn how to create and modify documents using this word processing program. Find out how to add, move through, change the size or appearance of text, and print your documents. Topics include creating and saving a document, file management, editing techniques, multiple pages, and document image.

1 session, 5 hours  
$79 persons under 60. $25 MD residents over 60 (GPC548). $10 Senior Network members (SPU548).

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### Intermediate Word in a Day
This course is designed to build upon the fundamentals taught in Word in a Day. Topics will include using the outline feature, creating tables, formatting and editing a table, desktop publishing, and integrating Word with other Windows programs.

1 session, 5 hours  
$79 persons under 60. $25 MD residents over 60 (GPC589). $10 Senior Network members (SPU589).

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### Advanced Word in a Day
This course is designed to expand the skills gained in Intermediate Word in a Day. Topics will include how to create and design flyers and newsletters, create borders and utilize other options to enhance documents, how to create headers and footers, and merge multiple documents.

1 session, 5 hours  
$79 persons under 60. $25 MD residents over 60 (GPC590). $10 Senior Network members (SPU590).

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All classes meet on Saturdays, include a 30-minute lunch break, and are instructed by Hassig.

All classes are Senior Citizen Tuition Waiver eligible for Maryland residents age 60+.
COMPUTERS

Introduction to the Personal Computer (S/S)
Start at the beginning. This introductory course will teach students computer terminology, system components, operating systems, and software. Designed to teach computer fundamentals and introduce students to a hands-on experience. Instructor: Hawley

4 sessions, 12 hours
$149 persons under 60. $25 MD residents over 60 (GPC140). $10 Senior Network members (SPF100).

Sec# Day Dates Times Location
02D T/Th 2/5-2/14 10a-1p ES 227

MS Windows 10 (S/S)
What is Windows 10? This course will provide the information and skills needed to install, configure, manage, monitor, troubleshoot, and administer this version of the Microsoft Windows operating system. Learn how to do it all from the word install. Must have basic computer knowledge. Instructor: Hawley

4 sessions, 12 hours
$149 persons under 60. $25 MD residents over 60 (GPC233), $10 Senior Network members (SPF233).

Sec# Day Dates Times Location
02D T/Th 2/26-3/7 10a-1p ES 227

Intermediate MS Windows 10 (S/S)
Your next logical step. This course will explore the interconnectivity between Windows 10 and the Internet and how to utilize the diagnostic tools of Windows 10. This class is a must for Windows 10 users. Pre-requisite: MS Windows 10. Instructor: Hawley

4 sessions, 12 hours
$149 persons under 60. $25 MD residents over 60 (GPC234), $10 Senior Network members (SPF234).

Sec# Day Dates Times Location
02D T/Th 3/19-3/28 10a-1p ES 227

Advanced MS Windows 10
You know how to keep your MS Windows 10 computer healthy, and you’ve even tweaked your interface to fit your personal style. So what’s next? In this class, you’ll learn advanced customization and optimization techniques, most of which require you to edit the registry. If you are ready to go to the next level, this class is for you. Pre-requisite: Intermediate MS Windows 10. Instructor: Hawley

4 sessions, 12 hours
$149 persons under 60. $25 MD residents over 60 (GPC235), $10 Senior Network members (SPF235).

Sec# Day Dates Times Location
02D T/Th 4/9-4/18 10a-1p ES 227

ONLINE

Intro to Etsy
Come join us for this introduction class to Etsy, an online storefront that helps you promote, sell, and advertise your newest products and merchandise. We will go through items and concepts that both beginners and advanced users of Etsy can benefit from. From start to finish, we will show you how to optimize your listings and draw in customers, how to create coupons and engaging monthly specials, utilizing bulk order features, profile settings, and media integration! Note: No senior tuition waiver. Instructor: Boas, M.

1 session, 3 hours, $39
Course #: GPC191

Sec# Day Dates Times Location
02 S 5/18 10a-1p ES 328

Intro to Instagram
In this introductory class to Instagram, learn how to use this incredible app to your benefit. Whether you’re brand new to Instagram or have been using it (with no success) then please join us. Meredith of Grunge Muffin Designs will show you this fun and easy way to share your work-in-progress, inspirations, and finished pieces with the rest of the world. Gain followers (and customers) who love your work, and network with artists who champion each other. Students will get an overview of Instagram (how it works and why people use it), they will install the app on their smart device, setup an account and username, and learn how to create engaging posts and gain followers and customers as an artist on Instagram! Did you know Instagram connects to Tumblr, Facebook, and Twitter for easy posting across accounts? Note: No senior tuition waiver. Instructor: Boas, M.

1 session, 3 hours, $39
Course #: GPC190

Sec# Day Dates Times Location
02 S 5/18 10a-1p ES 328

Google Drive and Productivity Apps
This course is designed to enable students to learn the capability of Google Drive and its productivity applications and work with Google Apps environment. Students will use Google Apps to create, manage, store, and share various types of files. Topics include navigating Google Apps, cloud storage, document editing, and spreadsheets and presentation slides. Instructor: Hassig

2 sessions, 6 hours
$85 persons under 60. $25 MD residents over 60 (GPC598). $10 Senior Network members (SPS598).

Sec# Day Dates Times Location
02D W 4/3-4/10 5:30-8:30p ES 227

www.cecil.edu  S/S Senior Citizen Tuition Waiver  For information call 410-287-1000 or to register call 410-287-1078
DIGITAL IMAGING

**Intro to Lightroom**

Although Photoshop has been a great software to digitally change and alter photographs, we would like you to join us to be introduced to Adobe Lightroom, a well versed and simple to use photo-editing software. In this course, we will learn how to make a catalog, import photos, how to make adjustments to improve your photos, among several other tips and techniques to enhance your media. We will conclude with how to export your photos out to a different format and a few additional features (printing, maps, etc). Note: No senior tuition waiver. Instructor: Boas, B.

1 session, 3 hours, $39
Course #: GPC193

**Intro to Video Editing**

Whether you are new to the world of video editing or someone who has done it for several years, please join us for an overview of the process. In this class, we will dive into Adobe Premiere, which is the main editing tool for video production. Learn how to organize, import, view, manipulate, label, and navigate the tools and interface of this powerful program. By the end of class, we will learn how to alter audio, add some basic video effects, and export your video to a flash drive or social media for everyone's viewing pleasure. Lights, Camera, Action! Note: No senior tuition waiver. Instructor: Boas, B.

1 session, 3 hours, $39
Course #: GPC192

INTERNET

**Internet & Email Using Windows 10**

This course is for anyone who wants to learn how to use the internet and understand basic email features. Learn how to search the internet effectively to find information, send and receive email, and download software and programs on the internet. Pre-requisites: Introduction to the Personal Computer and MS Windows 10. Instructor: Hawley

4 sessions, 12 hours
$149 persons under 60, $25 MD residents over 60 (GPC117). $10 Senior Network members (SPI117).

Course #: GFD140

MICROSOFT OFFICE

**ONLINE**

- Introduction to Photoshop CC
- Introduction to Photoshop CS5
- Introduction to Photoshop CS6
- Intermediate Photoshop CC
- Intermediate Photoshop CS5
- Intermediate Photoshop CS6
- Photoshop CC for the Digital Photographer
- Photoshop CC for the Digital Photographer II
- Photoshop Elements 13.0 for the Digital Photographer
- Photoshop Elements 13.0 for the Digital Photographer II

See Page 57

**ONLINE**

- Advanced Microsoft Excel 2010
- Advanced Microsoft Excel 2013
- Advanced Microsoft Excel 2016
- Introduction to Microsoft Access 2010
- Introduction to Microsoft Excel 2010
- Introduction to Microsoft Excel 2013
- Introduction to Microsoft Excel 2016
- Introduction Microsoft Outlook 2010
- Introduction Microsoft Outlook 2013
- Introduction Microsoft PowerPoint 2010
- Introduction Microsoft PowerPoint 2013
- Introduction Microsoft PowerPoint 2016
- Introduction Microsoft Publisher 2010
- Introduction to Microsoft Word 2007
- Introduction to Microsoft Word 2010
- Introduction to Microsoft Word 2013
- Introduction to Microsoft Word 2016
- Intermediate Microsoft Access 2010
- Intermediate Microsoft Excel 2010
- Intermediate Microsoft Excel 2013
- Intermediate Microsoft Excel 2016
- Intermediate Microsoft Word 2010
- Intermediate Microsoft Word 2013
- Intermediate Microsoft Word 2016
- What’s New in Microsoft Office 2013?

See Page 57

DANCE / FITNESS

**Ballet**

A beginning ballet course for those who have ever wanted to take ballet, or for those who wish to return to the art form. Students will study classical barre work, proper technique, and stretching. Whether you wish to gain or re-establish perspective of your body and the joy of dancing this class is for you. Notes: No senior tuition waiver. No prior experience is required. Instructor: Smith, S.

8 sessions, 8 hours, $79
Course #: GFD140

Sec# Day Dates Times Location
03 W 1/9-2/27 5:30-6:30p ES 109
04 F 1/25-3/15 10-11a ES 109
05* W 3/13-5/8 5:30-6:30p ES 109
06 F 4/5-5/24 10-11a ES 109

*05 - No class Mar. 27.
### Beginner Tap
A beginning tap course for those who have wanted to take tap or for those who want to return to the art form. Students will learn basic tap steps, combinations, and routines. Notes: No senior tuition waiver. Tap shoes are required. Students should wear comfortable clothing. No prior experience required. Instructor: Smith, S.

8 sessions, 4 hours, $49  
Course #: GFD160

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### Dance Sport – Swing/Jitterbug & Salsa
Join us for learning two very exciting and energetic dances. Dancing is a great way to get a workout and to socialize as well. You can learn the simple and defining techniques of these dances. Come get your groove on! Note: No senior tuition waiver.

6 sessions, 6 hours, $45  
Course #: GFD121

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*06- No class May 27.

### Dance Sport – Level I
This class is for students with no dance experience in Waltz, Foxtrot, Cha-Cha, Rumba, Salsa, Swing, and Tango. Dance Sport can make you a hit at a party or wedding and provides wonderful aerobic exercise for all ages. It may benefit you to complete Level I twice. Notes: No partner necessary. No senior tuition waiver.

6 sessions, 6 hours, $25  
Course #: GFD105

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*09- No class May 27.  
*10- No class May 27.

### Dance Sport – Level II
Sign up for this course and add more steps and style for the Waltz, Foxtrot, Cha-Cha, Rumba, Salsa, Swing, and Tango. This course assumes a good knowledge of steps and figures from Dance Sport Level I. Pre-requisite: Dance Sport Level I or instructor permission. It may benefit you to complete Level I twice. Notes: No partner necessary. No senior tuition waiver.

6 sessions, 6 hours, $45  
Course #: GFD106

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*06- No class May 27.

### SharQui – The Bellydance Workout
Designed by world-famous belly dancer Oreet, SharQui will help you shimmy your way to fitness using authentic bellydance moves in a fun, easy-to-follow, non-stop dance class. There is no need for previous dance experience. This class is designed for all ages and abilities. The best part about SharQui is that the room is filled with women who are there to help support and inspire each other. The moves are easily modified to fit everyone’s ability. Join us for the ultimate dance party with all your girl-friends! Note: No senior tuition waiver. Instructor: Burril

6 sessions, 6 hours, $25  
Course #: GFD150

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*09- No class May 27.  
*10- No class May 27.

### SHiNE Dance Fitness
SHiNE is a dance fitness class rooted in traditional dance such as Jazz, Hip Hop, and Ballet. We take those foundational moves and create dance routines that are easy enough for beginners yet challenging enough for the more seasoned dancer. All routines are set to current, high-energy music. The average class burns about 750 calories! This class is designed for all ages and abilities. The best part about SHiNE is that the room is filled with women who are there to help support and inspire each other. The moves are easily modified to fit everyone’s ability. Join us for the ultimate dance party with all your girl-friends! Note: No senior tuition waiver. Instructor: Smith, A.

6 sessions, 6 hours, $25  
Course #: GFD146

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### FAMILY & LIFE
- Achieving Success with Difficult People
- Assisting Aging Parents
- Enhancing Language Development in Childhood
- Get Assertive!
- Guided Reading and Writing: Strategies for Maximum Student Achievement
- Homeschool with Success
- Individual Excellence
- Interpersonal Communication
- Keys to Effective Communication
- Listen to Your Heart, and Success Will Follow
- Marriage and Relationships: Keys to Success
- Ready, Set, Read!
- Skills for Making Great Decisions
- Understanding Adolescents
- Wow, What a Great Event!

See Page 57
FINANCIAL PLANNING

Estate and Financial Planning
Have you ever noticed that friends and relatives who have their financial affairs in order live less stressful lives? This course is designed to enable students to learn about the concepts and skills needed for effective estate and financial planning. Students will learn how to maximize retirement income, lower investment risk, and minimize tax burden. Course will cover leaving retirement assets to heirs, reading investment statements, and understanding bond and equity funds. Topics include reliable planning tools, wills, trusts, estates, Power of Attorney, and the latest developments in tax and trust laws. Note: Class is co-instructed by a Certified Financial Planner and CPA specializing in retirement income planning. Instructor: Albidress

2 sessions, 5 hours
$55 persons under 60. $25 MD residents over 60 (GLF600). $5 Senior Network Members (SLF600).

Sec# Day Dates Times Location
03D T 2/19-2/26 6-8:30p ES 210
04D S 3/30-4/6 10a-12:30p ES 210

FITNESS / TAI CHI / YOGA

30 Minute Circuit
30-Minute Circuit is an intense workout mixing traditional calisthenics and body weight exercises with interval training and strength training. Several stations comprise a circuit to target each muscle group as well as cardiovascular training for a full-body workout. This class combines both cardiovascular and muscular fitness in a short but effective 30-minute workout. Note: No senior tuition waiver.

8 sessions, 6 hours, $25
Course #: GFN196

Sec# Day Dates Times Location
03 Th 2/7-3/28 5:30-6:15p PE E220
04 Th 4/11-5/30 5:30-6:15p PE E220

Cardio Stretch
A fitness class designed to increase cardiovascular endurance and flexibility. Aerobic routines will pull from traditional dance basics to improve cardiovascular strength, stamina, and overall physical fitness. Stretching will take root in dance and yoga basics to improve flexibility, strength, and balance. This class will provide a relaxing, stress-free environment for anyone looking for a light, low impact workout. Note: No senior tuition waiver. Instructor: Smith, S.

6 sessions, 6 hours, $25
Course #: GFN413

Sec# Day Dates Times Location
03 W 1/9-2/13 9-10a ES 216
04* W 2/27-4/10 9-10a ES 216
05 W 4/24-5/29 9-10a ES 216

*04 - No class Mar. 27.

Hatha Yoga – Level I
Yoga is a mind/body exercise program for increasing flexibility with strength, stamina, concentration, relaxation, balance, weight, and stress management. This class is for men and women of all ages and abilities. The instructor will share his experience with beginners and continuing students. Note: No prior experience needed. Instructor: Wall

9 sessions, 9 hours
$75 persons under 60. $25 MD residents over 60 (GFN105). $5 Senior Network members (SFN105).

Sec# Day Dates Times Location
03D T 1/8-3/5 4:30-5:30p ES 216
04D T 3/19-5/14 4:30-5:30p ES 216

Hatha Yoga – Level II
Position yourself for more progressive yoga instruction. This course will focus on advanced physical exercise as it involves both psychological and physiological processes, and the principles of relaxation. Each student is given an individual routine to follow throughout the semester. Pre-requisite: Hatha Yoga Level I. Instructor: Wall

9 sessions, 9 hours
$75 persons under 60. $25 MD residents over 60 (GFN106). $5 Senior Network members (SFN106).

Sec# Day Dates Times Location
03D T 1/8-3/5 6-7p ES 216
04D T 3/19-5/14 6-7p ES 216

Living Well with Chronic Conditions
The Chronic Disease Self-Management Program workshop is FREE and meets for two hours once a week for six weeks. Classes are highly participative, where mutual support and success build the participants’ confidence in their ability to manage their health and maintain active and fulfilling lives.

6 sessions, 12 hours, FREE
Course #: GCO141

Sec# Day Dates Times Location
02 W 4/10-5/15 1-3p ES 219/220

Living Well with Diabetes
The Diabetes Self-Management Program workshop is FREE and meets for two hours once a week for six weeks. Participants make weekly action plans, share experiences, and help each other solve the problems they encounter in creating and carrying out their self-management program. Note: Companion book and relaxation tape included.

6 sessions, 12 hours, FREE
Course #: GCO140

Sec# Day Dates Times Location
02 W 2/13-3/20 1-3p ES 219/220

ONLINE

• Introduction to Stock Options
• Keys to Successful Money Management
• Learn to Buy and Sell on eBay
• Personal Finance
• Stocks, Bonds, and Investing: Oh My!
• The Analysis and Valuation of Stocks
See Page 57
Pilates Fusion
Pilates Fusion combines concepts from both Pilates and yoga to form a dynamic strength training workout. This unique exercise class will improve your balance and flexibility while sculpting your body. Core conditioning ensures a challenging and productive workout. Pilates Fusion is non-impact and suitable for all levels. Note: No senior tuition waiver.

8 sessions, 6 hours, $25
Course #: GFN125

Tai Chi & Qigong for Healthy Living
Improve your fitness and enrich your overall health, balance, posture, strength, and energy. Qigong exercises blended with Tai Chi principles make a positive combination for promoting good health and vitality. Discover your own potential make a positive combination for promoting good health and vitality. Qigong exercises blended with Tai Chi principles make a positive combination for promoting good health and vitality. Discover your own potential.

Notes: This class is taught with the needs of seniors and people with arthritis in mind. No prior experience is necessary. Wear loose clothing and soft, flexible, flat shoes.
Instructor: Martinez

6 sessions, 6 hours
$32 persons under 60. $25 MD residents over 60 (GZN125). $5 Senior Network Members (SZN125).

HISTORY & HUMANITIES
Africans in America: From Slavery to Citizenship
This course will explore the history of American slavery. Four hundred years ago, in the summer of 1619, twenty Africans appeared at James Fort in the Virginia colony. They were the first Africans to arrive in British North America; the first African Americans. They would not be the last. Over the next two hundred years, hundreds of thousands more would be kidnapped from their native land and brought to all 13 British colonies.

4 sessions, 8 hours
$69 persons under 60. $25 MD residents over 60 (GZH605). $5 Senior Network Members (SZH605).

Canals of Maryland
This course will examine the canal era in the United States, with a special focus on Maryland and the Susquehanna River. Students will explore the origin and evolution of the Susquehanna River. History of canals and the transportation revolution will be discussed. Topics include Havre de Grace, the Tidewater Canal, the C & O Canal,

6 sessions, 12 hours
$99 persons under 60. $25 MD residents over 60 (GZH543). $5 Senior Network Members (SZH543).

Canals of Maryland
This course will examine the canal era in the United States, with a special focus on Maryland and the Susquehanna River. Students will explore the origin and evolution of the Susquehanna River. History of canals and the transportation revolution will be discussed. Topics include Havre de Grace, the Tidewater Canal, the C & O Canal, the Lockhouse in Havre de Grace, and canals after the railroad.

3 sessions, 9 hours
$79 persons under 60. $25 MD residents over 60 (GZH521). $5 Senior Network Members (SZH521).

History of Russian Culture
An introductory Russian appreciation course designed to give insight into Russia's culture, heritage, and history. The course is geared towards anyone interested in the art, geography, history, literature, music, food, and language of Russia.

Instructor: Sheriff

Tales the Stones Whisper
Lots of history can be gained by studying the past in old burial grounds. The legacy of the region will be explored between the 18th and 20th centuries. Hear the factual stories of the tombstones whisper and learn about Revolutionary and Civil War soldiers.

Instructor: Dixon

GRADUATE SCHOOL TEST PREPARATION

• GMAT Preparation
• GRE Preparation – Part I (Verbal & Analytical)
• GRE Preparation – Part 2 (Quantitative)

See Page 57
The Book of Genesis – Part I
Study some of the highlights of the book of Genesis from a Messianic Jewish perspective. This study looks at creation, Adam and Eve, the generations that follow, the world-wide flood, and Noah’s Ark. From the three sons of Noah, humanity begins to repopulate the earth and the beginning of languages.
Instructor: Dixon

6 sessions, 12 hours
$99 persons under 60. $25 MD residents over 60 (GZH395). $5 Senior Network Members (SZH395).

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The Book of Genesis – Part II
This second half of the Book of Genesis begins with the story of Isaac and Rebakah, and their two sons, Esau and Jacob, and the events of this time in history. From the death of Abraham to the elevation of Joseph as Pharaoh’s second in command in Egypt, this course will focus on the events of Israel, the twelve sons, and the Jewish people.
Instructor: Mehosky

6 sessions, 12 hours
$99 persons under 60. $25 MD residents over 60 (GZH607). $5 Senior Network Members (SZH608).

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The Mason Dixon Line
Born as the result of a bitter territorial dispute over royal land grants, the Mason-Dixon Line was surveyed between 1763 and 1767 to settle the boundaries for Pennsylvania and Maryland. Explore the story of the line, which runs through our land and history, along with the perceptions that have developed about the boundary.
Note: To enhance course material presented in the classroom, a field trip may be included.
Instructor: Dixon

2 sessions, 6 hours
$59 persons under 60. $25 MD residents over 60 (GZH398). $5 Senior Network Members (SZH398).

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We Came in Peace – 50 Years on the Moon
This course explores the history of the American Space Race with special emphasis on the lunar landing of Apollo 11. 2019 will mark the 50th anniversary of when Neil Armstrong uttered these words on July 20, 1969, “That’s one small step for man, one giant leap for mankind.” It was one of those rare moments when a united humanity watched or listened to this monumental event together. That unity was reflected in a plaque left there by the astronauts. We came in peace for all mankind.
Instructor: Mease

4 sessions, 8 hours
$69 persons under 60. $25 MD residents over 60 (GZH608). $5 Senior Network Members (SZH608).

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HOLISTIC / HEALTHY LIVING & INFANT MASSAGE

Mind, Body & Spirit Festival
An evening and day for renewal of energies and learning about holistic methods for healing and relaxation. Featuring Cecil College instructors and local professionals who specialize in energy healing, natural living, holistic medicine, acupuncture, chiropractic, crystals, aromatherapy, sustainable living, massage, meditation, relaxation, aura readings, Reiki, and more! Notes: Friday evening enjoy time with the vendors. Breakout sessions featured only on Saturday. No senior tuition waiver. Snow dates January 25 and 26.
Instructor: Volpe

2 sessions, 12 hours, $25
Course #: GWE500

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Discover Your Energy Abilities
Do you have strong intuition? Know things other people don’t? Have premonition dreams or have deja vu moments? Come explore the possibility we haven’t been taught how to use all of our abilities. Bring with you an object that you feel connected to: a crystal, pendulum, article of clothing, a picture, etc.
Note: No senior tuition waiver.
Instructor: Volpe

1 session, 3 hours, $35
Course #: GWE279

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Essential Oils 101
Essential oils don’t have to be overwhelming! Come learn about ways to use essential oils to support your wellness. Class will include information about 11 essential oils that can be used to support a variety of body systems. Learn about essential oil safety, about the 3 ways to experience essential oils, and how to use a diffuser. We will make an essential oil roller and another oil infused “make-n-take.”
Note: No senior tuition waiver.
Instructor: Korbeck

1 session, 2 hours, $39
Course #: GWE360

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Essential Oils for Pets
Focus will be how to use essential oils on dogs and cats but workshop will cover information for other animals too. Join this workshop to learn the ins and outs of how to use essential oils with your pets. Note: No senior tuition waiver.
Instructor: Korbeck

1 session, 2 hours, $39
Course #: GWE366

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• Lose Weight and Keep it Off
• Luscious, Low-Fat, Lightning-Quick Meals
• Natural Health and Healing
See Page 57
HORSE SENSE
Equine Anatomy and Physiology
Equine Anatomy and Physiology will enable students to understand the horse's systems, growth and development. This course will cover the skeletal, muscular, circulatory, respiratory, digestive, urinary, nervous, and endocrine systems. Through this course students will acquire the knowledge and training to understand the structure and function of the horse's body. Pre-requisite: EQS139. Note: Corresponds to credit course EQS148.
Instructor: Gibison
15 sessions, 45 hours
$387 persons under 60. $30 MD residents 60 and above.
Course #: GUE113
Sec# Day Dates Times Location
01* T 1/22-5/7 6-8:50p TC D410
*01 - No class Mar. 19.

HOME & GARDEN
Life Among the Natives
Learn about Native plants and their important roles in our ecosystem. Learn how different plant communities interact together, and how to incorporate them into your landscapes large and small. There are so many plants to choose from, learning more about these Natives will help you make better decisions in your landscape enhancements and the wildlife they attract will give you hours of reward. Note: No senior tuition waiver.
Instructor: Michaud
6 sessions, 9 hours, $79
Course #: GSG237
Sec# Day Dates Times Location
01* S 3/9-4/27 10-11:30a ES 327
*01 - No class Mar. 23 and Apr. 20.
Regional Bullies – Plants, Pests and Mammals
Invasive species are in the news. Learn about the impact invasive plants, pests and mammals have on our regional environment. Learn their ID, characteristics and best methods of control. Note: No senior tuition waiver.
Instructor: Michaud
4 sessions, 6 hours, $59
Course #: GSG250
Sec# Day Dates Times Location
02 S 2/2-2/23 10-11:30a ES 325

GREEN CLEANING AND ESSENTIAL OILS
Cleaning products are some of the most harmful and toxic products we have in our homes today. We will teach you some new recipes which you can use to get rid of the chemicals that are causing so many health issues in our homes! We will make an all-purpose spray and a cleaning paste. Come and learn how to ditch and switch! Note: No senior tuition waiver. Instructor: Korbeck
1 session, 2 hours, $39
Course #: GWE362

INTRODUCTION TO ELECTRONIC VOICE PHENOMENA (EVPs)
What is Electronic Voice Phenomena?
Students will learn a brief history about EVPs. Course is designed to provide instructions on how to use equipment properly, how to conduct EVP sessions, how to be a good paranormal investigator, how to keep a logbook, and how to be safe. Students will learn to edit EVPs with Wavepad and how to convert EVPs to iMovie to share on social media. Join this exciting class to explore what is potential for the future and get a possible glimpse of what it’s like after death. Notes: No senior tuition waiver. Field trip to cemetery on Apr. 4 6-8pm. Instructor: Warsing
5 sessions, 8 hours, $69
Course #: GWE303
Sec# Day Dates Times Location
02* Th 3/14-4/11 6-7:30p ES 325
*02 - Field trip on Apr. 4 will be 2 hours.

ADVANCED EVP FIELD COURSE
Course is designed to build upon the skills achieved in Introduction to Electronic Voice Phenomena (EVPs). Explore more advanced recording techniques, review computer editing, and sound editing techniques. Notes: Field trips to 3 haunted locations. Instructor will provide more information the first night of class. No senior tuition waiver. Instructor: Warsing
6 sessions, 10.5 hours, $99
Course #: GWE304
Sec# Day Dates Times Location
02* Th 4/25-5/30 6-7:30p ES 325
*02 - Field trips to 3 haunted locations – 2 hours each. Dates TBA- first night of class.
LANGUAGES / FOREIGN LANGUAGE

American Sign Language II
Extend your signing and reception skills! This second level ASL class will teach more descriptive signs, and cover topics of family, friends, and food. Class is designed for anyone who has completed ASL I or has a basic knowledge of ASL. Pre-requisite: American Sign Language I or permission of instructor. Note: Textbook required. Instructor: Brown

10 sessions, 20 hours
$155 persons under 60. $25 MD residents over 60 (GCL204). $5 Senior Network Members (SCL207).

Sec# Day Dates Times Location
01D* S 2/2-4/13 10a-12p ES 325
*01D - No class Mar. 23.

French I
Learn the most romantic language of the world. Class is designed for beginning students who wish to learn basic grammar, oral communication, and common vocabulary. Learn the language and the culture will come alive. Instructor: Ripani

8 sessions, 16 hours
$135 persons under 60. $25 MD residents over 60 (GCL105). $5 Senior Network Members (SCL105).

Sec# Day Dates Times Location
02D W 2/6-3/27 6-8p ES 326

German I
Discover the German culture and language. Simple grammar, pronunciation rules and vocabulary relevant to daily conversation will be stressed. Instructor: Lenhoff

8 sessions, 16 hours
$135 persons under 60. $25 MD residents over 60 (GCL101). $5 Senior Network Members (SCL101).

Sec# Day Dates Times Location
02D T 2/6-3/27 4-6p TC D218

French II
Expand your French vocabulary with this class designed for students who wish to advance their basic grammar, oral communication, and common vocabulary. Pre-requisite: French I or permission of instructor.

8 sessions, 16 hours
$135 persons under 60. $25 MD residents over 60 (GCL201). $5 Senior Network Members (SCL201).

German II
Improve the basic skills you acquired in German I. Continue with progressive reading and speaking skills through dialogue, role-playing, and conversational exercises. Grammar will be emphasized. Pre-requisite: German I or permission of instructor. Instructor: Lenhoff

8 sessions, 16 hours
$135 persons under 60. $25 MD residents over 60 (GCL301). $5 Senior Network Members (SCL301).

Sec# Day Dates Times Location
02D T 4/9-5/28 6-8p ES 219/220

Russian I
Begin a new language study here. This introductory course covers the alphabet, vocabulary, grammar, pronunciation, and comprehension necessary for basic communication in Russian. Discover the rich culture and history of Russia. Note: Textbook required. Instructor: Sheriff

8 sessions, 16 hours
$135 persons under 60. $25 MD residents over 60 (GCL106). $5 Senior Network Members (SCL106).

Sec# Day Dates Times Location
02D W 2/6-3/27 6-8p ES 326

Italian I
This is an elementary Italian language course which emphasizes pronunciation while building vocabulary, grammar, and basic conversational skills. This is the perfect class for beginners or those planning a trip to Italy. Note: Textbook required. Instructor: Leone-Pizzighella

5 sessions, 16 hours
$135 persons under 60. $25 MD residents over 60 (GCL320). $5 Senior Network Members (SCL320).

Sec# Day Dates Times Location
02D* S 2/2-3/16 9a-12p ES 314
*02D - No class Mar. 2 and 9.

Italian II
This Italian language course will continue to strengthen pronunciation, vocabulary, grammar, and reading comprehension while offering more class conversation in Italian. Pre-requisite: Italian I or permission of instructor. Note: Textbook required. Instructor: Leone-Pizzighella

5 sessions, 16 hours
$135 persons under 60. $25 MD residents over 60 (GCL320). $5 Senior Network Members (SCL322).

Sec# Day Dates Times Location
02D* S 2/2-3/16 9a-12p ES 314
*02D - No class Mar. 2 and 9.
**Russian II**  
Continue your Russian exploration. Increase vocabulary, and your reading, writing and communication skills. Rush into Russian II.  
Pre-requisite: Russian I or permission of instructor. Note: Textbook required.  
Instructor: Sheriff  
8 sessions, 16 hours  
$135 persons under 60. $25 MD residents over 60 (GCL206). $5 Senior Network Members (SCL206).

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**Russian Culture Through Film**  
This course is designed to teach students about the Russian society and culture through the medium of film. Students will learn about the many facets of America's perception of Russia and the Cold War while it was evolving and in retrospect, how Americans perceive those decades today. Students will learn the cultural importance of film, historic events, daily life and social and cultural history throughout the world as represented in films. Films studied in this section includes Circus, Cinderella, The Cranes Are Flying, Ivan Vasilievich Changes Professions, Irony of Fate, Moscow Does Not Believe in Tears, and Autumn Marathon. Note: Textbook required. Instructor: Sheriff  
7 sessions, 14 hours  
$135 persons under 60. $25 MD residents over 60 (GCL538). $5 Senior Network Members (SCL538).

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*02D* - No class Apr. 20.

**Spanish I**  
Study the Spanish culture through its language. Grammar, pronunciation, and practical vocabulary will be covered. Students will also practice answering questions and writing simple sentences. A good first step for travel or study.  
Note: Textbook required. Instructor: DeLussey  
7 sessions, 16 hours  
$135 persons under 60. $25 MD residents over 60 (GCL103). $5 Senior Network Members (SCL103).

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**Spanish II**  
Expand your ability to speak Spanish. This intermediate level class will cover the more complex dimensions of Spanish including sentence structure, grammar, and comprehension of the written language. Continue your journey into the Spanish language and culture.  
Pre-requisite: Spanish I or permission of instructor. Note: Textbook required.  
Instructor: DeLussey  
†7 sessions, †16 hours  
$135 persons under 60. $25 MD residents over 60 (GCL203). $5 Senior Network Members (SCL203).

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*03D* - No class Apr. 6, 20, and May 25.

**Spanish III**  
This course will improve your ability to comprehend, converse, and write in Spanish. Increase vocabulary, master written and verbal communication, and expand your grammar. Learn to express possession, past events, future time, and future action.  
Pre-requisite: Spanish II or permission of instructor. Note: Textbook required.  
Instructor: DeLussey  
7 sessions, †16 hours  
$135 persons under 60. $25 MD residents over 60 (GCL303). $5 Senior Network Members (SCL303).

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**Spanish IV**  
Immerse yourself in the Spanish language. This is not your normal language class. Learn conversational Spanish to enhance your travel and vacation experience.  
Pre-requisite: Spanish III or permission of instructor. Note: Textbook required.  
Instructor: DeLussey  
7 sessions, †16 hours  
$135† persons under 60. $25 MD residents over 60 (GCL304). $5 Senior Network Members (SCL304).

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**LITERATURE & WRITING**

**Advanced Screenwriting**  
This course is designed to build upon the fundamentals taught in Writing a Screenplay. Students work toward completing a screenplay or re-writing a script previously developed. Emphasis is placed on expanding screenwriting skills. Topics include using action and dialogue, isolating emotional and dramatic elements, determining each character's dramatic need, and solving screenwriting problems.  
Instructor: Kuhn-Moyer  
3 sessions, 9 hours  
$79 persons under 60. $25 MD residents over 60 (GHW604). $5 Senior Network Members (SHW604).

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*02D* - No class Apr. 20.
Great Films and Great Literature – Part I
Students will read three novels and watch the films based on each. We will watch each film while simultaneously reading the novels, then compare, and contrast the two mediums with regard to how well they are translated between the two genres. Course will examine and discuss the artistic styles and expressions of Lewis Grassic Gibbon’s Sunset Song, Agatha Christie’s Crooked House, and Sebastian Michael Ondaatje’s The English Patient. Note: Students are responsible for getting the reading materials. Instructor: Balaban

6 sessions, 12 hours
$99 persons under 60. $25 MD residents over 60 (GHL381). $5 Senior Network Members (SHL381).

Great Films and Great Literature – Part II
Students will read three novels and watch the films based on each. We will watch each film while simultaneously reading the novels, then compare, and contrast the two mediums with regard to how well they are translated between the two genres. Course will examine and discuss the artistic styles and expressions of Kazuo Ishiguro’s The Remains of the Day, Robert James Waller’s Bridges of Madison County, and Sebastian Barry’s The Secret Scripture. Note: Students are responsible for getting the reading materials. Instructor: Balaban

6 sessions, 12 hours
$99 persons under 60. $25 MD residents over 60 (GHL381). $5 Senior Network Members (SHL381).

Writing a Screenplay
This course introduces students to the fundamentals of screenwriting. Students will learn the step-by-step process of writing a screenplay for film from concept to completion. Course will focus on the technical elements of screenwriting. Topics include selecting a genre, formatting, plot structure, character development using action and dialogue, process of moving narrative forward, and identifying resources for marketing screenplays. Instructor: Kuhn-Moyer

3 sessions, 9 hours
$79 persons under 60. $25 MD residents over 60 (GHW603). $5 Senior Network Members (SHW603).

Sec# Day Dates Times Location
01D W 2/23-3/9 10a-1p ES 303
02D W 2/27-3/13 10a-1p ES 326

MATH ADVANTAGE

ONLINE

• Math Refresher
• Introduction to Algebra
See Page 57

ONLINE

• Advanced Fiction Writing
• Beginner’s Guide to Getting Published
• Introduction to Internet Writing Markets
• Introduction to Journaling
• Merrill Ream Speed Reading
• Mystery Writing
• Research Methods for Writers
• The Craft of Magazine Writing
• Write and Publish Your Nonfiction Book
• Write Like a Pro
• Write Your Life Story
• Writing for Children
• Writing Young Adult Fiction
See Page 57

MUSIC & THEATER

Acting Coaching Lessons
Working with an experienced director can make all the difference when preparing a performance. Whether you’re looking to strengthen your skills or workshop a specific piece, our acting coaching sessions can help you meet your goals as a performer. During your sessions, you will work one-on-one with one of Cecil College’s acting professors to receive individualized instruction and coaching designed to meet your personal goals. Notes: No senior tuition waiver. After registering, please contact the lesson coordinator Kelsy Bostic at long5409@cecil.edu for additional class information. Corresponds to youth course YPT236. Instructor: Bostic

1 session, 1 hour, $40
Course #: GHM236

Sec# Day Dates Times Location
05* 1/2-5/31 TBD TBD

Music Lessons
Discover your musical talent and learn to play the music you have always loved! Lessons on most instruments are available, including guitar, voice, piano, drums, woodwinds, strings, brass, and more. Our instructors have performed worldwide and have graduated from some of the finest schools, including Peabody Conservatory, New England Conservatory, Towson University, music schools in Italy, and others. Notes: No senior tuition waiver. Beginner to advanced welcomed. Students meet once a week for a ½ hour private lesson. After registering, please contact the lesson coordinator at adickenson@cecil.edu for additional class information. Textbook required. Corresponds to youth courses YES550/YHS550, YES551/YHS551, and YES549/YHS549.

14 sessions, 7 hours, $409
Course #: GHM550

7 sessions, 3.5 hours, $215
Course #: GHM551

4 sessions, 2 hours, $125
Course #: GHM549

Sec# Day Dates Times Location
05* 1/2-6/30 TBD TBD

*05- No classes Mar. 18-23, Apr. 20, May 25 & 27.
**Piano**  
*SH*  
The piano is found in nearly every genre of music and has a rich heritage of versatility. Be introduced to the foundations of playing this wonderful instrument as you learn your favorite songs with chords, scales, and melodies. Notes: Textbook required. Corresponds to youth courses YES262/YHS136. Instructor: Luther

12 sessions, 12 hours $99 persons under 60. $25 MD residents 60 and above.  
Course #: GHM115

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*02- No class Mar. 19.

**Piano II**  
*SH*  
Students will learn to perform a variety of new songs using the musicianship acquired in Piano I. In addition, students will be introduced to scales, sight-reading, and further study of music notation for the piano in order to progress to higher-level pieces for the piano. Notes: Textbook required. Corresponds to youth courses YES263/YHS137. Instructor: Luther

12 sessions, 12 hours $99 persons under 60. $25 MD residents 60 and above.  
Course #: GHM116

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*02- No class Mar. 19.

**PERSONAL SAFETY / RECREATION**

**AARP Driver Safety Program**  
*New!*

This course addresses the physical changes that can affect the driving ability for experienced motorists age 50 and older. Students will learn tips and techniques to help prevent accidents and foster independence. An informative, easy-to-read course workbook is included based on data collected from federal and state agencies, universities, and traffic safety organizations. Invest a few hours in this important program and reap the benefits of safer driving and possible lower insurance rates. Topics include how to drive defensively, how to deal with aggressive drivers, proper use and maintenance of vehicle, how to compensate for vision and hearing loss, and safety aspects of the car including safety belts, air bags, and anti-lock brakes. Notes: Behind-the-wheel exercises are NOT part of this course. Participants who are not AARP members are required to pay an additional $5 to the instructor on the day of the class.

1 session, 4 hours, $15  
Course #: GHF110

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**Maryland HQL**  
*SH*  
The Maryland State Police Handgun Qualification License course is now being offered at Cecil College. Completion of this course allows for you to apply for your Maryland Handgun Qualification License and is designed to promote firearm safety in Maryland. This course includes firearms safety, nomenclature, live fire exercises, information on mechanisms and operations, discussion on Maryland State Law and more! After successfully completing this class you will be able to submit your application. Notes: Live Scan included in cost of class and offered on campus. All materials will be provided. One hour will be on the shooting range. Instructor: Hardy

1 session, 4 hours $229 for persons under 60. $139 MD residents 60 and above.  
Course #: GRL254

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*04- 1 hour will be held on shooting range.  
*05- 1 hour will be held on shooting range.  
*06- 1 hour will be held on shooting range.

**PHOTOGRAPHY**

**Basic Photography**  
*SH*  
Turn your creativity to the camera. Students will learn elements of the digital camera, camera handling, basic composition, and lighting. Digital camera and inkjet printers will be used in class for immediate feedback. An in-depth course for the beginning photographer in you. Notes: Textbook required. Corresponds to credit course ART180.

$497 for persons under 60. $140 MD residents 60 and above.  
Course #: GUP101

15 sessions, 45 hours

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*09- No class Mar. 19.  
*10- No class Mar. 19.  
*11- No class Mar. 20.  
*12- No class Mar. 20.  
*13- No class Mar. 20.  
*14- No class Mar. 21.  
*15- No class Mar. 18.

**Introduction to Guitar**  
**Music Made Easy**  
See Page 57
**Digital Photography**

This is a general overview course designed to familiarize participants with the process of digital photography. Learn how to use the functions of a digital camera such as: shutter, aperture, white balance and ISO. You will start to see through the lens of a camera. Learn how to look at lighting, textures, and colors. Note: Students should bring their own cameras. Instructor: Wechter

3 sessions, 6 hours
$59 persons under 60. $25 MD residents over 60 (GAV130). $5 Senior Network members (SAV130).

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**Photography I**

Learn the art and craft of photography through digital camera operation, and digital print production. Creativity, craft, and visual communication are used to teach the use of light, design concepts, and color theory. Weekly lab assignments and class activities culminate in a portfolio of fine black-and-white and color photographs. Notes: College cameras are available for student use. Course fee covers the cost of film and chemicals for weekly assignments. Corresponds to credit course VCP101.

15 sessions, 60 hours
$561 persons under 60. $85 MD residents 60 and above.
Course #: GUP104

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*06- No class Mar. 19.
*07- No class Mar. 20.
*08- No class Mar. 20.
*09- No class Mar. 20.
*10- No class Mar. 21.

**Special Projects - Studio Lab**

Create a special project here. This studio course enables students to initiate or continue a project with CC studio, photographic, and digital imaging facilities. Course can also provide additional studio/lab time for students currently enrolled in classes who need more lab time. Pre-requisites: Photography I, Video Production I, or permission of instructor. Notes: No senior tuition waiver. Corresponds to credit course VCP114. Instructor: Jacono

6 sessions, 15 hours, $169
Course #: GUP120

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**ONLINE**

- Discover Digital Photography
- Mastering Digital Photography: Photographing People
- Mastering Your Digital SLR Camera
- Photographing Nature with your Digital Camera
- Secrets of Better Photography
- Travel Photography for the Digital Photographer

See Page 57

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**The Ninth Annual Mind, Body & Spirit Festival**

A time for renewal of energies and learning about holistic methods for healing and relaxing.

**January 18 & 19**
Snow dates - January 25 & 26

**CECIL COLLEGE**
Elkton Station

For more information, contact Tammy at learning4life@cecil.edu or 443-907-1378.
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Learn a new skill or enhance an existing one.
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- Call 443-907-1372 to register
- Begin course work on assigned day
- Expert instructors develop and lead every course

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Art /Crafts  Languages / Foreign Language  Microsoft Office
Computers  Literature & Writing  Access
Digital Imaging  Math Advantage  Excel
Family Life Issues  Music  Outlook
Financial Planning  Photography  PowerPoint
Fitness & Personal Safety  Test Preparation  Publisher
Holistic & Healthy Living  GRE, GMAT, SAT/ACT  Word
Home & Garden

For more information, visit our online instruction center at www.ed2go.com/cecil or call 443-907-1372.
YOUTH PROGRAMS
@ CECIL COLLEGE

EXPLORE
CREATE
LEARN
HAVE FUN

YOUTH PROGRAMS

Playwriting
Learning to create a play is a great experience for all writers and actors, both new and experienced. If you’re interested in starting a brand new play or work-shopping one that you’ve already started, then this is the place to do it!
See Page 63

Rock Band Academy
So you want to be a rock superstar? This class offers budding musicians a unique opportunity to play in bands, write their own music, perform, and record demos. Become a Master of Rock!
See Page 62

HOMESCHOOL PROGRAMS

Business Etiquette
Make a professional image for yourself! Learn the tools you need to dress and act appropriately in the workplace. Establish an understanding of emotional intelligence and its application in the workplace. Students will also learn to make a resume and cover letter.

Homeschool Theatre Troupe
Work collaboratively with your teammates to write, rehearse, design and perform your own original production! We’re excited to put together a team of hard working home school students ready for a new adventure.

Spanish I & II
Discover the beauty of the Spanish language through a hands-on approach that will immerse you in the rich world of the Spanish-speaking culture. Learn the basics of conversational Spanish, reading and writing through various games, works of literature, film, music and cultural days.
See Page 64
Email learning4life@cecil.edu or call Tammy at 443-907-1378.

BUILD YOUR OWN EXPERIENCE

Private Lesson Classes
Enjoy one-to-one or small group sessions with our instructors. If our classes do not fit your schedule, or you are looking for an alternate level of instruction, contact us to set up a private instructional course that will fit your needs.
Email learning4life@cecil.edu or call Tammy at 443-907-1378.

For more information contact Tammy at learning4life@cecil.edu or 443-907-1378.
ACADEMICS

SAT Math Preparation
Be a step ahead in preparing for the Scholastic Aptitude Test. This course will prepare you for the SAT Math exam, covering basic math skills including Algebra and Geometry. Problem solving, reasoning, and test-taking techniques will also be covered. Note: For high school students. Instructor: Hammond

4 sessions, 12 hours, $99
Course #: YES201

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SAT Verbal Preparation
Be a step ahead in preparing for the Scholastic Aptitude Test. This course will assist you in sharpening the verbal skills needed for being successful when taking the SAT. Note: For high school students. Instructor: Hassig

4 sessions, 12 hours, $99
Course #: YES200

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YOUTH PROGRAMS

HOMESCHOOL PROGRAMS

- Academics – SAT / ACT Prep
- Computers
- Creative Arts
- Language / Foreign Language
- Literature & Writing
- Music
- Photography
- Young People's Theatre

HOMESCHOOL PROGRAMS

- Chemistry & Engineering
- Computers
- Cooking
- Creative Arts
- Language / Foreign Language
- Music
- Professional Development
- Photography
- Recreation
- Theatre

QUESTIONS?
Contact Tammy Rapposelli at learning4life@cecil.edu for answers.

Build Stronger Families
TAKE A CLASS TOGETHER

Look For This Icon 🧡
Parents and children can participate together or alone in these fun filled interactive classes. Bring the whole family to add to the fun. Each participant must register separately and pay applicable fees. When you see this icon look in the note section of the class for the corresponding course number to use when registering.

Look For These Classes

- Acting Coaching Lessons
- Create a Teacup Garden
- Driftwood Stone Art
- Monogram Door Hanger
- Music Lessons
- Piano I & II
- Pressed Flower Picture Mats
- Steampunk a Gourd Birdhouse
- Steampunk Fish Stick
- Steampunk Love Potion Bottle

Look for these classes starting on page 57.

For more information email learning4life@cecil.edu or call 443-907-1378.
COMPUTERS

**Introduction to Computing with Raspberry Pi**

In this hands-on class, you will be given a Raspberry Pi starter kit and instructions on how to program your Raspberry Pi for all sorts of interesting applications. This class is DIY-based, and you will learn through doing "hands-on" projects with this powerful device. Specifically, you will learn how to setup your Pi; the basics of the Linux operating system driving the Pi, and how to program the Pi to do all sorts of interesting things like interact with the Internet, get the temperature, and more. Additionally, you will learn basic programming tools and coding functions to create games and applications. Notes: Ages 10-15. The Raspberry Pi starter kit is yours to keep after class. To operate the Raspberry Pi at home, you only need an HDMI-capable monitor, an HDMI cable, and a USB-capable mouse. The Raspberry Pi is a credit card sized single board computer originally designed to teach basic computer science. See http://www.raspberrypi.org/ for more information.

6 sessions, 12 hours, $149

Course #: YES287

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**Programming Raspberry Pi and Python**

Learn to create inventive programs and fun games on your powerful Raspberry Pi — with no programming experience required! Discover how to configure hardware and software, write Python scripts, create user-friendly GUIs (Graphic User Interface), and control external electronics. DIY projects include game development, RGB LED controller, digital clock, and RasPiRobot complete with an ultrasonic rangefinder. Notes: Ages 10-15. All kits are yours to keep after class.

6 sessions, 12 hours, $149

Course #: YES288

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*02 – No class Apr. 20.
CREATIVE ARTS

Create a Teacup Garden
If winter’s cold and lack of greenery has you down, fight back, by crafting a lovely teacup garden for your home. Planting a teacup garden is a wonderful way to upcycle and create a memorable planter for the windowsill, table, or outdoor garden. These pretty projects are a recipe for fun. A container garden, bouquet of roses, pot of herbs or daisy topiary are clever ways to give your home a lift. Teacup gardens make great gifts and are delightful projects for parents and children to show the fun and creativity of growing. So take time for creativity and savor the pleasure for months to come. Notes: Ages 7-15. Students must provide teacups. Corresponds to personal enrichment course GAC604. Instructor: Stubbs

1 session, 2 hours, $29
Course #: YES604

Driftwood Stone Art
Whether you like outdoor or indoor crafting this project can enhance an outside entry door or hang anywhere in the house. Create a beautiful design on driftwood using flowers and ladybugs shaped from pebbles and stones to make a lovely addition to your home or patio. This eco-friendly project encourages students to reuse and recycle various materials to embellish the driftwood. Take all those pebbles and stones and turn them into something that you will love showing off to family and friends. Notes: Ages 7-15. Corresponds to personal enrichment course GAC605. Instructor: Stubbs

1 session, 2 hours, $29
Course #: YES605

Monogram Door Hanger
Monograms are a fun way of paying homage to your family name. Giant letter monograms have been a trend for at least the last five years. Customize a monogram door hanger to show a bit of your family’s unique personality. Popular themes include baby showers, holidays, military/patriotic, sports, and weddings. Cover the letter with various creative mediums—moss, twine, fabric, buttons, sea glass, shells, or paint. The monogram door hanger makes the perfect gift for new homeowners or for a college dorm room. Welcome your family and friends with a decorative initial monogram that lets everyone know what makes your family special. Note: Ages 7-15. Corresponds to personal enrichment course GAC606. Instructor: Stubbs

1 session, 2 hours, $29
Course #: YES606

Sec# Day Dates Times Location
01 S 4/6 10a-12p SSHF

Pressed Flower Picture Mats
Liven up your photos and paintings using pressed flowers to decorate picture mats. Pressed flowers make gorgeous decorative embellishments for all sorts of art and craft projects. Drying or pressing flowers ensures enjoying their beauty all year. Create totally noteworthy art pieces to proudly adorn and display on walls and shelves or make delightful gifts for family and friends. Notes: Ages 7-15. Corresponds to personal enrichment course GAC607. Instructor: Stubbs

1 session, 2 hours, $29
Course #: YES607

Sec# Day Dates Times Location
01 S 4/6 1-3p SSHF

Steampunk Fish Stick
This 3-gourd fish totem pole will brighten up a spot in your home. Learn to foil tape and embellish each fish to personalize a one-of-a-kind sculpture. We will add dyes to create a nautical look. Notes: Ages 11-15. All supplies are provided. Optional to bring an apron and additional embellishments of broken jewelry, washers, nuts and bolts for eyes and fins. Finished project - 18” H. Corresponds to personal enrichment course GAC602. Instructor: Haggard

1 session, 3.5 hours, $39
Course #: YES602

Sec# Day Dates Times Location
01 S 4/6 9a-12:30p ES 217

Drama Days
When schools are closed, send your young ones to a day of theatre experiences. Arts and crafts, costumes and make-up, reading, and creative writing and... of course time on stage as children sing, act and dance the day away!

Notes: Extended care available - call for details.
Ages 5-13.
Instructor: Bostic

1 session, 6.5 hours, $30
Course #: YPT 143

Sec# Day Dates Times Location
07 W 1/2 9a-3:30p ES 138
08 M 2/18 9a-3:30p ES 138
09 Th 4/18 9a-3:30p ES 138
10 F 4/19 9a-3:30p ES 138
11 M 4/22 9a-3:30p ES 138
12 T 4/23 9a-3:30p ES 138
13 F 5/24 9a-3:30p ES 138

Register Today
Online at www.cecil.edu/youth
or Call 410-287-1078

For more information, contact Tammy at learning4life@cecil.edu or 443-907-1378.
Steampunk Love Potion Bottle
February 14th cannot come soon enough! This is your chance to do something unique and timeless for that special day. You will use gears, pieces of broken jewelry and metal parts to decorate your metal plated bottle. Leave with an embellished decanter bottle that you can fill with whatever you want.
Notes: Ages 11-15. Corresponds to personal enrichment course GAC594. If you have any broken jewelry, please bring to use. (All supplies are provided). Instructor: Haggard
1 session, 3 hours, $39
Course #: YES594

Steampunk a Gourd Birdhouse
Turn a Martin gourd into a functional birdhouse for your backyard! You will personalize your birdhouse with a fun Steampunk theme. Use all kinds of broken jewelry, gears, chains, washers and more to embellish your foiled birdhouse. Notes: Ages 11-15. All supplies provided. Optional to bring an apron and your own embellishments. Finished project will be 10”-12”H. Corresponds to personal enrichment course GAC603. Instructor: Haggard
1 session, 3 hours, $39
Course #: YES603

LITERATURE & WRITING

ONLINE

• Beginning Writer’s Workshop
• Introduction to Journaling
• Writing Young Adult Fiction
See Page 57

MUSIC

Music Lessons
Discover your musical talent and learn to play the music you have always loved! Lessons on most instruments are available, including guitar, voice, piano, drums, woodwinds, strings, brass, and more. Our instructors have performed worldwide and have graduated from some of the finest schools, including Peabody Conservatory, New England Conservatory, Towson University, music schools in Italy, and others. Notes: Ages 8-15. Beginner to advanced welcomed. Students meet once a week for a ½ hour private lesson. After registering, please contact the lesson coordinator at adickenson@cecil.edu for additional class information. Textbook required. Corresponds to personal enrichment course GHM549, GHM550, and GHM551.
14 sessions, 7 hours, $409
Course #: YES550

7 sessions, 3.5 hours, $215
Course #: YES551

4 sessions, 2 hours, $125
Course #: YES549

Piano I
The piano is found in nearly every genre of music and has a rich heritage of versatility. Be introduced to the foundations of playing this wonderful instrument as you learn your favorite songs with chords, scales, and melodies. Notes: Ages 8-15. Textbook required. Instructor: Luther
12 sessions, 12 hours, $99
Course #: YES262

Piano II
Students will learn to perform a variety of new songs using the musicianship acquired in Piano I. In addition, students will be introduced to scales, sight-reading, and further study of music notation for the piano in order to progress to higher-level pieces for the piano. Pre-requisite: Piano I. Notes Ages 8-15. Textbook required. Instructor: Luther
12 sessions, 12 hours, $99
Course #: YES263

Rock Band Academy
So you want to be a rock superstar? This class offers budding musicians a unique opportunity to play in bands, write their own music, perform, and record demos. Become a Master of Rock! Notes: Ages 9-17. Vocalists and all instrumentalists are welcome. Students who sign up for this class should have a minimum of one year of experience either singing or playing an instrument. Instructor: Luther/Tillman
Register online at www.cecil.edu/youth
13 sessions, 39 hours, $199
Course #: YES488

LANGUAGE / FOREIGN LANGUAGES

ONLINE

• Beginning Conversational French
• Conversational Japanese
• Discover Sign Language
• Instant Italian
• Speed Spanish
See Page 57
**PHOTOGRAPHY**

- Discover Digital Photography
- Mastering Digital Photography: Photographing People
- Mastering Your Digital SLR Camera
- Photographing Nature with Your Digital Camera
- Secrets of Better Photography
- Travel Photography for the Digital Photographer

See Page 57

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**ONLINE**

**YOUNG PEOPLE’S THEATRE**

**Acting Coaching Lessons**

Working with an experienced director can make all the difference when preparing a performance. Whether you’re looking to strengthen your skills or workshop a specific piece, our acting coaching sessions can help you meet your goals as a performer. During your sessions, you will work one-on-one with one of Cecil College’s acting professors to receive individualized instruction and coaching designed to meet your personal goals.

Notes: Ages 12-15. After registering, please contact the lesson coordinator Kelsy Bostic at long5409@cecil.edu for additional class information. Corresponds to youth course GHM236. Instructor: Bostic

Register online at www.cecil.edu/youth

1 session, 1 hour, $40

Course #: YPT236

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**Drama Days**

When schools are closed, send your young ones to a day of theatre experiences. Arts and crafts, costumes and make-up, reading, and creative writing and... of course, time on stage as children sing, act and dance the day away! Notes: Extended care available — call for details. Ages 5-13. Instructor: Bostic

Register online at www.cecil.edu/youth

1 session, 6.5 hours, $30

Course #: YPT143

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**Playwriting**

Learning to create a play is a great experience for all writers and actors, both new and experienced. If you’re interested in starting a brand new play or work-shopping one that you’ve already started, then this is the place to do it! We’ll use exercises and activities to strengthen our work, and spend time every week sharing our work with one another.

Note: Ages 12-15. Instructor: Bostic

Register online at www.cecil.edu/youth

6 sessions, 9 hours, $79

Course #: YPT231

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**PHOTOGRAPHY**

**Discover Digital Photography**

**Mastering Digital Photography**

**Mastering Your Digital SLR Camera**

**Photographing Nature with Your Digital Camera**

**Secrets of Better Photography**

**Travel Photography for the Digital Photographer**

See Page 57

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**DR. SCHNICKLEFRITZ: SUPER VILLAIN**

Life is hard for poor Dr. Schnicklefritz. After pulling off one excellent crime early on in his career, he seems to have run out of steam. The police officer assigned to keep him under control spends most of her time baking, and his mortal enemy, Captain Superb, won’t even give him the time of day. His own knitting club won’t help crowd fund his plan to hypnotize a pack of wolves, and his parents keep showing up at his lair to remind him that it’s probably about time to settle down. When a real supervillain shows up in town and kidnaps the mayor, it’s time for Dr. Schnicklefritz and his friends...or rather his knitting club, arch enemy, police escort, and parents...to save the day! Notes: Ages 7-16. Performance dates are Saturday, May 11th Friday, May 17th and Saturday, May 18th. Instructor: Bostic

26 sessions, 78 hours, $239

Course #: YPT233

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*02 – No class March 23 and April 20.

Register Today
Online at
www.cecil.edu/youth
or Call 410-287-1078

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www.cecil.edu

For information call 410-287-1000 or to register call 410-287-1078
CHEMISTRY & ENGINEERING

Adventures in Chemistry
Explore atoms and bonding, acids and bases, polymer chemistry, reactions, density, and more. Run science experiments like real scientists in this hands-on science adventure. Note: Ages 6-12.

6 sessions, 12 hours, $75
Course #: YHS171

Pre-Engineering and Inventions
Learn engineering design principles and problem-solving techniques while creating unique, personal electronic gadgets and gizmos. Topics to be covered include physics concepts, chemistry concepts, and electricity concepts to design an electronic gadget.

Note: Ages 11-15.

6 sessions, 12 hours, $75
Course #: YHS185

Computers

Computers for Beginners
A first course for the novice computer user. This class will introduce students to basic computer terminology, computer system components, identifying parts of a window, and understanding the desktop.

Note: Ages 10-15. Instructor: Duckworth

1 session, 1.5 hours, $29
Course #: YHS257

Getting to Know Microsoft Edge
Learn how to change your internet homepage, access favorite websites faster, save to your computer from the internet, set security and privacy settings, and use advanced Google search. Let's also talk about internet safety and use live chat for online customer service! (**Need to be familiar with File Explorer)**

Note: Ages 10-15. Instructor: Duckworth

2 sessions, 3 hours, $39
Course #: YHS260

Introduction to Computing with Raspberry Pi
In this hands-on class, you will be given a Raspberry Pi starter kit and instructions on how to program your Raspberry Pi for all sorts of interesting applications. This class is DIY-based, and you will learn through doing “hands-on” projects with this powerful device. Specifically, you will learn how to setup your Pi; the basics of the Linux operating system driving the Pi, and how to program the Pi to do all sorts of interesting things like interact with the Internet, getting the temperature, and more. Additionally, you will learn basic programming tools and coding functions to create games and applications.

Notes: Ages 10-15. The Raspberry Pi starter kit is yours to keep after class. To operate the Raspberry Pi at home, you only need an HDMI-capable monitor, an HDMI cable, and a USB-capable mouse. The Raspberry Pi is a credit card sized single board computer originally designed to teach basic computer science. See http://www.raspberrypi.org/ for more information.

6 sessions, 12 hours, $149
Course #: YHS287

QUESTIONS?
Contact Tammy Rapposelli at learning4life@cecil.edu for answers.
### Introduction to Graphic Design
Gain an introduction to digital drawing and painting using Photoshop software. Learn to use a Wacom tablet (a digital tablet board and stylus pen) and Photoshop's many wonderful tools. Discuss digital canvas preparation, brush choices and effects, shading techniques, and color selection. Practice basic sketching techniques that can develop into more representational pieces. Notes: Ages 10-15. Bring a 4GB USB Flash Drive to class.

Instructor: Newby

8 sessions, 24 hours, $99
Course #: YHS289

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### Manage Your Computer Files & Folders
Become a master of the File Explorer by learning how to easily organize and find your computer files and folders. Learn how to create new, delete, rename and simply move and organize your computer files and folders.

Notes: Ages 10-15. Instructor: Duckworth

2 sessions, 3 hours, $39
Course #: YHS259

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### Programming Raspberry Pi and Python
Learn to create inventive programs and fun games on your powerful Raspberry Pi — with no programming experience required! Discover how to configure hardware and software, write Python scripts, create user-friendly GUIs (Graphic User Interface), and control external electronics. DIY projects include game development, RGB LED controller, digital clock, and RasPiRobot complete with an ultrasonic rangefinder. Notes: Ages 10-15. All kits are yours to keep after class.

Instructor: Newby

6 sessions, 12 hours, $149
Course #: YHS288

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*02 – No class Apr. 20.

### Social Networking and More!
A basic course for internet etiquette. Your parents might use Facebook, Twitter and other social media sites like it. What is considered appropriate on these sites? Also, become familiar with Pinterest, Etsy, Skype and more!

Note: Ages 13+. Instructor: Duckworth

3 sessions, 4.5 hours, $49
Course #: YHS261

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### Microsoft Excel I
This course is intended for the beginner Microsoft Excel user who wants to learn basic skills, such as moving around a worksheet and navigating a workbook. This also includes creating, editing, and formatting spreadsheets and simple formulas.

Note: Ages 13+. Instructor: Duckworth

2 sessions, 3 hours, $39
Course #: YHS264

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### Microsoft Excel II
This course explores intermediate-level features and tools in Excel that can help you create, process, analyze, and calculate data. Topics include graphics and Smart Art, relative cell references, popular formulas and Pivot tables.

Note: Ages 13+. Instructor: Duckworth

2 sessions, 3 hours, $39
Course #: YHS265

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### Microsoft PowerPoint I
This course is intended for the beginner Microsoft PowerPoint user who wants to learn basic skills of making a presentation. Topics include how to create a slide, add content (text, graphics, objects and pictures) to present a show.

Note: Ages 13+. Instructor: Duckworth

2 sessions, 3 hours, $39
Course #: YHS351

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### Microsoft PowerPoint II
Learn how to edit a Microsoft PowerPoint presentation and animate it! Topics include creating different types of slides, using the Outline tab, adding graphs and transitioning slides.

Note: Ages 13+. Instructor: Duckworth

2 sessions, 3 hours, $39
Course #: YHS352

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www.cecil.edu

For information call 410-287-1000 or to register call 410-287-1078
**COOKING**

**Kids Cooking for Life**

Learn basic cooking and baking skills that you can take with you anywhere. Topics include knife skills, kitchen safety, how to sauté, stir-fry, steam, bake and more. Emphasis is on self-esteem, nutrition, and delicious healthy meals. Food fee is included in the cost of the course. Notes: Ages 8-12. Students must wear long pants and tennis shoes. Class does not use oven units.

6 sessions, 12 hours, $75
Course #: YHS496

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**CREATIVE ARTS**

**Create a Teacup Garden**

If winter's cold and lack of greenery has you down, fight back, by crafting a lovely teacup garden for your home. Planting a teacup garden is a wonderful way to upcycle and create a memorable planter for the windowsill, table, or outdoor garden. These pretty projects are a recipe for fun. A container garden, bouquet of roses, pot of herbs or daisy topiary are clever ways to give your home a lift. Teacup gardens make great gifts and are interesting for parents and children to show the fun and creativity of growing. So take time for creativity and savor the pleasure for months to come. Notes: Ages 7-15. Students must provide teacup gardens. Corresponds to personal enrichment course GAC604. Instructor: Stubbs

1 session, 2 hours, $29
Course #: YHS604

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**Driftwood Stone Art**

Whether you like outdoor or indoor crafting this project can enhance an outside entry door or hang anywhere in the house. Create a beautiful design on driftwood using flowers and ladybugs shaped from pebbles and stones to make a lovely addition to your home or patio. This eco-friendly project encourages students to reuse and recycle various materials to embellish the driftwood. Take all those pebbles and stones and turn them into something that you will love showing off to family and friends. Notes: Ages 7-15. Corresponds to personal enrichment course GAC605. Instructor: Stubbs

1 session, 2 hours, $29
Course #: YHS605

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**Fun and Funky Ceramics for All Ages**

Get your hands dirty and explore the endless possibilities of clay. Learn hand-building techniques to unleash your imagination and create amazing works of art in this hands-on exciting ceramics class. Note: Ages 7-15. Instructor: Becker

6 sessions, 9 hours, $99
Course #: YHS438

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**Fun and Funky Ceramics II**

Learn advanced hand-building techniques to unleash your imagination and create amazing works of art in this hands-on exciting ceramics class. Explore the endless possibilities of clay. Note: Ages 7-15. Instructor: Becker

6 sessions, 9 hours, $99
Course #: YHS441

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**Monogram Door Hanger**

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1 session, 2 hours, $29
Course #: YHS606

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**Pressed Flower Picture Mats**

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1 session, 2 hours, $29
Course #: YHS607

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**Steampunk Fish Stick**

This 3-gourd fish totem pole will brighten up a spot in your home. Learn to foil tape and embellish each fish to personalize a one-of-a-kind sculpture. We will add dyes to create a nautical look. Notes: Ages 11-15. All supplies are provided. Optional to bring an apron and additional embellishments of broken jewelry, washers, nuts and bolts for eyes and fins. Finished project – 18”. Corresponds to personal enrichment course GAC602. Instructor: Haggard

1 session, 3.5 hours, $39
Course #: YHS602

<table>
<thead>
<tr>
<th>Sec#</th>
<th>Day</th>
<th>Dates</th>
<th>Times</th>
<th>Location</th>
</tr>
</thead>
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<tr>
<td>01</td>
<td>S</td>
<td>4/6</td>
<td>9a-12:30p</td>
<td>ES 217</td>
</tr>
</tbody>
</table>
Spanish II
This course is designed to have students express their likes and dislikes, describe where they are going and what they are going to do and using games and pairing opportunities to communicate. Students will increase their knowledge of dining cultural norms and geography, learn to count to 1,000, identify body parts and overall be able to describe and talk about themselves — A USUAL FAVORITE. Projects will include art and drawing too. Note: Ages 11-15.
Instructor: DeLussey
6 sessions, 12 hours, $99
Course #: YHS145

Piano I
The piano is found in nearly every genre of music and has a rich heritage of versatility. Be introduced to the foundations of playing this wonderful instrument as you learn your favorite songs with chords, scales, and melodies. Notes: Ages 8-15. Textbook required. Instructor: Luther
12 sessions, 12 hours, $99
Course #: YHS136

Steampunk Love Potion Bottle
February 14th cannot come soon enough! This is your chance to do something unique and timeless for that special day. You will use gears, pieces of broken jewelry and metal parts to decorate your metal plated bottle. Leave with an embellished decanter bottle that you can fill with whatever you want. Notes: Ages 11-15. Corresponds to personal enrichment course GAC594. If you have any broken jewelry, please bring to use. (All supplies are provided). Instructor: Haggard
1 session, 3 hours, $39
Course #: YHS594

Steampunk Gourd Birdhouse
Turn a Martin gourd into a functional birdhouse for your backyard! You will personalize your birdhouse with a fun Steampunk theme. Use all kinds of broken jewelry, gears, chains, washers and more to embellish your foilid birdhouse. Notes: Ages 11-15. All supplies provided. Optional to bring an apron and your own embellishments. Finished project will be 10"-12"H. Corresponds to personal enrichment course GAC603. Instructor: Haggard
1 session, 3 hours, $39
Course #: YHS603

Spanish I
Discover the beauty of the Spanish language through a hands-on approach that will immerse you in the rich world of the Spanish-speaking culture. Learn the basics of conversational Spanish, reading and writing through various games, works of literature, film, music and cultural days. Students will embark on a more in-depth study in which they will work on group projects that will enhance their learning of the Spanish language. Note: Ages 11-15.
Instructor: DeLussey
6 sessions, 12 hours, $99
Course #: YHS123

MUSIC

Music Lessons
Discover your musical talent and learn to play the music you have always loved! Lessons on most instruments are available, including guitar, voice, piano, drums, woodwinds, strings, brass, and more. Our instructors have performed worldwide and have graduated from some of the finest schools, including Peabody Conservatory, New England Conservatory, Towson University, music schools in Italy, and others. Notes: Ages 8-15. Beginner to advanced welcomed. Students meet once a week for a 1/2 hour private lesson. After registering, please contact the lesson coordinator at adickenson@cecil.edu for additional class information. Textbook required. Corresponds to personal enrichment course GHM549, GHM550, and GHM551.
14 sessions, 7 hours, $409
Course #: YHS550

7 sessions, 3.5 hours, $215
Course #: YHS551

4 sessions, 2 hours, $125
Course #: YHS549

Rock Band Academy
So you want to be a rock superstar? This class offers budding musicians a unique opportunity to play in bands, write their own music, perform, and record demos. Become a Master of Rock! Notes: Ages 9-17. Vocalists and all instrumentalists are welcome. Students who sign up for this class should have a minimum of one year of experience either singing or playing an instrument.
Instructor: Luther/Tillman
Register online at www.cecil.edu/youth
13 sessions, 39 hours, $199
Course #: YHS488

For information call 410-287-1000 or to register call 410-287-1078
PROFESSIONAL DEVELOPMENT

Business Etiquette
Make a professional image for yourself! Learn the tools you need to dress and act appropriately in the workplace. Establish an understanding of emotional intelligence and its application in the workplace. Students will also learn to make a resume and cover letter. Note: Ages 13+. Instructor: Duckworth

2 sessions, 3 hours, $39
Course #: YHS355

Customer Service Excellence
Get yourself prepared for a successful career by learning great customer service techniques! Topics will include identifying the customer's true objections, developing a plan of action, understanding body language, presenting a professional image and problem solving. Note: Ages 13+. Instructor: Duckworth

2 sessions, 3 hours, $39
Course #: YHS356

PHOTOGRAPHY

Digital Photography
Learn to use the latest in quality Canon digital cameras. Learn to functionally use the digital camera and printers to create location and studio portraits: including action, feature, and nature photographs for publication, fashion and product photographs for advertising. Notes: Ages 12-16. Cameras are provided and students may bring their own if preferred.

6 sessions, 12 hours, $89
Course #: YHS490

THEATRE

Homeschool Theatre Troupe
Work collaboratively with your teammates to write, rehearse, design and perform your own original production! We're excited to put together a team of hard working home school students ready for a new adventure. Notes: Ages 7-16. Performance date Saturday, June 1.

15 sessions, 45 hours, $199
Course #: YHS408

RECREATION

Beginning Chess
Here is a chess class for everyone, experienced or not. Each class is designed to teach students chess by doing fun activities, puzzles, and games leading up to playing against an opponent. Starting with the very basics of the game, each participant will learn the object and rules of the game, the chessboard, the names, moves and values of each chess piece, and their position on the board, and develop basic concepts to build winning strategies. Note: Ages 7-15. Instructor: Mehosky

4 sessions, 8 hours, $69
Course #: YHS235
**GENERAL INFORMATION**

1. **MAIL**
   Fill out the registration form in this schedule of non-credit classes and mail it with your check, money order, or credit card number to: Cecil College, Elkton Station, Registration Office, 107 Railroad Avenue, Elkton, MD 21921.

2. **TELEPHONE**
   Registrations by telephone will be accepted with a valid credit card. Please call **410-287-1078** between 8 a.m. and 7 p.m. Monday through Thursday, and between 8 a.m. and 5 p.m. on Fridays. For general information or advising services prior to registration, call **410-287-1000**.

3. **FAX**
   Registrations may be faxed with valid credit card information to **410-392-9155**, 24 hours a day.

4. **IN PERSON**
   Visit one of our registration offices:
   - Elkton Station
     8 a.m. – 7 p.m. Monday – Thursday
     8 a.m. – 5 p.m. Friday
   - North East Campus
     8 a.m. – 7 p.m. Monday – Thursday
     8 a.m. – 5 p.m. Friday
     9 a.m. – 12 noon Saturday

**Refund/Drop Policy**
To receive a full refund for dropping a course, you must contact the Registration Office at least 24 hours prior to the first class meeting. If you do not officially drop from a class or if you fail to attend, you are responsible for all tuition and fees associated with the registration.

**Cancellation Policy**
Cecil College reserves the right to cancel classes when there is insufficient enrollment. When classes are canceled, every effort will be made to contact you and 100% of your tuition and fees will be refunded by mail. The refund will take at least two (2) weeks to be processed. Decisions regarding class cancellations will be based on the number of registrations, so please register early!

**Social Security Number and Birth Date**
Your social security number and birth date are requested on our registration form for use as a student identification number to help us avoid duplicating records and mailings. It is for internal use only and remains confidential. Your birth date is required by the Maryland Higher Education Commission.

**Senior Citizen Tuition Waiver**
Residents of Maryland 60 years and older are exempt from tuition payment for some classes. At the time of registration, seniors will be responsible for payment of course fees.

**Registration Confirmation**
We do not process registration confirmations. Please attend class on the date and time indicated in this course schedule unless you are otherwise notified.

**Who Should Attend?**
Unless otherwise designated, all continuing education courses are designed for persons 16 years of age or older. Registrants not meeting this requirement will not be accepted unless the course description clearly states that it is intended for a younger audience.

**Disability and Support Services**
It is the policy of Cecil College to provide accessible programs, services, activities, and reasonable accommodations for any student with a documented disability as defined by section 504 of the Rehabilitation Act of 1973 and by the Americans with Disabilities Act of 1990. Contact the Disability and Support Services Specialist at disabilityservices@cecil.edu or 443-674-1993.

**Textbooks**
Textbooks for courses are available at the Cecil College Bookstore located across the street from the North East Campus in College Crossing at 3135 Joseph Biggs Memorial Highway. You may purchase texts at the Cecil College Bookstore or another bookstore of your choice. If the course description notes “Textbook required,” check with the Bookstore (410-287-4740) for the name of the text. Textbooks will not be available from the instructor on the first night of class nor can they be purchased at Elkton Station. It will be your responsibility to purchase your text prior to the course to be ready for a successful learning experience.
Cecil College Bookstore Textbook Return Policy
1. No refunds will be given without a receipt.
2. Books must be absolutely free of all markings, either pencil or ink and in original packaging. Do not mark in or open your text until you are sure that it is the correct text for your course and you know that the class will be running.
3. Defective books will be replaced at no charge.
4. Textbooks for non-credit courses may be returned up to one week from the start date of the individual course.

Forms of Payment
Payments for registration may be made by cash, check, or money order (payable to Cecil College), VISA, MasterCard, or Discover (account number and expiration date). Post-dated checks are not accepted. If your check is returned from the bank, the College will not re-deposit your check and a $36 fee will be added to your account. A $36 fee will be added to your account if your credit card is denied or invalid. Payments for returned checks and fees must be submitted only in the form of cash, money order, or cashier's check. Stop payment on a check does not officially withdraw you from a class. Please Note: Purchase orders may be used by a company or agency to begin the registration of an employee in a class. To use this method of payment please first contact Registration at 410-287-1078. If your reimbursement documentation states that payment will be made upon completion of the class with a predetermined grade, you will be responsible for payment at the time of registration as we do not consider the arrangement between you and your employer a guarantee of payment. In the event the employer tuition assistance refuses to pay after receipt of the bill, you are responsible for all charges on your account.

Non-Credit Transcript Information
Non-credit courses do not offer letter grades. Certificates of successful completion may be earned in courses that require successful demonstration of competencies and/or a skills assessment. Other courses offer letters that verify hours of attendance.

Non-credit transcripts are offered to students enrolled in many health care career and work-related training courses. Transcripts provide a history of non-credit courses completed and indicate the title of the course and grade designation received. Course descriptions designate the courses for which a transcript is available.

Transcripts must be requested in writing by the student and will only be released to a third party with written consent of the student. There is no charge for transcripts. Transcripts are issued by the Registration Offices located at the Elkton Station and North East campus.

Grade Designations: SO – successful completion of all course requirements and outcomes as evidenced by assessment of skills and knowledge; SA – successful attendance, student has completed the entire course and attended as required; UO – unsuccessful outcomes, student has failed based on grades and competency assessment; UA – unsuccessful attendance, student has failed based on late withdrawal, non-attendance, or excessive absences; IN – incomplete, student was given an extension to complete skills; PA – proficiency assessment, student has tested to show competency and then pays for the course without attending; AU – audit, student has sat through the course but does not choose to demonstrate competency.

Inclement Weather or Incident Related Closings
If inclement weather warrants a change in scheduled classes and/or activities, an early announcement will be made through the following venues:
- Electronic Media
- Cecil College Seahawk Alert System
- Facebook
- www.cecil.edu – an expanded message may be posted here as required by the circumstance.

College Voice Mail
- 410-287-1000
- 410-287-6060
- 410-287-1000
- 410-287-1100

Public Media (TV & Radio)
- WBAL – Baltimore
- WMAR TV2 – Baltimore
- WJZ TV13 – Baltimore
- WBFF FOX 45

Classes scheduled to be held at Cecil County Public Schools will follow their closure policy.

Tobacco Free
Cecil College is dedicated to promoting a healthy and productive environment for students, faculty, staff, visitors, contractors, and guests through its Tobacco-Free Campus Policy. Smoking and all uses of tobacco products are prohibited on Cecil College owned and leased properties and facilities, including but not limited to parking lots, courtyards, entrance and exit ways, vehicles, sidewalks, common areas, grounds, and athletic facilities. Thank you for your cooperation in helping us keep Cecil College smoke (and tobacco) free.

Handicap Parking
Handicap parking is available at both the Elkton Station and the North East campus. Handicap parking is clearly marked. Temporary permits may be obtained through the Public Safety Office, located on the North East campus in the Technology Center, Room 203. Please call 410-287-6060, ext. 1605 for more information.

Drug Free Workplace
It is the policy of Cecil College, in accordance with State and Federal Guidelines, to promote a drug free workplace and campus. In addition, Cecil College recognizes and supports the need to continue a firm stand on the issue of drug use and alcohol abuse prevention and education.

Equal Opportunity and Affirmative Action Statement
Cecil College practices equal opportunity in education and employment and is strongly and actively committed to diversity within the College community.

Non-Discrimination Statement
It is the policy of Cecil College not to discriminate against any individual by reason of race, color, sex, marital status, citizenship, national or ethnic origin, age, religion, sexual orientation or disability. Please refer to the College catalog for the complete and detailed Non-Discrimination Statement.
Fragrance-Free Statement
Cecil College strives to maintain an environment comfortable for all. As a courtesy to College employees and fellow students who express sensitivity to fragrances, the College requests students and staff to please refrain from wearing scented products on campus. The College deeply appreciates student and staff cooperation and support.

Crime Statistics
The Jeanne Clery Disclosure of Campus Security Policy and Campus Crime Statistics Act mandates the manner in which statistics are to be collected and the format in which statistics are to be published. Recent amendments to this Act changed the collection and publication process.


Seahawk Alert (formerly e2Campus)
Receive emergency notifications and announcement of closures and delays related to Cecil College direct to you cell phone and/or email. You will only receive emergency notifications or messages that relay vital information in a timely manner. Notifications are coordinated by Cecil College administration.

To sign up today, please go to https://cecil.omnilert.net to enroll for alerts.
- Click on Sign Up in the upper right to create a new account
- Fill out form and enter telephone number for text message alerts and click Validate
- If you can add an additional cell number or email at that time
- If you are currently enrolled in e2Campus you do not need to enroll in Seahawk Alerts. Your account is now active with Seahawk Alerts. If you have questions, please contact Cecil College Public Safety at safety@cecil.edu or 410-287-1601.

The Family Educational Rights and Privacy Act (FERPA) affords students certain rights with respect to their educational records. They are:

1. The right to inspect and review their educational records within 45 days of the day the College received a request for access.
2. The right to request an amendment of any of their educational records that the student believes are inaccurate or misleading. Students may ask the College to amend a record that they believe is inaccurate or misleading. They should write the College and clearly identify the part of the record they want changed, and specify why it is inaccurate or misleading. If the College decides not to amend the record as requested by the student, the College will notify the student of the decision and advise the student of his or her right to a hearing. Hearing procedures will be provided to the student when he or she is notified of the right to a hearing.
3. The right to consent to disclosures of personally identifiable information contained in the student's education records, except to the extent that FERPA authorizes disclosure without consent.

One exception which permits disclosure without consent is disclosure to school officials with legitimate educational interests. A school official is a person employed by the College in an administrative, supervisory, academic, research, or support staff position whom the College has contracted (such as an attorney, auditor, or collection agent); a person serving on the Board of Trustees; or a student serving on an official committee, such as a disciplinary or grievance committee, or assisting another school official in performing his or her tasks.

A school official has a legitimate educational interest if the official needs to review an education record in order to fulfill his or her professional responsibility. Upon request, the College discloses education records without consent to officials of another school in which a student seeks to enroll.

4. The right to file a complaint with the U.S. Department of Education concerning alleged failures by the College to comply with the requirements of FERPA. The name and address of the Office that administers FERPA is: Family Policy Compliance Office U.S. Department of Education 400 Maryland Avenue, SW Washington, DC 20202-4605

Cecil College designates the following categories of student information as public or “Directory Information.” Such information may be disclosed by the institution for any purpose, at its discretion: name, address, telephone number, dates of attendance, class, previous institution(s) attended, major field of study, awards, honors (including Dean’s list), degree(s) conferred (including dates), past and present participation in officially recognized sports and activities, physical factors (height, weight of athletes) date and place of birth, and photographs.

Currently enrolled students may withhold disclosure of any category of information under FERPA. To withhold disclosure, written notification must be received in the Registrar’s Office within two weeks after the first day of class for the semester/session. Forms requesting the withholding of “Directory Information,” with the exceptions and photographs are available in the Registrar’s Office.

Cecil College assumes that failure on the part of any student to request the withholding of categories of “Directory of Information” indicates individual approval for disclosure.
# NON-CREDIT REGISTRATION FORM

## Register Today!

<table>
<thead>
<tr>
<th>College ID# or Student’s Social Security Number</th>
<th>Last Name</th>
<th>First Name</th>
<th>MI</th>
</tr>
</thead>
<tbody>
<tr>
<td>If student is a child under 18 years: Parent Name</td>
<td>Parent Home Phone</td>
<td>Parent Cell Phone</td>
<td></td>
</tr>
<tr>
<td>Street</td>
<td>City</td>
<td>State</td>
<td>Zip Code</td>
</tr>
<tr>
<td>Home Phone</td>
<td>Work Phone</td>
<td>Cell Phone</td>
<td>Email</td>
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</tbody>
</table>

### GENDER
- [ ] Male
- [ ] Female

### DATE OF BIRTH

- [ ] Hispanic/Latino
- [ ] Not Hispanic/Latino

### ETHNICITY (Check One)

#### RACE (Select more than one if appropriate.)
- [ ] American Indian or Alaska Native
- [ ] Black or African American
- [ ] White
- [ ] Asian
- [ ] Native Hawaiian or Other Pacific Islander

Optional: This information is used by the U.S. Department of Education and is collected solely for administrative purposes.

### RESIDENCY DECLARATION:
(Choose One)
- [ ] Cecil County (01)
- [ ] Kent County (02)
- [ ] Harford County (03)
- [ ] Maryland County (04)
- [ ] Out-of-State (05)

Have you been a resident of Cecil County longer than three (3) months?
- [ ] Yes
- [ ] No

Have you been a resident of Maryland longer than three (3) months?
- [ ] Yes
- [ ] No

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<table>
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<tr>
<th>Reg Code (Office Use Only)</th>
<th>Course Prefix</th>
<th>Course #</th>
<th>Section #</th>
<th>Course Title</th>
<th>Start Date</th>
<th>Times</th>
<th>Tuition</th>
<th>Course Fee</th>
<th>Non-Resident Fee</th>
<th>Other Fees</th>
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<td>Example VOC</td>
<td>150</td>
<td>01</td>
<td>Real Estate Law and Practice</td>
<td>Sept. 3</td>
<td>7-9 pm</td>
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I certify the information on the registration form is accurate and complete, and I acknowledge my responsibility for payment of the charges generated by this registration. I agree to abide by the policies and regulations of Cecil College including those related to drug and alcohol abuse. Cecil College, an equal opportunity, affirmative action employer and educational institution, is committed to diversity. You will not receive confirmation of your registration. Attend class on the scheduled start date unless otherwise notified. Contact the Coordinator of Disability and Support Services at 443-674-1993 for assistance related to a disability.

Student or Parent/Guardian Signature (if student is under 18 years) __________________________ Date __________

### FORM OF PAYMENT: Payment is due at time of registration. A $5.00 fee will be assessed if making a payment by credit card.

- [ ] Check
- [ ] Money Order
- [ ] Cash
- [ ] Payment Plan
- [ ] Financial Aid (List Source) _________

Credit Card: 

- [ ] VISA
- [ ] MasterCard
- [ ] Discover

Card No. ________________________ Exp. Date __________________ Signature __________________

For course tuition under $200.00: Out-of-County - $10.00 Out-of-State - $20.00. For course tuition $200.00 and over: Out-of-County - $25.00 Out-of-State - $50.00

Term: ______AA ______BB Year: _________ Office Use Only ________________________ Registered by: ______________________

Revised: Nov. 2018
ADULT EDUCATION
@ CECIL COLLEGE

Did you know?
- Workers with a high school diploma earn 40% more than those without one
- Unemployment is twice as high for those not completing high school versus those who graduate

Maryland Adult Literacy Resource Center

TAKE YOUR FIRST STEPS
toward furthering your education and increasing your employment opportunities

WORKFORCE TRAINING
@ CECIL COLLEGE

Get the training you need today to have the future you want tomorrow!

Healthcare Careers
- Medical Administrative Assistant
- Medicine Aide
- Medical Assistant
- Nursing Assistant/GNA
- Paramedic
- Pharmacy Technician
- Phlebotomist
- Physician Professional Coder
- Professional Medical Biller

Animal Care
- Dog Grooming
- Veterinary Assistant

Child Care
- Child Care Curriculum
- Child Growth & Development
- Infant & Toddler Care
- Preschool Curriculum Activities

Skilled Trades
- Automotive Repair
- Forklift Operations
- Heavy Equipment Operator
- HVAC/R
- Warehouse Technician
- Welding

Truck Driver Training
- CDL A, B, and Passenger

See classes beginning on page 4.
For more information on:
Healthcare Careers email healthcarecareers@cecil.edu
Animal Care, Childcare, and Skilled Trades email skills4u@cecil.edu
Truck Driver Training email drive@cecil.edu

For important information about the educational debt, earnings, and completion rates of students who attended this program, visit cecil.edu/ge

• Adult Basic Education & GED®
• GED® Test Prep
• ESOL
  English for Speakers of Other Languages
• Project Literacy
  private, one-to-one tutoring

Ask about our on-site and online learning!

For more information, email adulted@cecil.edu or call 443-907-1391.
Workforce Training | GED Preparation | Personal Enrichment | Youth Programs

Visit us online at www.cecil.edu or call us at 410-287-1000.