Career & Community Education

SPRING 2020

CECIL COLLEGE

#ownyourfuture
ADULT EDUCATION
@ CECIL COLLEGE

Did you know?

- Workers with a high school diploma earn 40% more than those without one
- Unemployment is twice as high for those not completing high school versus those who graduate

Maryland Adult Literacy Resource Center

TAKE YOUR FIRST STEPS
toward furthering your education and increasing your employment opportunities

- Adult Basic Education & GED®
- GED® Test Prep
- ESOL
  English for Speakers of Other Languages
- Project Literacy
  private, one-to-one tutoring

Ask about our on-site and online learning!

For more information, email adulted@cecil.edu or call 443-907-1391.

Join our Senior Network!

Ages 60+ can enjoy $5 course fees for all Senior Network classes at Cecil College by joining the network.

- Learn new computer skills
- Discover your creativity
- Explore local and world history
- Relax with yoga
- Practice a second language
- and more

Membership fees* are based on your place of residence:

<table>
<thead>
<tr>
<th>Per Semester</th>
<th>Residence</th>
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<tbody>
<tr>
<td>$70.00</td>
<td>Cecil County</td>
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<tr>
<td>$80.00</td>
<td>Out-of-county</td>
</tr>
<tr>
<td>$90.00</td>
<td>Out-of-state</td>
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*prices subject to change

For more information, contact us today at 443-907-1378.
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Every effort is made to honor the schedule herein; however, circumstances may require the alteration or cancellation of courses, seminars, or programs. Cecil College reserves the right to modify the schedule as is deemed necessary with regard to courses offered, instructor assignments, location, tuition, course, and fees.

CECIL COLLEGE BOARD OF TRUSTEES

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President, Cecil College

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Medical Assistant
Medicine Aide
Nursing Assistant/GNA
Paramedic
Phlebotomist
Physician Professional Coder

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Boating & Boater Safety
Chemistry
Computers
Cooking
Dance/Fitness
Family & Life
Financial Planning
Fitness/T’ai Chi/Yoga
Graduate School Test Prep
History & Humanities
Holistic & Healthy Living
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Music
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REGISTERING IS EASY!

CASH · CREDIT CARD · CHECK/MONEY ORDER · PURCHASE ORDER

Telephone: Registrations by telephone will be accepted with a valid credit card. Please call 410-287-1078 between 8 a.m. and 7 p.m. Monday through Thursday, and between 8 a.m. and 5 p.m. on Fridays. For general information or advising services prior to registration call 410-392-3366.

Mail: Fill out the registration form at the back of this schedule and mail it with your check or money order to: Cecil College, Elkton Station, Registration Office, 107 Railroad Ave., Elkton, MD 21921

In-Person: Visit one of our registration offices:

• Elkton Station: 8 a.m. - 7 p.m. Monday - Thursday; 8 a.m. - 5 p.m. Friday
• North East Campus: 8 a.m. - 7 p.m. Monday - Thursday; 8 a.m. - 5 p.m. Friday;
  9 a.m. - Noon Saturday (January and August)
LEARNING OPTIONS

ONLINE LEARNING
You have access to learning 24 hours a day, 7 days a week.
If your work schedule, family obligations, or transportation situation make it difficult to attend regularly scheduled classes, this would be a great learning option for you.
Online classes include lessons, assignments, and quizzes along with discussion areas.
Please note that all online courses require Internet access, e-mail, and Internet Explorer or Netscape Navigator Web browser.

CO-LISTED COURSES
You get the knowledge you want, purely for fun and learning.
If you'd like to take a credit class, without worrying about grades and tests, a co-listed class may be a perfect choice for you.
Please note that these classes will have both non-credit and credit students in them, and you will be using college-level textbooks and asked to write at a college level.

HYBRID COURSES
Hybrid courses blend on-campus and online learning activities.

Cecil College Class Locations
Cecil offers classes at the following campus and community locations. Please note the abbreviated location code(s) associated with each location.

CAMPUS LOCATIONS
Cecil College — North East Campus
Location Codes:
D – Technology Center
C – Arts & Sciences Building
E – Physical Education Complex
A – Administration Building
G – Engineering & Math Building

Cecil College – Elkton Station
Elkton, MD
Location Code: ES

COMMUNITY LOCATIONS
Bohemia Manor High School
Chesapeake City, MD
Location Code: BMHS
Calvert Manor Health Care Center
Rising Sun, MD
Location Code: CMHC
Cecil County Administrative Building
Elkton, MD
Location Code: CCAB
Cecil County School of Technology
Elkton, MD
Location Code: CCST

Harford Community College
Bel Air, MD
Location Code: HCC
ServiceMaster, Elkton, MD
Location Code: SVCM
North East High School, North East, MD
Location Code: NEHS
Perryville High School, Perryville, MD
Location Code: PVHS
Rising Sun High School, North East, MD
Location Code: RSHS
Sinking Springs Herb Farm, Elkton, MD
Location Code: SSHF
Tailwinds/Fairwinds Farm, North East, MD
Location Code: Tailwinds
Upper Bay Museum, North East, MD
Location Code: UBM

A location appears in each course description. If the location is listed as “TBA” please call 410-287-1078 prior to the first class meeting to be told the location. If no room number is given, please go to the location and the room number will be posted on the first night of class.
HEALTHCARE CAREERS
- American Heart Association / CPR AED
- Medical Administrative Assistant
- Medical Assistant
- Medicine Aide
- Medicine Aide Update
- Nursing Assistant/GNA
- Paramedic
- Phlebotomist
- Physician Professional Coder

LEARN ABOUT HEALTHCARE CAREERS
Are you looking to explore a new career in Healthcare? Join us for one of our upcoming information sessions.

January 9, 10 a.m. – Noon, 6–8 p.m.
July 23, 6 p.m. – 8 p.m.
October 30, 10 a.m. – 12 p.m.
November 6, 6 p.m. – 8 p.m.

North East Campus
Technology Center, Room 106

QUESTIONS?
For more information visit our website at www.cecil.edu/hcc, email healthcarecareers@cecil.edu or call LuAnn Williams at 443-674-1542 to schedule an appointment.

Get the training you need today to have the future you want tomorrow!

Cecil College offers programs to prepare you for the following certifications:
- Certified Medical Administrative Assistant (NHA)
- Certified Medical Assistant (AAMA)
- Certified Nursing Assistant (MBON)
- Certified Phlebotomy Technician (NHA)
- Certified Professional Coder (AAPC)
- Nationally Registered Paramedic (NREMT)

Scholarships and financial aid may be available for those who qualify.

Program Requirements
High School Diploma/GED
Minimum 18 years of age
Health profile (proof of current immunizations, medical insurance, and Physician’s clearance)
Completion of a background check and drug screen through an approved vendor
American Heart Association BLS Provider certification (CPR/AED)

For more information visit cecil.edu/hcc, email healthcarecareers@cecil.edu, or call LuAnn Williams at 443-674-1542.
Medical Assistant Program

Medical assistants work alongside physicians, mainly in outpatient care facilities, such as medical offices and clinics. Medical assistants are cross-trained to perform administrative and clinical duties.

Employment of medical assistants is projected to grow much faster than the average for all occupations, according to the United States Bureau of Labor Statistics.*

Cecil College’s program prepares you for national certification.
- Certified Medical Assistant (AAMA)

<table>
<thead>
<tr>
<th>PROGRAM COURSES</th>
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<tbody>
<tr>
<td>Anatomy &amp; Physiology I &amp; II</td>
<td>HCG220 &amp; HCG221</td>
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<tr>
<td>Clinical Office Procedures I &amp; II</td>
<td>HMP304 &amp; HMP308</td>
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<tr>
<td>Coding</td>
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<td>Computer Medical Office Management</td>
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<td>Insurance &amp; Managed Care</td>
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<tr>
<td>Medical Assistant Clinical</td>
<td>HMP320 &amp; HMP321</td>
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<td>Medical Laboratory Procedures</td>
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<td>Medical Law &amp; Ethics</td>
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<td>Medical Terminology</td>
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<tr>
<td>Professionalism in Healthcare</td>
<td>HCG211</td>
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<tr>
<td>Psychology Essentials</td>
<td>HMP301</td>
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“The instructors in the Medical Assistant Program at Cecil College truly care, and they make sure you succeed. I am well prepared to serve patients in my field, which is currently Hematology.”
– Virgina S.
Medical Assistant Program, 2018


ENROLL NOW
Classes Start January 27
For more information visit cecil.edu/hcc or call 443-674-1542.

Scholarships and financial aid may be available to those who qualify.
Medical coders are healthcare professionals in charge of processing patient treatment records and related insurance information into a code used within the healthcare industry.

Medical billing and coding professionals work in a wide variety of settings, including:
- Physicians offices
- Hospitals
- Medical billing services
- Ambulatory centers
- Insurance companies

Employment of medical coders is projected to grow much faster than the average for all occupations as the demand for health services is expected to increase as the population ages.*

**Cecil College’s program prepares you for national certification.**
- Certified Professional Coder (AAPC)

**PROGRAM COURSES**

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<th>Course</th>
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<tr>
<td>Anatomy &amp; Physiology I &amp; II</td>
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<td>Professionalism in Healthcare</td>
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<tr>
<td>Physician Coder Externship</td>
<td>HMP400 &amp; HMP401</td>
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See course descriptions beginning on page 7.

**ENROLL NOW**
Classes Start January 27
For more information visit cecil.edu/hcc or call 443-674-1542.

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Medical Administrative Assistant

Medical administrative assistants perform administrative functions for a hospital, clinic, or medical office through their knowledge of medical terminology and applications.

For most patients, the first interaction they have is with the medical administrative assistant. These are the friendly folks who greet you and check you in for your appointment. While checking patients in is an important duty for the medical administration team, they’re also responsible for many other tasks that help keep the medical office running smoothly.

With a relatively short educational path, this is an ideal position for those looking to get their foot in the door of the healthcare field.

Cecil College’s program prepares you for national certification.
- Certified Medical Administrative Assistant (NHA)

ENROLL NOW
Classes Start January 27
For more information visit cecil.edu/hcc or call 443-674-1542.

PROGRAM COURSES
Computer Essentials
HCG200
Computer Medical Office Management
HMP305
Insurance & Managed Care
HMP312
Medical Administrative Assistant Externship
HMP500
Medical Office Procedures
HMP310
Medical Terminology
HCG222
Professionalism in Healthcare
HCG211

See course descriptions beginning on page 7.
### MEDICAL ADMINISTRATIVE ASSISTANT

### MEDICAL ASSISTANT

### PHYSICIAN PROFESSIONAL CODER

#### Anatomy & Physiology I for Allied Health
This course is the first of a two-part sequence designed for current Medical Assistant and Physician Professional Coder students. It introduces the student to the structure and function of the human body. This course emphasizes identifying the components of the various body systems, anatomical terms, structure and function of cells, tissues, integumentary, skeletal, muscular, nervous, and endocrine systems. This course provides students with essential coordinated hands-on laboratory experiences to complement the study of Anatomy for Allied Health.

16 sessions, 54 hours, $615  
**Course #: HCG 220**

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<td>8:30a - 12p</td>
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#### Anatomy & Physiology II for Allied Health
This course is for current Medical Assistant and Physician Professional Coder students and builds upon the knowledge gained in Anatomy I for Allied Health. This course emphasizes the structure and function of the cardiovascular, respiratory, digestive, urinary, and reproductive systems of humans. This course provides students with essential coordinated hands-on laboratory experiences to complement the study of Anatomy for Allied Health.

16 sessions, 54 hours, $615  
**Course #: HCG 221**

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<td>8:30a - 12p</td>
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#### Clinical Office Procedures I
This course, designed for current Medical Assistant students, introduces the basic skills necessary in the medical clinical setting. This course emphasizes theory and skills necessary to gather patient information that will assist the physician in diagnosing, initiating treatment or prescribing procedures for common disorders. Topics covered, but not limited to, include: medical asepsis, infection control, patient history, assessment, documentation, anthropometric measurements, vital signs, assisting with the physical exam and minor office surgery, sterilization, surgical instruments, diagnostic imaging and medical office emergencies.

20 sessions, 70 hours, $565  
**Course #: HMP 304**

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#### Clinical Office Procedures II
This course provides advanced instruction for Medical Assistant students, building on the knowledge gained in the Clinical Office Procedures I course. This course emphasizes preparation, through manual and state-of-the-art methods, to be part of a team directly assisting with clinical examinations and diagnostic testing for common disorders and pathologies throughout the body systems in addition to assisting with therapeutic procedures conducted in a physician's clinical office setting. Topics covered, but not limited to include: physician practices and specialties, advanced techniques related to diagnostic testing and therapeutic procedures, applying basic theory, and following current standard guidelines, national codes, and modifiers.

20 sessions, 100 hours, $765  
**Course #: HMP 317**

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<td>M/W</td>
<td>1/27-2/19</td>
<td>8a-12p</td>
<td>TC D306</td>
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#### Computer Essentials
This course, designed for current Medical Assistant, Physician Professional Coder, Medical Administrative Assistant, and Phlebotomy students, reviews computer use in the medical office environment. This course emphasizes the use of Microsoft Office products, email, internet, printers, and scanners. Along with learning the basic terminology, use of the mouse, and hardware components, students will learn the skills needed to use the desktop, work with the taskbar, and find files. Topics covered, but not limited to include: terminology, entering and editing text, creating and modifying databases, using and building queries, and generating reports.

8 sessions, 30 hours, $340  
**Course #: HCG 200**

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<td>2/4-4/7</td>
<td>6-9p</td>
<td>TC D306</td>
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Questions? E-mail healthcarecareers@cecil.edu  
www.cecil.edu
Computer Medical Office Management
This course, designed for current Medical Assistant, Physician Professional Coder and Medical Administrative Assistant students, introduces the concepts used in the management of medical offices with computer software. This course emphasizes how Practice Management (pm) software is utilized, how Electronic Health Records (EHR) systems are utilized, and exposes students to the world of Health Information Management (HIM). Topics covered, but not limited to, include office scheduling, patient data entry, patient accounts, patient billing, and report management.

12 sessions, 36 hours, $375
Course #: HMP 305

Insurance and Managed Care
This course, designed for current Medical Assistant, Physician Professional Coder, and Medical Administrative Assistant students, reviews the major components of the insurance and managed care industry. Students will build an understanding of the key objectives that are required for successful billing processes and positive cash flow. Topics covered, but not limited to, include: identifying types of insurance plans, third party guidelines, workers compensation, RBRVS, DRG, models of managed care, importance of compliance, professionalism, ethics, and communication in a medical environment.

10 sessions, 50 hours, $415
Course #: HMP 312

Sec# Day Dates Times Location
10 T/Th 1/28-3/10 12:30 - 4:30p TC D306

*10- Hybrid course. No class Mar. 20.

Medical Administrative Assistant Externship
This course is designed for students who have completed the Medical Administrative Assistant program curriculum. Students will learn to apply technical and practical medical administrative assistant skills through supervised experiences in a medical office or hospital setting under the supervision of the program coordinator and medical personnel working in the field. Included topics are medical office orientation, scheduling, telephone techniques, medical records handling, and patient payment procedures. Upon successful completion, students will be eligible to sit for the National Healthcareer Association’s (NHA) Medical Administrative Assistant certification exam.

80 hours, $480
Course #: HMP 500

Sec# Day Dates Times Location
10 M - F 6/1-6/19 Varies Off Campus

Medical Assistant Clinical I
This course is designed for students who have successfully completed the Medical Assistant Program classroom/lab curriculum. Students will learn to apply technical and practical medical assistant skills through supervised experiences in a medical office setting under supervision of the program coordinator and medical personnel working in the field. Included topics are medical office orientation, administrative tasks in medical office situations, and patient interaction in a medical office environment. Students will perform competent entry-level medical assistant skills in the cognitive (knowledge), psychomotor (skills), and affective (behavior) learning domains, as appropriate to the clinical setting. Upon successful completion, students will be eligible to sit for the Certified Medical Assistant certification exam of the American Association of Medical Assistants (AAMA).

100 hours, $425
Course #: HMP 321

Sec# Day Dates Times Location
09 M - F 3/23-4/3 Varies Off Campus
10 M - F 6/1-6/12 Varies Off Campus

Medical Laboratory Procedures
This course, designed for current Medical Assistant students, reviews the fundamentals of being an effective member of the physician's office laboratory. This course emphasizes common medical laboratory diagnostic procedures and following standard protocols established by both the Clinical Laboratory Improvement Act (CLIA) and OSHA guidelines. Topics covered include, but are not limited to: introduction to the clinical lab, Standard Precautions, CLIA compliance and laboratory safety, phlebotomy, specimen collection, pharmacology, drug calculations, and preparing and administering medications.

30 sessions, 90 hours, $815
Course #: HMP 306

Sec# Day Dates Times Location
09 T/W/TH 1/17-3/5 1230-4p TC D406
10 T/TH/F 4/7-5/7 8a-12p TC D406
Medical Law and Ethics
This course, designed for current Medical Assistant and Physician Professional Coder students, explains the legal and ethical aspects of the medical office. Topics covered, but not limited to include: the Hippocratic Oath, governmental and legislative regulation, the American legal system, rise in medical legal cases, physician-patient relationship, specific laws and statutes that apply to health professionals, basis of medical law, defense for the medical assistant, employment and safety laws, medical ethics, bioethics, and professional and ethical conduct and behavior. Emphasis is provided on legal, ethical, and moral issues affecting healthcare, personal, professional and organizational ethics, confidentiality and the implications of HIPAA.

8 sessions, 24 hours, $275
Course #: HMP 303

Medical Office Procedures
This course, designed for current Medical Assistant, Physician Professional Coder, and Medical Administrative Assistant students, provides the necessary skills to work in an administrative capacity within a medical office or clinical setting. Topics covered, but not limited to include: intro to medicine and medical assisting, communication skills, community resources, patient education, telephone and reception, managing appointments, written communication, filing procedures, basic bookkeeping, and medical office management. Emphasis is provided on medical ethics and proper record keeping.

10 sessions, 30 hours, $315
Course #: HMP 310

Medical Terminology
This course, designed for current Medical Assistant, Physician Professional Coder and Medical Administrative Assistant students, provides the student with a framework for building a medical vocabulary. This course reviews the structure and use of medical language to help students build a professional medical vocabulary based on an understanding of prefixes, suffixes, word roots and combining forms. Topics include, but not limited to, base structure, medical and surgical abbreviations, definitions, and spelling along with pronunciation of medical terms.

66 hours, $565
Course #: HCG 222

Physician Coder Externship I
This course is designed for students who have successfully completed the Physician Professional Coder program curriculum. Students will learn to apply the technical and practical physician professional coder skills through supervised experiences in a medical office setting under supervision of the program coordinator and medical personnel working in the field. Topics will include medical office orientation and proper coding procedures. This course will allow the student to intensify their physician coding experience while working side-by-side with other physician coding professionals. Upon successful completion, students will be eligible to sit for the Certified Professional Coder certification exam of the American Association of Professional Coders (AAPC).

60 hours, $740
Course #: HMP 400

Physician Coder Externship II
This course is a continuation of the externship experience provided for students who have successfully completed the Physician Professional Coder program curriculum. Students will learn to apply the technical and practical physician professional coder skills through supervised experiences in a medical office setting under supervision of the program coordinator and medical personnel working in the field. Topics will include medical office orientation and proper coding procedures. Upon successful completion, students will continue within the same facility to complete the final Physician Coder externship.

100 hours, $425
Course #: HMP 401

Professionalism in Healthcare
This course, designed for current Medical Assistant, Physician Professional Coder and Medical Administrative Assistant students, provides instruction on the key elements of professionalism. This course emphasizes soft skills related to professional conduct in the healthcare setting. Topics covered, but not limited to include: effective communication, telephone etiquette, respectfulness, accountability, resume writing, employment applications, finding and researching a healthcare job, creating a professional image, interview preparation, exit interviews, reference letters, employer expectations, work ethic, professional relationships, performance reviews, career development and emotional maturity specific to the healthcare setting.

30 hours, $340
Course #: HCG 211

Questions? E-mail healthcarecareers@cecil.edu
For information call 410-287-1000 or to register call 410-287-1078
Nursing Assistant Geriatric Nursing Assistant (NA/GNA)

Nursing assistants/GNA are the foundation of in-patient care. In hospitals or long term care facilities, nursing assistants are on the front line of caring for patients' daily needs.

Upon successful completion, students will be eligible to apply to the Maryland Board of Nursing (MBON) for CNA licensure and sit for the Geriatric Nursing Assistant (GNA) exam.

PROGRAM COURSES
- Nursing Assistant Theory (HHL 129)
- Nursing Assistant Clinical (HHL 131)

ENROLL NOW
Classes Start January 14
For more information visit cecil.edu/hcc or call 443-674-1542.

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Nursing Assistant Theory
This course fulfills the basic theoretical component requirements established by the Maryland Board of Nursing for certification as a Nursing Assistant. This course, when accompanied with the approved Nursing Assistant Clinical course, meets the requirements for approval by the Maryland Board of Nursing. Topics include: the role of the C.N.A., infection control, safety/environment, mobility and positioning, body mechanics, data collection, hygiene, employment strategies, professionalism, and common skills used during inpatient care.

23 sessions, 91 hours $875
Course #: HHL 129

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Nursing Assistant Clinical
This course fulfills the basic clinical training component requirements established by the Maryland Board of Nursing for certification as a Nursing Assistant. Students will work directly with patients at a clinical site under the supervision of the Clinical Instructor. Roles demonstrated may include infection control, safety/environment, mobility and positioning, body mechanics, data collection, hygiene, and common skills used during inpatient care. This course, when accompanied with approved Nursing Assistant Theory meets the requirements for approval by the Maryland Board of Nursing. Successful completion of this class, along with the Nursing Assistant Theory class, also prepares students to take the Registry Exam for Geriatric Nursing Assistant.

59 hours, $870
Course #: HHL 131

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Psychology Essentials
This course, designed for current Medical Assistant students, introduces basic principles of psychology and how they are applied in a patient care setting. This course emphasizes Maslow’s Hierarchy, stages of grief, and mental health recognizing patients’ psychological state, assessing levels of need and applying appropriate situational and therapeutic responses. Additional focus will be on developing a solid understanding of self and others to help clients with their different needs, as well as looking at society’s responses and reactions. Topics covered, but not limited to, include: HIV/AIDS, psychological and personality disorders, autism, schizophrenia, gender identity crisis, phobias, PTSD, anxiety, suicide, abuse (physical, sexual, mental), stress, depression, and addiction.

10 sessions, 36 hours, $325
Course #: HMP 301

Certified Medicine Aide: Clinical
This course fulfills the basic clinical training component required by the Maryland Board of Nursing for certification as a Medicine Aide. Students will be able to work directly with patients at a clinical site under the supervision of the Clinical Instructor.
Pre-requisite: HHL 114

4 sessions, 30 hours, $495
Course #: HHL 115

MEDICINE AIDE

Certified Medicine Aide: Theory
This course will provide individuals who meet specific licensing and experiential requirements with instruction on proper dispensing of medicines. Upon completion of this course, students will have obtained the necessary training and in-class laboratory practice concerning the techniques, principles and procedures for safe administration of non-parenteral medications per the Maryland Board of Nursing.

4 sessions, 30 hours, $480
Course #: HHL 114

Certified Medicine Aide: Clinical
This course fulfills the basic clinical training component required by the Maryland Board of Nursing for certification as a Medicine Aide. Students will be able to work directly with patients at a clinical site under the supervision of the Clinical Instructor.
Pre-requisite: HHL 114

4 sessions, 30 hours, $495
Course #: HHL 115

Sec# Day Dates Times Location
12* Th/F 2/27-3/13 Varies CMHC

*12 – No clinicals March 2-6.

Medicine Aide Update
This course will provide current Certified Medicine Aides who meet specific licensing and experiential requirements with instruction on proper dispensing of medicines. Upon completion of this course, students will have obtained the necessary training and in-class laboratory practice concerning the techniques, principles and procedures for safe administration of non-parenteral medications per the Maryland Board of Nursing.

1 session, 8 hours, $190
Course #: HHL 119

Sec# Day Dates Times Location
26 Th 3/5 9a-6p D411
27 Th 6/4 9a-6p D411

Medicine Aide Program Requirements
- Current Maryland CNA/GNA license
- One year of full-time employment as a GNA in a Maryland Facility
- Letter of recommendation from current employer

Phlebotomists are primarily responsible and accountable for the collection of blood specimens from patients for the purpose of laboratory analysis. After completing the course work, students will develop their skills in the required daytime clinical experience to accumulate 100 clinical hours and 200 sticks minimum.

Upon successful completion of the entire 220-hour program, students will receive a certificate of completion and will sit for the National Healthcareer Association’s (NHA) certifying exam to become a Certified Phlebotomy Technician (CPT).

PROGRAM COURSES
- Computer Essentials
  HCG200
- Professionalism in Healthcare
  HCG211
- Phlebotomy: Prep for Certification
  HHL201
- Phlebotomy: Clinical
  HHL102

Phlebotomist is an evening program.
Clinical externships are held Monday-Friday during daytime hours.

ENROLL NOW
Classes Start February 3
For more information visit cecil.edu/hcc, email healthcarecareers@cecil.edu or call 443-674-1542.
PARAMEDIC

The paramedic provides advanced emergency medical care for critical and emergent patients who access the emergency medical system. A paramedic possesses the complex knowledge and skills necessary to provide patient care and transportation. Paramedics function as part of a comprehensive EMS response, under medical oversight.

Cecil College and the Department of Emergency Services of Cecil County Government have a partnership that supports the community’s needs for EMS personnel while providing the college accredited education that the student demands.

The Paramedic program contains 720 contact hours of theoretical and clinical instruction and will train you to be the highest level of EMS professional (National Registered Paramedic). This certification will make you marketable across the nation as well as in the State of Maryland, and best of all, it is offered at nearly no cost to you.

PROGRAM SPECIFIC REQUIREMENTS
- Maryland (or National) EMT certification
- Affiliated with a Maryland ALS Company, member in good standing
- Entry examination (Approximate cost $20.)
- Successful completion of AAOS A&P for Prehospital Provider with Navigate 2 (online).

PROGRAM INFORMATION
Please refer to the Cecil College website at www.cecil.edu/hcc for course description and pricing.

PROGRAM START DATE
August 2020

Cecil College’s program prepares you for national certification.
- Nationally Registered Paramedic (NREMT)

For more information or to apply, contact:
Bryan G. Selvage, FP-C, CCEMTP, NRP
410-652-0226

All students applying for acceptance into the Paramedic program are required to take an entrance exam. The exam will be administered in the first two weeks of March. Please call 410-652-0226 regarding exam preparation.
PHLEBOTOMIST

Computer Essentials
This course, designed for current Medical Assistant, Physician Professional Coder, Medical Administrative Assistant, and Phlebotomy students, reviews computer use in the medical office environment. This course emphasizes the use of Microsoft Office products, email, internet, printers, and scanners. Along with learning the basic terminology, use of the mouse, and hardware components, students will learn the skills needed to use the desktop, work with the taskbar, and find files. Topics covered, but not limited to, include: terminology, entering and editing text, creating and modifying databases, using and building queries, and generating reports.

10 sessions, 30 hours, $340
Course #: HCG 200

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Professionalism in Healthcare
This course provides instruction on the key elements of professionalism. This course emphasizes soft skills related to professional conduct in the healthcare setting. Topics covered, but not limited to, include effective communication, telephone etiquette, respectfulness, accountability, resume writing, employment applications, finding and researching a health care job, creating a professional image, interview preparation, exit interviews, reference letters, employer expectations, work ethic, professional relationships, performance reviews, career development and emotional maturity specific to the healthcare setting.

10 sessions, 30 hours, $340
Course #: HCG 211

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Phlebotomy: Prep for Certification
Course topics to be covered include anatomy and physiology, infection control, proper methods of drawing blood, proper vial identification, and proper labeling procedures.

20 sessions, 60 hours, $930
Course #: HHL 201

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Phlebotomy: Clinical Experience
This 100-hour clinical rotation is only open to students who have completed Phlebotomy: Prep for Certification. The class consists of practical application of venipuncture techniques in an actual laboratory setting. Pre-requisite: HHL 201.

100 hours, $610
Course #: HHL 102

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AMERICAN HEART ASSOCIATION

Heartsaver First Aid/CPR AED
This course teaches students critical skills needed to respond to and manage a sudden cardiac arrest, choking, or first aid emergency until emergency medical providers arrive. Students learn how to treat bleeding, broken bones, shock, bleeding, and other first aid emergencies. This course also teaches adult CPR and AED use.

1 session, 7 hours, $65
Course #: HCP 130

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BLS for Healthcare Providers
This course is designed for medical care providers and provides instruction for CPR, use of AED, and relief of choking for the adult, child, and infant victim. All participants must be able to kneel on the floor beside a manikin for extended periods of time. The AHA BLS for Healthcare Providers completion card is valid for two years.

1 session, 5 hours, $85
Course #: HCP 140

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ACLS Provider
This course is designed for healthcare professionals who either direct or participate in the management of cardiopulmonary arrest and other cardiovascular emergencies. This includes personnel in emergency response, emergency medicine, intensive care and critical care units. This is an advanced course that highlights the importance of team dynamics and communication, systems of care and immediate post - cardiac - arrest care. It also covers airway management and related pharmacology. In this course, skills are taught in large group sessions, and small group learning and testing stations where case-based scenarios are presented. Upon successful completion, including demonstration of skills competency in all learning stations and passing the CPR and AED skills test, bag-mask ventilation skills test, a Megacode test and a written test, students receive an ACLS course completion card, valid for two years.

2 sessions, 16 hours, $195

www.cecil.edu

For information call 410-287-1000 or to register call 410-287-1078
WORKFORCE TRAINING @ CECIL COLLEGE

Get the training you need today to have the future you want tomorrow!

ONLINE

Accounting and Bookkeeping
Event Planning
Grant Writing
Home Inspection
Non-Profit Administration
Programming and Networking
Project Management
Small Business Ownership
Solar Power Professional
Supervisory & Leadership
Wedding Planning
Website Development
...and lots more online. See page 28.

Scholarships May be Available to Those Who Qualify

Accounting
Hospitality
Veterinary Assistant
And More...

Questions?
Contact skills4u@cecil.edu or 443-907-1397.
SKILLED TRADES

- Automotive Repair
- Diesel Mechanic
- Forklift Operations
- Heavy Equipment Operations
- HVAC/R
- Welding

“A truly inspiring teacher has heightened my thirst for getting more knowledge than I ever dreamed of obtaining before. Welding has become even more of a true passion than I thought before taking this class.”

– Daniel G.

“This heating & ventilation course provided excellent hands-on equipment training to gain an overall understanding.”

– John O.

QUESTIONS?

Contact Amanda Pringle at skills4u@cecil.edu for answers.

AUTOMOTIVE REPAIR

Automotive Brake Systems
This course is designed to provide students with an introduction to the automotive brake systems. With the numerous types of brake systems in today’s vehicles, training is needed to be able to maintain and repair these systems. Topics include hydraulic systems, drum brakes, disc brakes, power assist units, electronic brake control systems, ABS, and TCS diagnosis and repair. Notes: Textbook required. Classes are held at the Cecil County School of Technology. Instructor: Crabb

10 sessions, 30 hours, $560
Course #: WVA 136

Sec# Day Dates Times Location
01* M/W 1/6-2/10 6-9p CCST

*01 - No class Jan. 20.

Automotive Electrical Systems
This course is designed to provide students with an introduction to the automotive electrical systems. Basic shop equipment will be discussed, as well as electrical/electronic systems. Topics include battery diagnosis and service, starting system, charging system, lighting system, gauges, warning devices, horn, wiper/washer, accessory diagnosis and repair. Notes: Textbook required. Classes are held at the Cecil County School of Technology. Instructor: Crabb

10 sessions, 30 hours, $560
Course #: WVA 130

Sec# Day Dates Times Location
01 M/W 2/19-3/23 6-9p CCST

Automotive Suspension and Steering
This course is designed to provide students with an introduction to the automotive suspension and steering systems. Topics include steering systems, suspension systems, wheel alignment diagnosis, adjustment and repair, and wheel and tire diagnosis and service. Notes: Textbook required. Classes are held at the Cecil County School of Technology. Instructor: Crabb

10 sessions, 30 hours, $560
Course #: WVA 133

Sec# Day Dates Times Location
01* M/W 4/1-5/11 6-9p CCST

*01 – No class Apr. 13 and Apr. 27.
DIESEL TECHNOLOGY PROGRAM

Diesel Technology – Module III
This course is the third of five modules in the Diesel Technology program designed to prepare students to inspect, repair and service diesel engines. Topics include cooling systems, intake and exhaust components, and fuel systems. Instructor: Benningfield

10 sessions, 30 hours, $599
Course #: WVA 152

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Diesel Technology – Module IV
This course is the fourth of five modules in the Diesel Technology program designed to prepare students to inspect, repair and service diesel engines. Topics include fuel injection fundamentals, basic electricity and basic electronic engine controls. Instructor: Benningfield

10 sessions, 30 hours, $599
Course #: WVA 153

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Diesel Technology – Module V
This course is the fifth and final module in the Diesel Technology program designed to prepare students to inspect, repair and service diesel engines. Topics include engine reassembly and preventative maintenance. Instructor: Benningfield

10 sessions, 30 hours, $599
Course #: WVA 154

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*01- No class Apr. 9 and Apr. 28.

FORKLIFT OPERATIONS

Forklift Operator Training
This course will prepare students on how to operate a forklift. Instruction will focus on OSHA safety and operation standards through a combination of classroom presentation, hands-on instruction, and tests. Topics to be covered include vehicle inspection, safety, stopping and starting, hazardous surfaces, product handling, and weight distribution. Transcript available. Pre-requisites: Students must be 18 and driving skills are required. Instructor: Milliner

3 sessions, 9 hours, $345
Course #: WTC 801

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HEAVY EQUIPMENT OPERATIONS

Intro to Heavy Equipment Operations
The first of four Heavy Equipment Operations certification core classes is designed to provide an orientation to the trade including terminology, operations, and career opportunities. The course covers Heavy Equipment Safety and provides a comprehensive overview of safety requirements on job sites with emphasis on OSHA, MSHA, and NIOSH requirements. Additionally, basic requirements for personal protection, safe equipment operations and maintenance, and HAZCOM are presented. Note: Classes are held at Harford Community College.

12 sessions, 48 hours, $790
Course #: WTC 151

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HVAC/R APPRENTICESHIP PROGRAM

EARN while you LEARN
Prepare yourself for a career in the HVAC/R trade!

EARN YOUR JOURNEYMAN LICENSE

• Earn your Journeyman License by completing our new, four-year HVAC/R Apprenticeship program.
• Combining both on-the-job training and classroom instruction, students will learn the skills necessary to work in this industry.
• Upon successful completion of the program, students can earn their journeyman license for the state of Maryland.

Make sure you don’t miss our July registration for year one of the program. APPLICATIONS AVAILABLE NOW

For more information, contact Amanda at skills4u@cecil.edu or 443-907-1379.
Heavy Equipment Operations – Site Work and Grading
This course prepares students with essential knowledge and skills in earth moving, the concept of preparing graded surfaces using heavy equipment, and the operation of general utility tractors in the construction industry. Safety rules, the attachment of implements, and basic preventative maintenance practices will also be covered. Pre-requisites: Introduction to Heavy Equipment Operations. Note: Classes are held at Harford Community College.

11 sessions, 44 hours, $790
Course #: WTC 155

Sec# Day Dates Times Location
01 T/Th 3/3-4/14 5:30-9:45p HCC

*01 – No class Mar. 17 & 19.

HVAC/R

Refrigeration & Air Conditioning I
This course provides an overview of air conditioning and refrigeration as used in residential, light commercial, and industrial applications. Topics include components, tools, instruments, and troubleshooting skills. Refrigerant recovery instruction to be included in preparation for certification. Transcript available. Pre-requisite: Introduction to Heating & Ventilation I & II. Notes: Textbook required. Pre-requisite: Certified Welder – Module I & II. Note: Classes are held at the Cecil County School of Technology. Instructor: Corrin

10 sessions, 30 hours, $485
Course #: WVR 100

Sec# Day Dates Times Location
01 M/W 1/29-4/6 5-9p CCST

*MIG & TIG Welding

MIG and TIG are two of the most popular welding techniques used in the industry. MIG is used primarily in the welding of sheet metal while TIG is used for aluminum. Hands-on practice in both processes will be covered. Transcript available. Notes: Students must provide welding helmet (shade 10), jacket, gloves, and glasses. Textbook required. Instructor: Racine

3 sessions, 52 hours, $875
Course #: WVW 252

Sec# Day Dates Times Location
01 M/W 4/8-6/1 5-9p CCST

*MIG & TIG Welding

MIG and TIG are two of the most popular welding techniques used in the industry. MIG is used primarily in the welding of sheet metal while TIG is used for aluminum. Hands-on practice in both processes will be covered. Transcript available. Notes: Students must provide welding helmet (shade 10), jacket, gloves, and glasses. Textbook required. Instructor: Racine

6 sessions, 24 hours, $499
Course #: WVW 225

Sec# Day Dates Times Location
01 T/Th 4/14-5/7 5-9p CCST

*01 – No class Apr. 28.

Shielded Metal ARC Welding I
This course is designed to meet the needs of the beginner student in welding. Learn how to select the correct electrodes, set-up the equipment, and strike an arc on a variety of base metals. Practice striking an arc and welding various joint designs in multiple positions during your lab hours. Transcript available. Notes: Students must provide welding helmet (shade 10), jacket, gloves, and glasses. Textbook required. Instructor: Racine

6 sessions, 24 hours, $499
Course #: WVW 225

Sec# Day Dates Times Location
01 T/Th 2/4-2/20 5-9p CCST
ACCOUNTING & BOOKKEEPING

QuickBooks Certification
This course is designed for the individual who works with QuickBooks as their approach to accounting. Learn how to set up a chart of accounts, reconcile checking accounts, create and print invoices, receipts, and statements, track account payables, inventory, and receivables, create estimates and general reports. Once the course is completed, the student can take the QuickBooks Certified User Exam.
Instructor: T. Jones
10 sessions, 30 hours, $495
Course #: CAF 121
Sec# Day Dates Times Location
01* M/W 4/27-6/1 6-9p ES 315
*01 – No class May 25.

QuickBooks Advanced
This course takes the student’s knowledge of QuickBooks to the next level. The objective is for the student to obtain a more comprehensive and working knowledge of the software. Students will complete an in-depth practice set involving 3 months of data on a company. Upon completion of the course students should have a firm understanding of reporting results of the information generated.
Instructor: A. Jones
8 sessions, 24 hours, $250
Course #: CAF 108
Sec# Day Dates Times Location
01 M/W 6/8-7/1 6-9p ES 315

BUSINESS CAREER TRAINING

Real Estate Agent Pre-License Training
This course explores the basic concepts of real estate law, ownership, transfers of property, closings, brokerage, contracts, listing agreements, and laws. This course will prepare students to sit for the Maryland Real Estate Commission Certification Exam.
Note: Textbooks required. Transcript available.
Instructor: Standiford
20 sessions, 60 hours, $425
Course #: WVX 150
Sec# Day Dates Times Location
01 M/Th 2/24-4/30 6-9p D411

QUESTIONS?
Contact Amanda Pringle at skills4u@cecil.edu for answers.
ENVIRONMENTAL, HEALTH & SAFETY TRAINING

21st Century Principles of Water/Wastewater Chlorination & Dechlorination
This course looks at the most common mistakes water and wastewater systems make using hypochlorite and liquid based de-chlorinating agents. Participants will learn why it is so important to accurately measure delivered hypochlorite/de-chlorinating agent strength and their rates of deterioration. Topics covered will include how valuable simple pump dose calculations can be to minimize and maximize residuals and the importance of verifying all pump settings via routine calibrations. Instructor: Harrington
1 session, 7 hours, $129
Course #: WET 157
Sec# Day Dates Times Location
01 Th 3/19 8a - 4p ES 326

LEGAL LIABILITY:
The Operator and Superintendent
This course will provide participants with an overview of the legal requirements of the Clean Water Act, Safe Drinking Water Act, and Maryland’s water pollution and water supply laws, as well as additional requirements created by the courts and professional certification authorities. Attendees will leave with an understanding of the consequences of failing to meet statutory requirements and professional standards in their daily activities. This interactive course will explore issues through real-life examples of legal actions against facility staff and simulations of facility operations. Instructor: Morrissey
1 session, 7 hours, $129
Course #: WET 127
Sec# Day Dates Times Location
01 Th 5/28 8a - 4p ES 221

GREEN & SUSTAINABLE ENERGY

ONLINE
- Biofuel Production Operations
- Building Analyst Quick Start
- Certified Green Supply Chain Professional
- Certified Indoor Air Quality Manager
- Certified Indoor Environmentalist
- Home Inspection Certificate
- Performing Comprehensive Building Assessments
- Principles of Green Buildings
- Senior Certified Sustainability Professional
- Solar Power Professional
- Wind Energy Professional
See Page 28

For more information, contact Admissions at 410-287-1006.
MICROSOFT OFFICE

Microsoft Word Essentials
The course is designed to teach students the various tools and skills needed to use Microsoft Word. Topics include how to develop themes, move text, customize headers and footers, apply styles, change margins, and the creation of tables and fillable forms. Instructor: McVey

3 sessions, 6 hours, $115
Course #: CAT 706

Microsoft PowerPoint Essentials
The course is designed to teach students the various tools and skills needed to use Microsoft PowerPoint. Students will learn techniques for memorable presentations and how to make the most out of a presentation. Advanced topics such as incorporating and editing video clips, creating custom logos, developing themes, and complex animation will also be taught. Instructor: McVey

3 sessions, 6 hours, $115
Course #: CAT 707

Microsoft Excel Essentials
The course is designed to teach students the various tools and skills needed to use Microsoft Excel. Topics include formatting, how to create and maintain tables and charts, formulas and functions, pivot tables and working with multiple worksheets. Instructor: McVey

5 sessions, 10 hours, $185
Course #: CAT 705

ONLINE

Microsoft Excel Essentials

See Page 28

Co-listed Courses

For more information, contact Amanda at skills4u@cecil.edu or 443-907-1379.
CERTIFICATE PROGRAMS @ Cecil College

Cecil College offers certificate programs for those who wish to gain a credential for acquired knowledge, skills and abilities focused in specific discipline areas.

CYBERSECURITY CERTIFICATE
Degree Code: CECY
Number of Credits: 28
Program Description: The Cybersecurity Certificate provides students with the skills, knowledge and credentials to successfully begin a career in the field of Cyber Security. Cyber Security specialists apply computer security techniques to work with industry, government, and academia to solve computer networking and security related challenges.

<table>
<thead>
<tr>
<th>REQUIRED COURSES</th>
<th>Credits</th>
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<tbody>
<tr>
<td>CSC 104      Computer Science Fundamentals</td>
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<tr>
<td>CSC 110      Ethics in Information Technology</td>
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</tr>
<tr>
<td>CSC 140      Introduction to Networking</td>
<td>3</td>
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<tr>
<td>CSC 141      Computer Network Security Fundamentals</td>
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<tr>
<td>CSC 156      Windows Server</td>
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<tr>
<td>CSC 151      Introduction to Computer Forensics and Investigations</td>
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</tr>
<tr>
<td>CSC 225      Tactical Perimeter Defense</td>
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<tr>
<td>CSC 235      Strategic Infrastructure Security</td>
<td>3</td>
</tr>
<tr>
<td>CSC 258      Cisco Certified Network Associate</td>
<td>4</td>
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</table>

For more information, contact Admissions at 410-287-1006.
VISUAL COMMUNICATIONS

Introduction to Game Design
This course provides an introduction to computer game development, starting from concept development to implementation of a playable game prototype. Aesthetic and technical aspects of computer game development are covered, including game mechanics, story development, content creation, and game programming. Note: Corresponds to credit course VCP 151. Instructor: Cone

15 sessions, 50 hours, $272
Course #: CUV 112

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*01 – No class Mar. 18.

Web Design I – Design Fundamentals
This course provides an overview of the major design considerations for well-balanced web site construction to include the planning cycle, web technologies, usability, site structure, and navigation styles. Emphasis is placed on design issues as each category is explored using HTML and CSS. Students will plan, design, and publish a home page and two lower-level pages of a web site. Note: Corresponds to credit course VCP144. Instructor: Cone

15 sessions, 50 hours, $187
Course #: CUV 200

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*01 – No class Mar. 17.

VOICE OVER CAREERS

Getting Paid to Talk
Ever been told you have a great voice? From audio books and cartoons to documentaries, commercials, and more, this class will introduce you to the growing field of voice over. Learn what the pros look for, how to prepare, and where to find work in your area! Even record a short professional script under the direction of the instructor. This class is lots of fun, realistic, and a great first step for anyone interested in the voice over field.

1 session, 2.5 hours, $49
Course #: BIM 140

WEBSITE DEVELOPMENT

- Creating Web Pages
- Webmaster
See Page 28

For more information, contact Admissions at 410-287-1006.
CHILD CARE

Enhance Your Career with Online Credential Courses

Cecil College and Howard Community College Partnership offer these classes, which have been designed to help you get your program aligned with Maryland EXCELS, as well as to help you reach higher Maryland Child Care Credential levels. These classes are identified by MSDE in the Staff Credential modifications for levels 2, 3 and 4. Courses that are marked ‘open entry’ means the course may be taken any time between the start date and the close registration date.

To view full course descriptions for the classes listed below, please visit www.cecil.edu/training

QUESTIONS?
Contact Amanda Pringle at skills4u@cecil.edu for answers.

CHILD CARE

School Age Child Care Curriculum 45 Hours
Gain the skills necessary to work in school-age child care programs. Topics include curriculum planning, age-appropriate materials and methods for children ages 6-13. This certification course satisfies the curriculum half of the MSDE requirement of 90 hours of child care training for teachers, directors and coordinators working with school-age children. You must successfully complete class assignments to receive a course certificate. Note: Textbook required.

45 hours, $280
Course #: BOC 202

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<td>02</td>
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Preschool Curriculum Activities 45 hours
Become prepared for a position in a child care center or preschool. This certification course satisfies the curriculum half of the MSDE requirement of 90 hours of training for child care teachers and directors working with preschoolers. Basic concepts of curriculum planning and implementation for children three to five years old are introduced. Topics include: teaching strategies, environment design, and implementation of best practices in early childhood education. You must successfully complete class assignments to receive a course certificate. Note: Textbook required.

45 hours, $280
Course #: BOC 201

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<td>02</td>
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</table>

Infant and Toddler Care 45 hours
Gain the skills necessary to work with infants and build communication skills to use with parents, co-workers and the public. Topics include growth and development, curriculum planning, goal setting, selection of age-appropriate materials, and methods for infants and toddlers birth to age 3. This certification course satisfies the MSDE requirement of 45 hours of infant-toddler curriculum training for child care teachers, directors, and family providers working with infants and toddlers. Note: No textbook purchase required. MSDE's Healthy Beginnings text is included as a download within the online course.

45 hours, $280
Course #: BOC 203

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<td>02</td>
<td>4/1-5/20</td>
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</table>

Child Growth and Development 45 hours
This certification course satisfies the child development half of the MSDE requirement of 90 hours for child care teachers and directors. Gain a broad overview of major concepts, theories and research related to the social, emotional, cognitive, and physical development of the child from birth through age 12. This course and a 45-hour course in age-appropriate curriculum (preschool infant-toddler, or school-age) are required to complete the 90-hour certification for child care. You must successfully complete all course assignments to receive a course certificate. Note: Textbook required.

45 hours, $280
Course #: BOC 200

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<td>3/24-5/15</td>
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Child Care Administration
This course prepares prospective directors to administer and manage a child care center. Topics include state requirements and compliance standards for physical facilities, licensing, insurance, and staffing child care programs. Other topics include recordkeeping, budget and bookkeeping, personnel selection, training and managing staff, food services, equipment, materials, and community involvement. This certification course satisfies the MSDE requirement for 45 hours of administrative training for child care center directors. You must successfully complete class assignments to receive a course certificate. Note: Textbook required.

45 hours, $280
Course #: BOC 204

Pyramid Model for Social and Emotional Competence – Preschool
Using the Pyramid Model of SEFEL (Social and Emotional Foundations for Early Learning), gain strategies for understanding, addressing and preventing challenging behavior in children ages 3-5, and practice positive ways to support children with challenging behaviors toward social competence and success. MSDE Core of Knowledge: 18hrs CD.

18 hours, $199
Course #: BOC 118

Communication Skills for Child Care Professionals
This course introduces basic concepts of developing strong communication skills when working in a child care center. Topics include: speaking, writing, interpersonal communication strategies, and critical reading techniques, with a focus on communication with parents and co-workers, and communication issues within a typical child care day.

9 hours, $110
Course #: BOC 125

Family Child Care Pre-Service
This course is designed to prepare prospective and new child care providers to start and operate a home-based child care business and meets state of Maryland pre-service training requirements for Family Child Care applicants. Topics include principles of child development, curriculum, special needs, health, safety and nutrition, professionalism, and community, as they are applied to family child care. Note: This course is open entry.

24 hours, $250
Course #: BOC 150

Sec# Dates Location
01* 1/6-3/20 Online
02* 4/1-5/22 Online

*01 - Registration closes on March 13.
*02 - Registration closes on May 15.

Observation and Assessment Birth – 12
This course is designed to provide child care and education professionals with observation and assessment tools, appropriate methods of collecting and interpreting information, and explains the purpose of on-going assessment of children. Topics include objective vs. subjective observations, observational tools and methods, and using assessment to inform planning. Note: This course is open entry.

3 hours, $55
Course #: BOC 100

Sec# Dates Location
01* 1/6-3/20 Online
02* 4/1-5/22 Online

*01 - Registration closes on March 13.
*02 - Registration closes on May 15.

Positive Child Guidance and Discipline Theory
Gain an overview of positive child guidance and discipline by examining theory and best practices. Learn appropriate guidance techniques, internal and external factors that influence child behavior, and ways to partner with families to foster positive child guidance. Note: This course is open entry.

3 hours, $55
Course #: BOC 101

Sec# Dates Location
01* 1/6-3/20 Online
02* 4/1-5/22 Online

*01 - Registration closes on March 13.
*02 - Registration closes on May 15.

Developmentally Appropriate Practice
This course looks closely at what the term Developmentally Appropriate Practices ("DAP") really means in the context of working with children of all ages and abilities. Learn the national standards and the role of the teacher, including practical strategies you can apply to support each child's learning and development at every age and stage. Note: This course is open entry.

3 hours, $55
Course #: BOC 102

Sec# Dates Location
01* 1/6-3/20 Online
02* 4/1-5/22 Online

*01 - Registration closes on March 13.
*02 - Registration closes on May 15.

Resources That Guide Daily Planning
This course is designed to provide child care and early childhood education professionals with an explanation of key concepts of curriculum planning and implementation, including frameworks, standards, guidelines, planning tools and state-approved curriculum resources aimed to promote quality programming and enhance learning. Note: This course is open entry.

3 hours, $55
Course #: BOC 103

Sec# Dates Location
01* 1/6-3/20 Online
02* 4/1-5/22 Online

*01 - Registration closes on March 13.
*02 - Registration closes on May 15.

Taking Learning Outside
This course is designed to provide child care and education professionals with methods for use of outdoor learning environments and play space to support child development and learning. Topics include activity planning, environmental design, and selection of materials and equipment. Note: This course is open entry.

3 hours, $55
Course #: BOC 104

Sec# Dates Location
01* 1/6-3/20 Online
02* 4/1-5/22 Online

*01 - Registration closes on March 13.
*02 - Registration closes on May 15.
**Nutrition and Active Living**
This course is designed to provide professionals in the education or childcare career field with instruction on nutritional and physical needs of children to promote overall wellness. Topics include nutritional needs of all children, promoting healthy growth and development, strategies to inform families about nutritional food items, developing physical and large motor activities, and games to promote physical growth. Note: This course is open entry.

3 hours, $55
Course #: BOC 106

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*01 - Registration closes on March 13.
*02 - Registration closes on May 15.

**Playground Safety**
This course is designed to provide child care and education professionals with instruction on playground safety and the role of the child care provider in supervising and implementing safety procedures. Topics include age appropriate and accessible playground equipment and surfacing materials, appropriate playground supervision, and outdoor safety checks. Note: This course is open entry.

3 hours, $55
Course #: BOC 107

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*01 - Registration closes on March 13.
*02 - Registration closes on May 15.

**Including All Children and the ADA**
This course provides essential information that every child care and education professional needs to know about the requirements of the Americans with Disabilities Act (ADA). Go beyond the definition of ADA to learn inclusionary best practices, strategies and resources for implementing an early childhood or school age environment that is inclusive to all children and families. Note: This course is open entry.

3 hours, $55
Course #: BOC 108

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<td>4/1-5/22</td>
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*01 - Registration closes on March 13.
*02 - Registration closes on May 15.

**Supporting Children with Disabilities**
More than ever, children with special needs are growing and learning in child care, and educators need strategies to enable all children with disabilities, delays or special needs to gain knowledge, skills and enthusiasm for learning. Learn the child care professional's role in supporting IEP/IFSPs, how to select materials, adapt instruction and provide a motivational environment for all. Note: This course is open entry.

3 hours, $55
Course #: BOC 109

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*01 - Registration closes on March 13.
*02 - Registration closes on May 15.

**Introduction to Environmental Rating Scales**
Maryland has identified the ERS (environmental rating scales) as a quality improvement tool for child care programs participating in MD EXCELS. Learn how the ERS can be used to evaluate the child care environment, identify strengths and areas needing improvement, and increase your program's quality. Note: This course is open entry.

3 hours, $55
Course #: BOC 110

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*01 - Registration closes on March 13.
*02 - Registration closes on May 15.

**The Child Care Provider as a Professional**
Examine the components of professionalism that promote a successful work environment and relationships, including ethical codes of conduct, federal, state and local organizations that support professional development in child care and education. Note: This course is open entry.

3 hours, $55
Course #: BOC 111

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*01 - Registration closes on March 13.
*02 - Registration closes on May 15.

**Conflict Resolution Strategies**
This course is designed to provide child care and education professionals with an introduction to conflict resolution strategies to develop professional and positive relationships with staff, children, families, and the community. Topics include: situations that may lead to conflict, methods to address conflict in a professional manner, and strategies to promote resolution in the child care environment. Note: This course is open entry.

3 hours, $55
Course #: BOC 112

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</table>

*01 - Registration closes on March 13.
*02 - Registration closes on May 15.

**Cultural Competencies and Awareness**
This course is designed to provide child care and education professionals with instruction in identifying and developing strategies that will promote cultural competency. Topics include the definitions of anti-bias, diversity, and inclusion; the value and importance of complex characteristics of a diverse community; the promotion of child self-concept and esteem; and multi-cultural activities. Note: This course is open entry.

3 hours, $55
Course #: BOC 113

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</table>

*01 - Registration closes on March 13.
*02 - Registration closes on May 15.

**Family & Community Partnerships**
This course is designed to provide child care and education professionals with instruction on the resources that are available in the community and how to be an advocate for parents and children with ongoing needs related to health, education, and referral services. Topics include: community resources that will benefit children and families; the importance of being an advocate for children and families; and strategies that will increase family involvement. Note: This course is open entry.

3 hours, $55
Course #: BOC 114

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*01 - Registration closes on March 13.
*02 - Registration closes on May 15.
Supporting Breastfeeding in Child Care
This course is designed to provide child care and education professionals with an overview of the state regulations, guidelines, and resources to support the practice of breastfeeding and provide related resources for families within a child care program. Topics include: benefits of breastfeeding, normalizing breastfeeding, breastfeeding friendly child care policy, environment and practices, and supportive information and resources. Note: This course is open entry.

3 hours, $55
Course #: BOC 115

Sudden Infant Death Syndrome
This course is designed to provide childcare and education professionals with an overview of Sudden Infant Death Syndrome (SIDS). Students will learn about SIDS, which can affect apparently healthy infants under one year of age. Note: This course is open entry.

2 hours, $55
Course #: BOC 116

Supervising Children in Child Care
Become informed about the Maryland state child care regulations related to appropriate supervision of children of all ages and stages and learn to take an active role and apply best practices to keep children playing and learning safely. Note: This course is open entry.

3 hours, $55
Course #: BOC 120

Basic Health and Safety Training
This course is designed to provide child care professionals with basic information about critical health and safety topics related to child care settings. Topics include: establishing and maintaining safe and healthy environments including supervision, safe practices to prevent and reduce injuries, identification and reporting of abuse or neglect, and sanitation practices and procedures. Note: This course is open entry.

5 hours, $75
Course #: BOC 117
**ANIMAL CARE**

- Veterinary Assistant

“I still love the Veterinary Assistant course! I would recommend it to everyone who asks, and I’m still looking forward to continuing on and earning my certification.”

– Cassandra L.

**QUESTIONS?**

Contact Amanda Pringle at skills4u@cecil.edu for answers.

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**VETERINARY ASSISTANT**

**Veterinary Assistant Training III: Patient Care**  
This course focuses on in-patient care and clinical procedures. Consists of lecture and practicum. Pre-requisite: Veterinary Assistant Training I & II. Instructor: Kent  
11 sessions, 33 hours, $399  
Course #: WVV 106  

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*01* – No class Jan. 20

**Veterinary Assistant Training IV: Surgery & Emergency Care**  
This course is designed to provide veterinary assistants or persons starting entry level careers in veterinary practices with an overview of surgical preparation, regulations, and emergency room procedures. Topics include: surgical materials, operating room conduct and asepsis, surgery log, post-surgical clean-up, emergency room protocols, and equipment. Pre-requisite: Veterinary Assistant Training I-III. Instructor: Kent  
9 sessions, 27 hours, $399  
Course #: WVV 107  

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**ONLINE**

- Start a Pet Sitting Business
- Veterinary Assistant Overview
See Page 28

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**CLASSES BEGINS**  
**SEPTEMBER 2020**

- Veterinary Assistant Training I: Outpatient Care
- Veterinary Assistant Training II: Diagnostics and Pharmacy

Register Early!  
Contact Amanda at 443-907-1379  
or skills4u@cecil.edu  
for more information.

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Online courses provide a convenient cost-effective approach to learning. Students can access their courses from anywhere they have an internet connection. Cecil College works with preferred online partners to offer classes in a wide variety of content areas.

**Career Training Certifications include:**
- Certified Wedding Planner
- CompTIA
- Green & Sustainable Energy
- Microsoft Office Master
- Paralegal
- Warehousing Logistics
- Webmaster
- Wedding & Event Planning
- And many more...

**Instructor-Led Courses include:**
- Accounting and Bookkeeping
- Animal Care
- Business Career Training
- Computer Technology
- Human Resources
- Manufacturing & Supply Chain
- Microsoft Office
- Non-profit Management
- Small Business
- And many more...

Additional courses can be viewed on the college website at www.cecil.edu/workforce.

**To register for a course follow three simple steps:**
- Log on to the college at http://www.cecil.edu/Workforce and choose a vendor from page.
- Search for the course or subject you are interested in and follow the registration instructions. Contact the college to make the payment and start your course! Note: Courses vary by vendor.
- Call Amanda at 443-907-1379 to register when indicated on specific vendor pages.

Need help? Email skills4u@cecil.edu or call 443-907-1379.
COMMERCIAL DRIVER’S LICENSE

Tractor Trailer Driver Training – Full-Time Program
Take command of the big rig. In this eight-week program, students will learn to drive a tractor trailer using classroom and practical instruction. Financial assistance (provided by third party agencies) is available to eligible students. Approved for some V.A. programs. A $125 non-refundable deposit is required upon acceptance into the class. Transcript available.

40 sessions, 300 hours, $4,625 (MD state residents)
Course #: TVO 100/101/102/103

Tractor Trailer Driver Training – Evening / Weekend Program
Offered on a different schedule, this ten-week course may meet the needs of busy people who want their Class A Commercial Driver’s License. Financial assistance (provided by third party agencies) is available to eligible students. Approved for some V.A. programs. A $125 non-refundable deposit is required upon acceptance into the class. Transcript available.

50 sessions, 300 hours, $4,625 (MD state residents)
Course #: TVO 130/131/132/133/134

All classes meet from 8:00 AM – 5:00 PM, Monday – Friday.

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<td>5/4-6/26</td>
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*04 – No class Jan. 20.
*05 – No class March 20.
*06 – No class May 25.

All classes meet from 6:00 PM – 10:00 PM Tuesday, Wednesday & Thursday, and 8:00 AM – 6:00 PM Saturday and Sunday.

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<tr>
<td>06</td>
<td>5/26-8/9</td>
<td>Bain</td>
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</table>

*05 – No class Apr. 12.
*06 – No class Jul. 4-10.

Commercial Driver’s License (CDL) Training
Did you know that there will be around 220,000 truck driving jobs that will need to be filled around the country by 2020?

Let Cecil College help you get started in a new career on the road.

1st year drivers can potentially earn:
Local: $30,000 - $35,000
Regional: $40,000 - $45,000
Over-the-road: $50,000+

You can be part of a program that offers low student to instructor ratios and an excellent first time pass rate.

Training is conducted using classroom instruction and includes a new state-of-the-art simulator. A safe, controlled, dedicated off-highway practice training range is also used before you enter actual road training.

Courses
- Class A – 300 hours, full time days OR 300 hours, evening/weekends
- Class B – 75 hours full time days (CDL Learner’s Permit required before class begins)
- CDL Learner’s Permit training – 40 hours
- Refresher training based on skills needed (hours and times vary)

Requirements
- Valid driver’s license (cannot be provisional license)
- Be able to pass a Department of Transportation Drug Screen & Physical
- Be able to read and speak the English language (test will be given for this requirement)
- Be able to pass an instructional comprehension test
- Good driving record
- No DUI/DWI in last 5 years

Compare our program to any other, and we’re confident you will choose Cecil College!

☐ This training program has been approved for VA educational funding.
☐ This program is an approved Maryland WIA Occupational Training Program.
Straight Truck Driver Training – Full-Time Program
Obtain your CDL Class B license in this 10-day program. Learn to drive a straight truck using all hands-on instruction. A $125 non-refundable deposit is required upon acceptance into the class. Transcript available.

Pre-requisite: Students in this program must possess a valid DOT medical card and Learner’s Permit before class starts.

10 sessions, 75 hours, $2,125 (MD state residents)
Course #: TVO 360

All classes meet from 8:00 AM – 5:00 PM, Tuesday – Friday.

CDL Learner’s Permit Training
This course will provide instructional classroom training to prepare students for the MD Class A or Class B CDL Learner’s Permit. Topics covered will include general knowledge, air brakes, combination vehicles, Federal Motor Carrier Safety Regulations, and more.

5 sessions, 40 hours, $125
Course #: TVO 120

DRIVER EDUCATION & IMPROVEMENT
DRIVER EDUCATION NOW HAS ONLINE REGISTRATION!
Register now! Go to www.cecil.edu/drivered

Driver Education
This course is designed to provide students with the skills necessary to pass the MD state driver license examination. Instruction will focus on making safe driving decisions, driving in different environments and situations, controlling your vehicle, and being a responsible driver. This course is approved by the MD Motor Vehicle Administration.

10 sessions, 36 hours, $340
Course #: TDE 100

Customized CDL Classes for your Employees
Whether you want to promote current employees to become drivers or send current drivers for additional safety training we can create customized classes for your company and employees.

- Defensive Driving for Commercial Drivers - Simulator enhanced course
- Train the Trainer
- Yard Jockey
- CDL A or B licenses for your employees
- Close Quarter Maneuvering
- Custom schedules to fit your needs
- Private classes for just your employees

Contact us Today • 410-287-1615

BUS DRIVER ENDORSEMENTS
School Bus “S” Endorsement Training
This course provides the training for students to obtain the “P” and “S” endorsements on a CDL. The course can be added to a CDL training program that a student is already enrolled/enrolling in for a Class A or B license, or it can be taken by itself if a student already has an existing, valid CDL. Course costs, dates, and times will vary depending upon each student’s license situation and the extent of training required.

Rising Sun High School
Sec# Day Dates Times Location
23* M/W 2/3-3/9 3-6:15p RSHS

*23R – No class Feb 17.

Elkton High School
Sec# Day Dates Times Location
25E M/W 3/2-4/1 3-6:15p EHS

Bohemia Manor High School
Sec# Day Dates Times Location
20B* T/Th 3/31-5/7 3-6:15p BMHS

*20B* No class Apr 9 & 28.

Driver Improvement
This course is designed to improve students’ driving skills and meet the MVA requirements for those drivers assigned to complete the program in order to retain their driving privileges. Topics include causes of crashes and prevention, the point system and its implications, alcohol and drugs, and driving as a privilege.

1 session, 5 hours, $60
Course #: TSE 104

Classes beginning after July 1 may register beginning May 1, 2020.
Online Driver Improvement Program
This online course is available for students 18 years or older. The student may complete the course online and come into our Elkton Station location to complete the final exam.

Course #: TOT 104, $50

Private Customized Driving Lessons
Customize your driving experience with additional practice where you need it. Each 2-hour appointment provides one on one expert instructor training focusing on the skills you need to improve, such as parallel parking, defensive driving, highway driving, or another skill of your choosing. Become a better, more confident, and safer driver. Contact us today at drive@cecil.edu or 410-287-1096 to set up your customized experience.

Course #: TDE 115, $70

MOTORCYCLE TRAINING

Basic Rider Course
This course is designed to teach the beginning motorcycle rider the basic skills & strategies necessary to practice street riding. This course is approved by the MD Motor Vehicle Administration for the Class ‘M’ licensing waiver. Topics include responsible riding, basic riding skills, selecting proper riding gear, defensive driving techniques, and how to handle a variety of riding situations. Notes: Prior to the first day of class students are required by the MSF to complete a 3-hour online safety course and print a Certificate of Completion. The certificate must be verified by the instructor before the Saturday class in order for the student to attend the range portion. Login information for the online class is emailed to students 5-10 days in advance of the class start date.

3 sessions, 17 hours, $299
Course #: TSE 502

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*Thursday class runs from 5:45 – 9 PM. Saturday and Sunday classes run from 7 AM – 3 PM. Your tuition includes 10 hours of practice riding a motorcycle. Range time takes place during the morning on consecutive Saturday and Sunday after you have completed your classroom hours. Your specific range time will be assigned to you during the first night of class as this may vary based on weather and time of year. Rain dates are assigned for each class.
ADULT EDUCATION
@ CECIL COLLEGE

Meet Pamela C.
As a young mother of five children ranging in age from two to twelve who recently lost her husband, Pamela C. has a lot on her plate. With the encouragement of those around her, Pamela started in the GED® program at Cecil College in September of 2018 and earned her GED® on January 3, 2019. In that time, Pamela completed the Transition: Become a Credit Student class and started Cecil College credit classes shortly thereafter. She is now enrolled in her third semester of credit classes. She plans to major in nursing and wants to give back and help other people. Pam acknowledges many people and organizations that have helped her get on a positive path, but credits her relationship with the Lord and the affect it has had on her life for getting her through very difficult times and to where she is today. She encourages adults who have quit school to, “Go for it. Don’t stop. Even if you fail, get up and keep going.” Good advice from someone who has taken great strides in her life!

Do you know ..... 
- A high-school dropout is ineligible for 90% of jobs in America¹
- A high-school graduate's lifetime income is 50 to 100% higher than a non-graduate's²

¹“High School Dropout Statistics.” StatisticBrain.com

Facts About the GED®
- The test is computer based and is given online at Cecil College’s North East campus, which is a Pearson-Vue testing center.
- There are four parts to the test.
- You can take each part individually and pay $11.25 for each part or complete all four at once for $45.
- You get results immediately.
- Questions are based on Common Core Standards and Depth of Knowledge criteria.

Get Started Today
Email adulted@cecil.edu or call Carolyn at 443-907-1391.
ACADEMIC PREPARATION CLASSES

- GED® & Adult Basic Education
- ESOL
- Project Literacy
- Transition to Credit

Academic Prep helps you

- Prepare for the GED® and take the GED Ready® Examination
- Improve your reading skills
- Brush up on basic math
- Strengthen writing skills for education or employment
- Enhance your job skills
- Prepare a resume
- Gain computer skills

Programs Offered

<table>
<thead>
<tr>
<th>ABE – Adult Basic Education</th>
<th>GED® – General Education Development</th>
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<tbody>
<tr>
<td>ESOL – English for Speakers of Other Languages</td>
<td>Project Literacy</td>
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</table>

Class & Program Information

- Books and materials are provided to use in the classroom
- Classes are self-paced and convenient
- Instructors work closely with students
- Online instruction available
- Must be 18 years old and officially withdrawn from school to enroll.

Class Times and Locations

You will have options based on your assessment level and classroom space availability

- Morning and evening ABE and GED® classes at Elkton Station
- Morning and evening ABE/GED® classes at Family Education Center
- Evening ABE/GED® classes in the community at North East High School, Perryville High School, and Rising Sun Middle School:
  - Winter: January 14 - March 31
  - Spring: April 14 - June 2

On-Line Courses

If you are a self-motivated, independent learner with access to the internet, you may benefit from the Maryland i-Pathways program. You must be a Maryland resident and demonstrate required academic skills to be eligible.

Contact Suzanne O’Bryan at 443-907-1394 to schedule a Student Orientation/Assessment to enroll in Adult Education classes.

GED Ready® Examination

The GED Ready® test is given the first Friday of every month at Elkton Station. You must pre-register by calling Suzanne O’Bryan at 443-907-1394. The cost is $5.00 per subject or $20.00 for the entire test. Results are immediate and you will get feedback on what you need to study to prepare for the actual GED®. The test can also be given by appointment.

GED® State Examination

The GED® State examination will be given on computer at Cecil College's Pearson-Vue testing center at North East Campus for a fee of $11.25 per test. To find out how to schedule testing, please contact Carolyn Fletcher at 443-907-1391 or Debra Stevens at 443-907-1397. Information is also available online at www.dllr.maryland.gov/gedmd or www.GED.com.

The Adult Education Program is supported by grant funding from Maryland Department of Labor, Division of Workforce Development and Adult Learning and the U.S. Department of Education.

Disclaimer

The GED® is a registered trademark of The American Council on Education (ACE) and administered exclusively by the GED Testing Service LLC under license. This material (or content) is not endorsed or approved by ACE or the GED Testing Service.
Cecil College Co-listed Courses

34 Career & Community Education
Spring 2020

Transition: Become a Credit Student
This course is designed for GED and high school graduates who wish to smoothly transition to college. It is an intensive course consisting of three modules including preparing for college writing, preparing for college mathematics, and navigating college — campus, student, and technological resources.

20 sessions, 40 hours, $100
Course #: AAB 300

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ENGLISH FOR SPEAKERS OF OTHER LANGUAGES (ESOL)
ESOL classes focus on improving the speaking, reading, and writing skills of students who are learning English as a second language. Basic classes are grant funded, multi-level classes covering all aspects of English skills. Advanced courses address specific skills and are designed for foreign students who assess at high intermediate or advanced level.

Basic
Morning classes meet on Mondays and Wednesdays from 9:00 – 11:30am; evening classes meet on Mondays and Wednesdays from 7:00 – 9:00pm at Elkton Station, Room 329.

Evening
Winter Morning: January 6 – March 16
Spring Morning: March 30 – June 15
Summer Morning: July 13 – August 19

Advanced Pronunciation
Improve conversational skills by studying and practicing vocal skills, articulations, and pronunciation. Focus on overcoming common problems non-native speakers have with Standard English by discussing current events, American culture, and reading selections.

9 sessions, 18 hours, $90
Course #: AES 550

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Advanced Writing
Work on advanced grammar and writing skills. Study the rules and apply them to your current personal or work-related needs. Learn to write effective memos and business letters.

10 sessions, 20 hours, $100
Course #: AES 560

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ADVANCED ESOL
English for Better Communication
This course is designed for students who can speak and understand English but who want to improve their skills. Topics in this course will include: grammar and usage, vocabulary and idioms, reading, and paragraph writing. There will be a strong emphasis on speaking and listening skills for social and work situations. This course is also recommended for ESOL students who plan to take credit or non-credit courses. Textbook required.

12 sessions, 24 hours, $115
Course #: AES 440

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PROJECT LITERACY

GIVE THE GIFT OF READING

Become a volunteer and help an adult gain the joy of reading!
Cecil College’s Project Literacy makes a difference by offering free, confidential one-on-one tutoring to teach adults basic reading and writing skills. Each student works with a trained volunteer and receives books free of charge.

Help spread the word!
Help spread the word by telling someone you know about this program if you suspect he/she has limited reading ability, or contact Carolyn Fletcher at 443-907-1391 to arrange for a speaker to address your organization.

Volunteer Tutor Training
Learn the skills to become a volunteer tutor for Project Literacy. Topics include characteristics of adult learners, The Laubach Way to Reading, and methods of teaching reading such as the language experience approach.

The next training days are
Thursdays March 26, April 2 and 9 from 6 to 9 p.m.

For more information, contact Carolyn Fletcher at 443-907-1391.
LIFELONG LEARNING
@ CECIL COLLEGE

ENRICH your life
LIVE • LEARN • EXPLORE

New!
Beginner Landscape Painting -
Bob Ross Technique
Learn to paint "Happy Little Trees," and
discover the "Joy of Painting."
See page 41.

Introduction to Art History
Explore art and architecture from the
Renaissance to the 20th century.
See page 53.

Castles of Germany
Take a step back in time and learn of
these beautiful, fairy-tale structures!
See page 53.

New!
Aromatherapy Diffuser Bracelets
Make your own one-of-a-kind essential
oil diffuser bracelet. Wear your favorite
essential oils on your wrist and enjoy
their benefits all day long.

Winter Wellness
Using essentials oils, herbs, berries and
other natural products to boost your
immune system and other ways to help
keep you healthier through the winter
months.

Stress Management and
Relaxation Techniques
Learn about the effects of chronic stress
on the body and practice a variety of
techniques to apply in everyday life.
See pages 55 - 59.

Community Television Workshop
Cecil TV is opening its doors to you! Are
you interested in learning to competently
participate in or produce a news or
feature segment for Cecil TV? Classes will
consist of instruction and mentored,
hands-on exercises using the Cecil TV
studio and equipment, as well as going
out to the field to cover events and
conduct interviews.
See page 65.

For more information contact Tammy at learning4life@cecil.edu
or 443-907-1378.
Welcome to our Personal Enrichment and Senior Network section!

Cecil College is proud to continue the tradition of our open enrollment and 60+ programming. Each and every one of you are important to us, and we are striving daily to make our classes the best available in the state.

If you are a 60+ Scholar, take a look at the wide variety of classes and options available to you, both in and outside the network. If at any time you are unsure of the best direction for you to take, contact us and we will gladly work with you to determine your best deal.

How to read this section:

59 or Younger

If you are 59 or younger, you will look for the classes with the course code that begins with the letter “G.”

• These classes are offered during the day, in the evening, and on weekends. (Out of state, out of county fees may apply.)

60 Years or Better

If you are age 60 or better, you have a choice to sign up for classes inside and outside of our Senior Network.

• MD residents 60+ qualify for tuition waiver on eligible classes.
  Look for this symbol: 🎓
  • Or, you can join the Senior Network and enjoy tuition waiver and reduced course fees.

  Membership fees:
  $70 per semester for in county residents
  $80 per semester for out of county residents
  $90 per semester for out of state residents.

If you are a 60+ Scholar, take these easy steps to planning your experience here at Cecil College.

1. Determine what and how many classes you would like to take. (Additional materials fees and/or supply fees where noted.)

2. Do the math:
  • 5 or more classes - your best deal may be joining the network and paying a reduced course fee. (No out of county or out of state additional fees for network members.)
  • 4 or less classes - you may want to consider signing up as a creative leisure student and having the tuition waived on state approved classes. Same great classes, same great instructors, same great friends. (Out of county fees may apply. Out of state residents do not qualify for tuition waiver.)

3. Still not sure what is your best option? Call us and we will help you make the best decision for you. Dial 410-287-1000 and ask to speak to any member of the Lifelong Learning team.

Refund/Withdraw policy

To receive a full refund for withdrawals, you must contact the Registration Office at least 24 hours prior to the first class meeting. If you do not officially drop from the class or if you fail to attend, you are responsible for all tuition and fees associated with registration. Any changes to membership status must be made before a class begins, refunds will not be given for classes that have occurred in the past.
CERAMICS

**Beginning Ceramics**
Build, decorate, and fire clay. Course will introduce beginning students to clay hand-building techniques, wheel throwing, and mold making. Love of messiness required. Notes: Textbook required. Corresponds to credit course ART160.

15 sessions, 45 hours
$451 persons under 60. $85 MD residents 60 and above.
Course #: GUA111

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*04 - No class Mar. 17.
*05 - No class Mar. 18.
*06 – No class Mar. 16.

**Intermediate Ceramics**
Personalize your approach to clay building and decorating! Students will develop personal styles, areas of specific interest, and perfection of forms. The relationship between the functional and aesthetic approaches to clay work will be explored. Take this class and become more aware of your craftsmanship and artistic style. Pre-requisite: Beginning Ceramics. Notes: Textbook required. Corresponds to credit course ART260. Instructor: Vanni

15 sessions, 45 hours
$451 persons under 60. $85 MD residents 60 and above.
Course #: GUA121

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*02 - No class Mar. 16.

**Advanced Ceramics**
Extend your style. Advanced Ceramics builds upon your developing style, with emphasis placed on decorating techniques and glaze information. This class is a must for the continuing ceramics student. Pre-requisite: Intermediate Ceramics. Notes: Textbook required. Corresponds to credit course ART261. Instructor: Vanni

15 sessions, 45 hours
$451 persons under 60. $85 MD residents 60 and above.
Course #: GUA131

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*02 - No class Mar. 16.

**Wheel-Thrown Ceramics**
Wheel-Thrown Ceramics introduces students to the pottery wheel with emphasis on the skill development of throwing techniques. A wide range of pottery forms and surface treatments will be studied. Students will be given a foundation in the history, aesthetic, and technical aspects of working with clay on the potter’s wheel. Notes: Textbook required. Corresponds to credit course ART194. Instructor: Vanni

15 sessions, 45 hours
$451 persons under 60. $85 MD residents 60 and above.
Course #: GUA155

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*02 - No class Mar. 19.

**Surface Design for Ceramics**
Surface Design for Ceramics explores a variety of surface techniques for ceramics. The elements and principles of design will be discussed and utilized to create surface designs for ceramic forms. Students will explore techniques to manipulate form and surface throughout the stages of the ceramic process. This course includes techniques for green-ware and bisqueware as well as post-firing techniques. Students will mix glazes and experiment with materials for low and mid-fire temperatures. The relationship between form and surface will be emphasized. Pre-requisite: Beginning Ceramics. Notes: Corresponds to credit course ART179.

15 sessions, 45 hours
$451 persons under 60. $85 MD residents 60 and above.
Course #: GUA160

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*01 - No class Mar. 19.
**CRAFTS**

**Create a Teacup Garden**  
If winter’s cold and lack of greenery has you down, fight back, by crafting a lovely teacup garden for your home. Planting a teacup garden is a wonderful way to upcycle and create a memorable planter for the windowsill, table, or outdoor garden. These pretty projects are a recipe for fun. A container garden, bouquet of roses, pot of herbs or daisy topiary are clever ways to give your home a lift. Teacup gardens make great gifts and are delightful projects to do with a child to show them the fun and creativity of growing plants and herbs. So take time for creativity and savor the pleasure for months to come. Notes: No senior tuition waiver. Students must provide teacups. Corresponds to youth courses YES/YHS604. Instructor: Stubbs

1 session, 2 hours, $29  
Course #: GAC604

**Self-Discovery – Art Journaling**  
Class will explore all the possibilities for the use of collage in your artwork. Collage is a technique of composing a work of art by pasting on a single surface various materials not normally associated with one another, such as newspaper clippings, parts of photographs, theater tickets, and fragments of an envelope. Notes: No senior tuition waiver. No drawing skills needed. Required supplies – magazine images, old photos, wrapping paper, and scrapbook papers (etc). Provided supplies – watercolor paper, collage glue, paint brushes and other art tools. Supply fee of $10 will be collected at the 1st class by instructor. Corresponds to youth course YHS267. Instructor: Hunter

3 sessions, 6 hours, $59  
Course #: GAC 227

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**Driftwood Stone Art**  
Whether you like outdoor or indoor crafting this project can enhance an outside entry door or hang anywhere in the house. Create a beautiful design on driftwood using flowers and ladybugs shaped from pebbles and stones to make a lovely addition to your home or patio. This eco-friendly project encourages students to reuse and recycle various materials to embellish the driftwood. Take all those pebbles and stones and turn them into something that you will love showing off to family and friends. Notes: No senior tuition waiver. Corresponds to youth courses YES/YHS605. Instructor: Stubbs

1 session, 2 hours, $29  
Course #: GAC605

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**Glass Fusing: Pins, Necklaces, and Bracelets**  
Create unique and beautiful glass pins, necklaces, bracelets, and more using fusible glass, dichroic glass, frit, and mosaic pieces. No glass cutting experience required! Notes: Supply fee of $25 due to instructor. All pieces will be fired and returned to students the following week. No senior tuition waiver. Instructor: Stein

1 session, 3 hours, $35  
Course #: GAC221

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**GLASS / JEWELRY DESIGN & MOSAICS**
Come join Ann Stubbs at Sinking Springs Herb Farm for a one of a kind adventure to connect with nature through crafts and educational outings. Ann holds a master’s degree in art and elementary education from the University of Delaware. She has done commissioned pieces and educational programs for the White House, Campbell’s Soup Company, and Longwood Gardens. Her passion is to inspire creativity, through nature, in children and adults of all ages. Join in a class or two and enjoy a hands-on experience that will spark a fire in you for the love of nature. Leave behind your fast paced world and ground yourself in the comfort of the natural world. All generations are welcome, so make this an adventure for the whole family!

**Create a Teacup Garden**

If winter’s cold and lack of greenery has you down, fight back, by crafting a lovely teacup garden for your home. Planting a teacup garden is a wonderful way to upcycle and create a memorable planter for the windowsill, table, or outdoor garden. These pretty projects are a recipe for fun. A container garden, bouquet of roses, pot of herbs or daisy topiary are clever ways to give your home a lift. Teacup gardens make great gifts and are delightful projects to do with a child to show them the fun and creativity of growing plants and herbs. So take time for creativity and savor the pleasure for months to come. Notes: No senior tuition waiver. Students must provide teacups. Corresposes to youth courses YES/YHS604. Instructor: Stubbs

1 session, 2 hours, $29  
Course #: GAC604

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**Driftwood Stone Art**

Whether you like outdoor or indoor crafting this project can enhance an outside entry door or hang anywhere in the house. Create a beautiful design on driftwood using flowers and ladybugs shaped from pebbles and stones to make a lovely addition to your home or patio. This eco-friendly project encourages students to reuse and recycle various materials to embellish the driftwood. Take all those pebbles and stones and turn them into something that you will love showing off to family and friends. Notes: No senior tuition waiver. Corresponds to youth courses YES/YHS605. Instructor: Stubbs

1 session, 2 hours, $29  
Course #: GAC605

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**Vinegar, Borax and Beyond!**

Let’s explore the unique and helpful uses of vinegar, borax and essential oils to make our lives almost chemical free. In the world of DIY cleaners, essential oils are the icing on the eco-friendly cake. Who wouldn’t prefer the aroma of lemon, lavender, or mint over a whiff of bleach? Students will learn all-natural ingredients for cleaning, as well as a few recipes for good, clean fun. Note: No senior tuition waiver. Instructor: Stubbs

1 session, 2 hours, $29  
Course #: GWE189

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**Growing Herbs for a Patio or Garden**

Growing an herb garden is a rewarding and efficient way to grow fresh herbs. Choose herbs that you often use in cooking, or those that are hard to find in stores. Learn how to plant a container garden for your patio. Consider growing herbs to help keep bugs and pests away. Select herbs which are good companion plants with your vegetable garden. Discover how to choose the right herbal plants to create your special garden or enhance your patio area. Notes: Several plants are provided for the students. No senior tuition waiver. Corresponds to youth courses YES/YHS659. Instructor: Stubbs

1 session, 2 hours, $29  
Course #: GSG239

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Mosaic Tile Stepping Stones/Pavers
Create a stepping stone paver for your garden using broken ceramic tile/glass. Students should bring a concrete paver (12 inches or less) or two regular sized bricks to class. Instructor will supply ceramic tile/glass, adhesive and grout. Notes: No senior tuition waiver. Supply fee of $10 due to the instructor. Instructor: Stein

1 session, 3 hours, $35
Course #: GAC228

Sec# Day Dates Times Location
01 Th 5/7 6:30-9:30p ES 217

Stained Glass Studio
This course is for beginning and advanced students. Beginning students will learn the history and techniques of glass cutting, soldering, and copper foiling. Advanced students will create and work on more intricate projects. Notes: Supply list will be given to beginning students at the first class. Advanced students will be responsible for their own glass, etc. for projects. No senior tuition waiver. Instructor: Stein

6 sessions, 18 hours, $149
Course #: GAC224

Sec# Day Dates Times Location
02 Th 1/30-3/5 6:30-9:30p ES 217
04 Th 3/26-4/30 6:30-9:30p ES 217

Wire Wrapping Jewelry
In this class, you will learn a variety of wire wrapping techniques. Several material techniques will be used to design and create your own focal piece used for jewelry making. This artwork can be used in your basic jewelry making to bring your jewelry to the next level. Notes: No senior tuition waiver. Supply fee of $10 will be collected by instructor. Instructor: Hunter

1 session, 3 hours, $49
Course #: GAC 225

Sec# Day Dates Times Location
01 T 2/11 9:30a-12:30p ES 217
02 T 3/31 9:30a-12:30p ES 217

QUILTING / SEWING

Intermediate Quilting New! $5
During this class, the quilter will add to their skill set by learning the technique of using a rotary cutter. Students will sew pre-cut fabric together and then use a rotary cutter to cut what we have sewn. Students will then design and piece a beautiful scrappy quilt top. Finished size of the quilt top will be approximately 36” x 48”. Notes: Sewing machines are provided or students may bring their own. Students will complete only the quilt top in class. Students will finish the quilt with their own batting, backing and binding at home. Please register early, a supply list will be emailed and students must purchase fabric before the first day of class. Instructor: Michalski

3 sessions, 8 hours
$69 persons under 60. $25 MD residents over 60 (GAM601). $5 Senior Network Members (SAM601).

Sec# Day Dates Times Location
01 M 3/16-3/30 3-5:30p ES 221
*01D – Last class runs from 3-6pm.

Mini Sewing Projects New! $5
Students will improve current sewing skills while completing specific interest projects. Successful participants will create a personal accessory or a decoration. Students will work on the selected class project together in order to master sewing techniques together. Notes: Please register early, a supply list will be emailed and students must purchase fabric before the first day of class. Sewing machines are provided, but you are welcome to bring your own. Instructor: Michalski

2 sessions, 5 hours
$59 persons under 60. $25 MD residents over 60 (GAM609). $5 Senior Network Members (SAM609).

Sec# Day Dates Times Location
02D Th 1/30-3/19 9:30-11:30a ES 126

Vintage Quilt Care
Bring your treasured quilts to class where we will discuss methods and practice techniques to repair and stabilize the vintage textiles. Learn the importance of documentation and create individual labels to record their history. Preserve your quilts with tips for safe storage. Instructor: Goffinet

2 sessions, 4 hours, $39
Course #: GAM124

Sec# Day Dates Times Location
03 Th 1/23 -1/30 6-8p ES 327

ARTS / STUDIO ARTS

Art Workshop New! $5
A project-driven class teaching students to focus on the elements and principles of Art and Design. These elements and principles are the building blocks of understanding and creating art that expresses and moves us. The students will be exposed to various mediums as they develop the fundamental language of art. Instructor: Haggard

8 sessions, 16 hours
$135 persons under 60. $25 MD residents over 60 (GAP539). $5 Senior Network Members (SAP539).

Sec# Day Dates Times Location
02D Th 1/30-3/19 9:30-11:30a ES 126

• Introduction to Digital Scrapbooking
• Start Your Own Arts & Crafts Business
• Start Your Own Gift Basket Business
See Page 66
Basic Acrylics I  S/S
This class is for people who want to explore painting with acrylics. Students will create still-lifes, landscapes, and portraits while practicing color mixing and acrylic painting techniques.
Instructor: Haggard
8 sessions, 16 hours
$135 persons under 60. $25 MD residents over 60 (GAP399). $5 Senior Network Members (SAP399).

Sec#  Day  Dates  Times  Location
02D  M  1/27-3/16  12:30-2:30p  ES 126

Basic Acrylics II  S/S
This is a hands-on approach to learning the materials and techniques associated with acrylics. The focus will continue to be the development of painting techniques, brush skills, and aesthetic sensibilities in this medium, with emphasis on composition and color. Pre-requisite: Basic Acrylics I. Instructor: Haggard
8 sessions, 16 hours
$135 persons under 60. $25 MD residents over 60 (GAP503). $5 Senior Network Members (SAP503).

Sec#  Day  Dates  Times  Location
03D  T  3/31-5/19  6-8p  ES 126
04D  Th  4/2-5/21  12:30-2:30p  ES 126

Basic Watercolor I  S/S
Learn the basics and skills of watercolor painting! Start at the fundamental building blocks to gain the knowledge and experience to help you advance in your painting abilities. Students will learn the different properties of watercolor, color wheel, mixing colors and more. Students will work on projects which will reinforce their new skills. Instructor: Haggard
8 sessions, 16 hours
$135 persons under 60. $25 MD residents over 60 (GAP624). $5 Senior Network Members (SAP624).

Sec#  Day  Dates  Times  Location
03D  W  4/1-5/20  6-8p  ES 217

Basic Watercolor II  S/S
Develop basics and skills in watercolor painting through exercises and projects. Emphasis on good composition, color properties, and watercolor techniques including wet into wet, lost edges and glazing. Students will create exciting compositions using varying techniques, with still life and landscapes as the focus. Pre-requisite: Basic Watercolor I. Instructor: Haggard
8 sessions, 16 hours
$135 persons under 60. $25 MD residents over 60 (GAP503). $5 Senior Network Members (SAP503).

Sec#  Day  Dates  Times  Location
05*  T  1/21-5/5  1-3:50p  AS C231
06*  T  1/21-5/5  6:15-9:05p  AS C231
07*  Th  1/23-5/7  1-3:50p  AS C231

*05 – No class Mar. 17.
*06 – No class Mar. 17.
*07 – No class Mar. 19.

Beginner Landscape Painting – Bob Ross Technique
You can do anything! Learn to paint “Happy Little Trees” using the Bob Ross technique. This course is taught by a Bob Ross trained and certified instructor. Paint calm landscapes one technique at a time to create your masterpiece. No prior experience necessary, only a desire to paint. Anyone can paint, come enjoy the “Joy of Painting.” Note: A supply list will be sent to students prior to first class. Instructor: Silver
8 sessions, 16 hours
$421 persons under 60. $55 MD residents 60 and above.
Course #: GUA302

Sec#  Day  Dates  Times  Location
01*  Th  1/23-5/7  6:15-9:05p  AS C231

*01 – No class Mar. 19.

Drawing I  C  S/S
Sharpen your powers of visual observation. A studio course designed to teach basic drawing methods, how tools are best used, and exploring conceptual ideas of image-making. Composition, perspective, toning, and shading will be emphasized. Beginners start here. Notes: Textbook required. Corresponds to credit course ART130. Instructor: Haggard
8 sessions, 16 hours
$135 persons under 60. $25 MD residents over 60 (GAD178). $5 Senior Network Members (SAD178).

Sec#  Day  Dates  Times  Location
03D  M  1/27-3/16  9:30-11:30a  ES 126
04D  M  1/27-3/16  6-8p  ES 126

15 sessions, 45 hours
$421 persons under 60. $55 MD residents 60 and above.
Course #: GUA301

www.cecil.edu  S/S  Senior Citizen Tuition Waiver  For information call 410-287-1000 or to register call 410-287-1078
Everyone Can Draw

Learn to “see” like an artist. Improve your perceptual skills as you learn to translate the 3-dimensional world onto the 2-dimensional plane. Through a series of drawing exercises, you will develop your observational and thinking skills to be able to draw more realistically.

Instructor: Haggard

8 sessions, 16 hours
$135 persons under 60. $25 MD residents over 60 (GAD102). $5 Senior Network Members (SAD103).

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Exploratory Art

This class is for people who have a deep appreciation for art, but aren’t sure which artistic technique suits them best. You will sketch still life, create a colorful mixed media collage, explore chalk pastels and dabble with acrylic paints on canvas. If you would like to have fun exploring different mediums to discover where your talents and interests lie, this is the class for you!

Instructor: Haggard

8 sessions, 16 hours
$135 persons under 60. $25 MD residents over 60 (GAP365). $5 Senior Network Members (SAP365).

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Figure Drawing

Learn to draw the human figure. Emphasis is on accuracy in proportion, achieving solid form and structure, and characterization. Projects will focus on the form and structure of the body as well as subjective aspects of the pose. Discover the beauty in the human form through this drawing course. Pre-requisite: Previous drawing experience recommended. Note: Corresponds to credit course ART232.

Instructor: Donohue

8 sessions, 16 hours
$135 persons under 60. $25 MD residents over 60 (GAP462). $5 Senior Network Members (SAP462).

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Intermediate Painting II: Acrylics and Watercolor

Students will continue to build on skills achieved in Intermediate Painting I. Gain further confidence as you fine tune and master your work in your media. Receive individual instruction and encouragement as you explore personal modes of expression. Pre-requisite: Intermediate Painting I: Acrylics and Watercolor.

Instructor: Haggard

8 sessions, 16 hours
$135 persons under 60. $25 MD residents over 60 (GAP531). $5 Senior Network Members (SAP531).

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Painting I

It’s a blank canvas—what can you do with it? This course will cover varied approaches to oil painting for the beginning painter. Exploration and experimentation are encouraged. Develop your abilities now. Notes: Previous experience in drawing is recommended. Note: Corresponds to credit course ART140.

Instructor: Donohue

15 sessions, 45 hours
$421 persons under 60. $55 MD residents 60 and above.

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*03 - No class Mar. 16.
*04 - No class Mar. 16.

Online

- Drawing for the Absolute Beginner
  See Page 66
### Painting II

Expand the canvas! Learn individualized approaches to painting in the media. Oil paints are encouraged. Your approach toward painting is explored in relation to other artists, both past and present. Students are encouraged to experiment with new combinations of media and techniques. A great class for individual expression! Pre-requisite: Painting I. Note: Corresponds to credit course ART240. Instructor: Donohue

15 sessions, 45 hours  
$421 persons under 60. $55 MD residents 60 and above.  
Course #: GUA602  

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*01 - No class Mar. 20.

### Sculpture

Shape your ideas here! A studio course introducing students to the basic materials and techniques used in creating sculptural forms. Students will study additive and subtractive methods of sculpture, as well as assemblage and construction of simple molds. Learn and relax at the same time! Note: Corresponds to credit course ART152. Instructor: Creshkoff

15 sessions, 45 hours  
$451 persons under 60. $85 MD residents 60 and above.  
Course #: GUA401  

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*02 - No class Mar. 17.

### Portfolio Production I

Course provides an opportunity for advanced art students to concentrate on building portfolios in individual areas of interest to further their educational, career and personal goals. Students will create a focused body of artwork to produce a portfolio. Pre-requisite: EGL101. Note: Corresponds to credit course ART291. Instructor: Vanni

15 sessions, 30 hours, $177  
Course #: GUA210  

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*02 - No class Mar. 20.

### Portfolio Production II

Portfolio Production II provides an opportunity for advanced art students to concentrate on building an in-depth portfolio in individual areas of interest to further their educational, career and personal goals. Students will create a focused body of artwork to produce a portfolio. Pre-requisite: EGL101. Note: Corresponds to credit course ART292. Instructor: Vanni

15 sessions, 30 hours, $299  
Course #: GUA211  

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*02 - No class Mar. 20.

### Sculpture II

Continue what you started in Sculpture II! Explore your artistic limits as you develop form recognition and comprehension in the third dimension. Follow an initial sketch through its model development to project completion! Pre-requisite: Sculpture I. Note: Corresponds to credit course ART182. Instructor: Creshkoff

15 sessions, 45 hours  
$421 persons under 60. $55 MD residents 60 and above.  
Course #: GUA421  

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*02 - No class Mar. 17.

### Survey of Art History

This course explores art forms and aesthetic intentions from prehistory to the present. The course of study parallels the development of Western Civilization and emphasizes the relationship of art forms to that development. Topics include painting, sculpture, and architecture. Pre-requisite: EGL093. Note: Corresponds to credit course ART141. Instructor: Schaefer

15 sessions, 45 hours  
$421 persons under 60. $55 MD residents 60 and above.  
Course #: GUA201  

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*02 - No class Mar. 17.

### Three-Dimensional Design

Three-Dimensional Design is a studio course that introduces students to various aspects of three-dimensional design. Students deal with the application of design concepts to three-dimensional problems. Individual creative approaches to materials and techniques are encouraged. Pre-requisite: ART101. Note: Corresponds to credit course ART201. Instructor: Creshkoff

15 sessions, 45 hours  
$421 persons under 60. $55 MD residents 60 and above.  
Course #: GUA205  

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*01 - No class Mar. 17.
BOATING & BOATER SAFETY

Advanced Piloting
Already know the basics? Let's learn about tides and tidal current, how to determine the direction and speed of current, the effect it will have on a boat's course through the water, how to compensate for it, and to plot a course to correct for the current offset. Note: No senior tuition waiver. Instructor: Sampson

1 session, 4 hours, $49
Course #: GRL162

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<td>3/17</td>
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</table>

Antique Canoe Repair & Restoration
This course focuses on the traditional canoe. Students will learn rib, plank, and canvas repair and replacement using hands-on activities. Note: No senior tuition waiver. Instructor: CWBBS Staff

15 sessions, 37.5 hours, $175
Course #: GAM210

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Basic Navigation – Piloting
Learn how to navigate a boat! Students will learn about nautical charts, the marine compass, buoys, and other aids to navigation. Students will also learn how to determine a boat's position on the water by using bearings and fixes, how to avoid shoals, and how to plot and follow a course to a destination sight. Learn about dead reckoning, how to use plotting tools, and how to calculate time, speed, and distance to determine time of arrival, etc. Note: No senior tuition waiver. Instructor: Sampson

1 session, 4 hours, $49
Course #: GRL161

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<td>3/3</td>
<td>5-9p</td>
<td>TC D218</td>
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</table>

Docking
So you bought the boat! Worried about getting her in and out of a slip? Learn about the forces that act on a boat and how to use them to your advantage when maneuvering a boat in close quarters. Find out how to properly tie up the boat in her slip and use spring lines to aid in docking. Note: No senior tuition waiver. Instructor: Sampson

1 session, 3 hours, $39
Course #: GRL160

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Maryland Basic Boating Course
This course is designed to meet the certification requirements approved by the MD Dept. of Natural Resources. All persons born after July 1, 1972, are required to have this certification prior to operating numbered and documented vessels in MD waters. Notes: Students under the age of 16 must be accompanied by a parent or guardian that is either registered in the same course or already has their certification (proof of certification is required). Course material is suitable for ages 10 and older. Instructor: Fiedler

3 sessions, 9 hours, $45
Course #: TSE600

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Model Ship Building
Students will learn model ship building of full and half-hull models. This class is for beginners but accommodations will be made for more experienced model builders. Note: No senior tuition waiver. Instructor: CWBBS Staff

15 sessions, 37.5 hours, $175
Course #: GAM212

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Wooden Boat Building, Repair and Restoration
This course offers the opportunity to examine different types of wooden boat construction from traditional to composite. There are 8 to 10 boats under construction at any one time and students are involved in all aspects from lofting to construction and finishing. Plus, students gain hands-on experience in the problems of repair and refinishing. Instructor: CWBBS Staff

15 sessions, 37.5 hours, $175
Course #: GAM214

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CHEMISTRY

Chemistry and Art
Chemistry and Art studies the application of chemical principles to various aspects of the visual arts. Topics include elements, compounds, atomic structure, and the periodic table, chemical bonding, chemical reactions, acids and bases, oxidation-reduction reactions, and polymers. These concepts are introduced where appropriate in the exploration of the chemistry of art media such as paints, dyes metals, glass, ceramics, plastics, paper, fibers, and photographic materials. Laboratory activities have been designed to complement and enhance the lecture topics. The instructional approach used in Chemistry and Art is a combination of lecture, demonstrations, small group work, experiential exercises, and discussions. Notes: Textbook required. Corresponds to credit course CHM109. Instructor: Roper

45 sessions, 90 hours
$563 persons under 60. $75 MD residents 60 and above.
Course #: GUB120

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*01 - No class Mar. 17 and 20.
COMPUTERS IN A DAY

Intro to the PC in a Day
This course is designed for students who have little or no experience with computers. Students will receive a brief introduction of how a computer operates, followed by an introduction to the basic features of MS Windows. Topics include computer terminology, hardware components, software applications, the Internet, basic windows operating systems, and file systems.

1 session, 5 hours $79 persons under 60. $25 MD residents over 60 (GPC300). $10 Senior Network members (SPU300).

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Windows in a Day
This course will provide an overview of the fundamentals of the Windows operating system. Students will learn the basics of the operating system in an easy step-by-step manner. Course will provide the information and skills needed to install, configure, manage, monitor, troubleshoot, and administer the Microsoft Windows operating system. Topics include how to use the computer and the mouse, how to surf the Internet, send and receive e-mails, and customize your computer settings.

1 session, 5 hours $79 persons under 60. $25 MD residents over 60 (GPC545). $10 Senior Network members (SPU545).

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Excel in a Day
This course is designed to teach the fundamentals of Microsoft’s spreadsheet program. Students will learn dozens of shortcuts for setting up fully formatted worksheets quickly and efficiently. Topics include the Excel Window, sorting and analyzing data, creating three-dimensional workbooks, and building links between files.

1 session, 5 hours $79 persons under 60. $25 MD residents over 60 (GPC549). $10 Senior Network members (SPU549).

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Intermediate Excel in a Day
This course is designed to build upon the fundamentals taught in Excel in a Day. Developing on a solid understanding of basic formulas and functions, students explore how to utilize more complex functions, including date & time functions and IF statements. Students will also organize data, working with multiple worksheets and basic charting. Topics include how to customize toolbars, edit a workbook, use Web Tools, use advanced filtering and sorting techniques, and print worksheets.

1 session, 5 hours $79 persons under 60. $25 MD residents over 60 (GPC591). $10 Senior Network members (SPU591).

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PowerPoint in a Day
This course is designed to provide the fundamentals of PowerPoint. Students learn how to create dazzling presentations formatted with themes and a variety of slide layouts. Students can explore the latest features of PowerPoint. Topics include how to embellish slides with text, objects, SmartArt, multimedia, animation, sound, charts, clip art, and hyperlinks.

1 session, 5 hours $79 persons under 60. $25 MD residents over 60 (GPC593). $10 Senior Network members (SPU593).

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Word in a Day
This course is designed to provide beginning instruction in Microsoft Word software. The main focus will be learning the primary functions and features of the software product. Learn how to create and modify documents using this word processing program. Find out how to add, move through, change the size or appearance of text, and print your documents. Topics include creating and saving a document, file management, editing techniques, multiple pages, and document image.

1 session, 5 hours $79 persons under 60. $25 MD residents over 60 (GPC589). $10 Senior Network members (SPU589).

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All classes meet on Saturdays, include a 30-minute lunch break, and are instructed by Hassig.

All classes are Senior Citizen Tuition Waiver eligible for Maryland residents age 60+.
Introduction to the Personal Computer
Start at the beginning. This introductory course will teach students computer terminology, system components, operating systems, and software. Designed to teach computer fundamentals and introduce students to a hands-on experience.
Instructor: Duckworth

4 sessions, 12 hours
$149 persons under 60. $25 MD residents over 60 (GPC140). $10 Senior Network members (SPF100).

Advanced MS Windows 10
You know how to keep your MS Windows 10 computer healthy, and you’ve even tweaked your interface to fit your personal style. So what’s next? In this class, you’ll learn advanced customization and optimization techniques, most of which require you to edit the registry. If you are ready to go to the next level, this class is for you. Pre-requisite: Intermediate MS Windows 10 or permission of instructor. Instructor: Duckworth

4 sessions, 12 hours
$149 persons under 60. $25 MD residents over 60 (GPC235). $10 Senior Network members (SPF235).

MS Windows 10
What is Windows 10? This course will provide the information and skills needed to install, configure, manage, monitor, troubleshoot, and administer this version of the Microsoft Windows operating system. Learn how to do it all from the word install. Note: Must have basic computer knowledge. Instructor: Duckworth

4 sessions, 12 hours
$149 persons under 60. $25 MD residents over 60 (GPC233). $10 Senior Network members (SPF233).

Intermediate MS Windows 10
Your next logical step. This course will explore the interconnectivity between Windows 10 and the Internet and how to utilize the diagnostic tools of Windows 10. This class is a must for Windows 10 users. Pre-requisite: MS Windows 10 or permission of instructor. Instructor: Duckworth

4 sessions, 12 hours
$149 persons under 60. $25 MD residents over 60 (GPC234). $10 Senior Network members (SPF234).

Google Drive and Productivity Apps
This course is designed to enable students to learn the capability of Google Drive and its productivity applications and work with Google Apps environment. Students will use Google Apps to create, manage, store, and share various types of files. Topics include navigating Google Apps, cloud storage, document editing, and spreadsheets and presentation slides. Instructor: Hassig

2 sessions, 6 hours
$89 persons under 60. $25 MD residents over 60 (GPC598). $10 Senior Network members (SPS598).

Internet & Email Using Windows 10
This course is for anyone who wants to learn how to use the internet and understand basic e-mail features. Learn how to search the Internet effectively to find information, send and receive e-mail, and download software and programs on the Internet. Pre-requisites: Introduction to the Personal Computer and MS Windows 10 or permission of instructor. Instructor: Duckworth

4 sessions, 12 hours
$149 persons under 60. $25 MD residents over 60 (GPC117). $10 Senior Network members (SPF117).
MICROSOFT OFFICE

Beginning Word – 2016
Word processing is an important tool in computer competency. Word processing allows the creation and editing of many types of documents. The course will cover the basics of Word including the window arrangement; file management, editing techniques, multiple pages, and document merge. Pre-requisites: Introduction to the Personal Computer and MS Windows 10 or permission of instructor. Instructor: Duckworth

4 sessions, 12 hours
$149 persons under 60. $25 MD residents over 60 (GPC250). $10 Senior Network members (SPS150).

Excel I – 2016
In this introductory course, learn all about spreadsheets: how to navigate a worksheet, enter labels and values, build simple formulas, use common functions for calculations, and format a worksheet for easy reading and printing. Pre-requisites: Introduction to the Personal Computer and MS Windows 10 or permission of instructor. Instructor: Duckworth

3 sessions, 9 hours
$100 persons under 60. $25 MD residents over 60 (GPC131). $10 Senior Network members (SPS130).

Powerpoint Fundamentals
Course is designed to provide the fundamentals of PowerPoint. Students learn how to create dazzling presentations formatted with themes and a variety of slide layouts. Students can explore the latest features of PowerPoint, from the File menu to the Backstage View. Topics include how to embellish slides with text, objects, SmartArt, multimedia, animation, sound, charts, clip art, and hyperlinks. Pre-requisites: Introduction to the Personal Computer and MS Windows 10 or permission of instructor. Instructor: Duckworth

2 sessions, 8 hours
$100 persons under 60. $25 MD residents over 60 (GPC131). $10 Senior Network members (SPS130).

COOKING

Instant Pot Cooking Workshop
Great cooking is about more than recipes — it’s about techniques. Discover the ins and outs of cooking under pressure to save time and amp up the flavor. Learn Instant Pot settings, guidelines, and safety tips that will make you an Instant Pot expert in your own kitchen. All recipes use whole ingredients, no processed foods or additives. Course provides resources, knowledge, and tips to achieve ultimate wellness goals. Work with other students in a fun, hands-on environment. Notes: Each workshop features a different recipe. Bring your Instant Pot or electric pressure cooker.

Instructor: Hassig

1 session, 2 hours, $39
Course #: GAK122

DANCE / FITNESS

Beginner Ballet
A beginning ballet course for those who have ever wanted to take ballet, or for those who wish to return to the art form. Students will study classical barre work, proper technique, and stretching. Whether you wish to gain or re-establish perspective of your body and the joy of dancing, this class is for you. Note: No prior experience is required. Instructor: Smith, S.

8 sessions, 8 hours
$79 persons under 60. $25 MD residents over 60 (GFD616). $5 Senior Network members (SFD616).
**Beginner Tap**  
A beginning tap course for those who have wanted to take tap or for those who want to return to the art form. Students will learn basic tap steps, combinations, and routines. Notes: No senior tuition waiver. Tap shoes are required. Students should wear comfortable clothing. No prior experience required. Instructor: Smith, S.  
6 sessions, 6 hours  
$49 persons under 60. $25 MD residents over 60 (GFD615). $5 Senior Network members (SFD615).

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**Intro to Tap Dancing**  
If you are new to Tap, or need a refresher course, then Intro to Tap Dancing is perfect for you. Develop confidence, concentration, coordination and musicality in this course designed for beginners. Notes: No senior tuition waiver. No experience necessary. Tap shoes are required. Instructor: Smith, S.  
6 sessions, 3 hours, $25  
Course #: GFD161

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**Dance Sport – Level I**  
This class is for students with no dance experience in Waltz, Foxtrot, Cha-Cha, Rumba, Salsa, Swing, and Tango. Dance Sport can make you a hit at a party or wedding and provides wonderful aerobic exercise for all ages. It may benefit you to complete Level I twice. Notes: No partner necessary. No senior tuition waiver. Instructor: Cardillo  
6 sessions, 6 hours, $45  
Course #: GFD105

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**Dance Sport – Level II**  
Sign up for this course and add more steps and style for the Waltz, Foxtrot, Cha-Cha, Rumba, Salsa, Swing, and Tango. This course assumes a good knowledge of steps and figures from Dance Sport Level I. Pre-requisite: Dance Sport Level I or instructor permission. It may benefit you to complete Level I twice. Notes: No partner necessary. No senior tuition waiver. Instructor: Cardillo  
6 sessions, 6 hours, $45  
Course #: GFD106

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**International Folk Dancing**  
Learn the steps and enjoy the music from many countries and discover that exercise can be both fun and challenging. Ajde Jano, Raca, Dospatcko Horo are some of the dances that will be taught. Notes: No partner, no experience needed. No senior tuition waiver. Instructor: Goffinet  
6 sessions, 6 hours, $25  
Course #: GFD125

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**Latin Dance**  
Sexy, energetic, and exciting! Remember the Lambada, the forbidden dance? We’ll heat up the dance floor and start from the beginning steps to obtain a well-rounded knowledge of the foundations of Salsa, Merengue, Bachata, and Brazilian (traditional) Zouk. Re-take over a few semesters to really solidify your basics in these social dances, as not all are covered every series. Notes: No partner necessary. No senior tuition waiver. Instructor: McConnell  
6 sessions, 6 hours, $45  
Course #: GFD123

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Want to learn about historical places, times, and events?  
Join us for these NEW classes and go back in time.  
- America’s Founding Fathers and Mothers  
- Our American Story: 1800-1820, 1820-1840, 1840-1860  
- How Whiskey Shaped America – Part I and Part II  
- Pass the Rum: The Rise and Fall of Prohibition  
- Jamestown vs Plimoth: America the Beautiful  
- Lighthouses, Shipwrecks, Lifesavers and the Formation of the US Coast Guard  
- Introduction to Art History  
- The Age of Renaissance  
- Castles of Germany  

Look for these classes in History & Humanities on pages 52-55.

For more information, contact Tammy at learning4life@cecil.edu or 443-907-1378.
SharQui – The Bellydance Workout
Designed by world-famous belly dancer Oreet, SharQui will help you shimmy your way to fitness using authentic belly-dance moves in a fun, easy-to-follow, non-stop dance class. There is no need for previous dance experience. This class is designed for every level! Students should be dressed for movement. Bare feet or dance shoes are recommended (shoes with strong tread will hinder movement). Hip scarves are not required but absolutely welcome! Note: No senior tuition waiver. Instructor: Burril

6 sessions, 6 hours, $25
Course #: GFD150

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Swing Dance I
Come get your groove on with a great workout while socializing! Join us for learning the defining techniques of East Coast (triple) Swing, Jitterbug (single swing), and West Coast (sophisticated) Swing as well as their grandfather dances, Lindy Hop and Blues. Re-take over a few semesters to really solidify your basics in these social dances, as not all are covered every series. Notes: No partner necessary. No senior tuition waiver. Instructor: McConnell

6 sessions, 6 hours, $45
Course #: GFD115

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Swing Dance II
Building and advancing from Swing Dance I, we give some fun variety to your dancing. More complicated footwork with amalgamations will have you seamlessly switching between both basic and complex moves to show what you got on the social dance floor. Re-take over a few semesters to reinforce your own movement in addition to moving with a partner. Not all dances may be covered in a single series. Instructor approval required to advance to this level. Notes: No partner necessary. No senior tuition waiver. Instructor: McConnell

6 sessions, 6 hours, $45
Course #: GFD116

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DRIVER SAFETY
AARP Driver Safety Program
This course addresses the physical changes that can affect the driving ability for experienced motorists age 50 and older. Students will learn tips and techniques to help prevent accidents and foster independence. An informative, easy-to-read course workbook is included based on data collected from federal and state agencies, universities, and traffic safety organizations. Invest a few hours in this important program and reap the benefits of safer driving and possible lower insurance rates. Topics include how to drive defensively, how to deal with aggressive drivers, proper use and maintenance of vehicle, how to compensate for vision and hearing loss, and safety aspects of the car including safety belts, air bags, and anti-lock brakes. Notes: Behind-the-wheel exercises are NOT part of this course. Participants who are not AARP members are required to pay an additional $5 to the instructor on the day of the class. Instructor: Harris

1 session, 4 hours, $15
Course #: GFH110

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Motorcycle Safety
Riding a motorcycle does have its risks, and we want to help you to have lots of fun but still ride with P.R.I.D.E. through our MVA certified training program.

RIDE with P.R.I.D.E.

Protective Gear
Recognize Inattentive Drivers
Interpret Surroundings
Detect Potential Threats
Enact Escape Plan

Need more information?
See page 31, or contact Michele at drive@cecil.edu or 410-287-1096.
**FAMILY & LIFE**

**ONLINE**

- Achieving Success with Difficult People
- Assisting Aging Parents
- Enhancing Language Development in Childhood
- Get Assertive!
- Guided Reading and Writing: Strategies for Maximum Student Achievement
- Homeschool with Success
- Individual Excellence
- Interpersonal Communication
- Keys to Effective Communication
- Listen to Your Heart, and Success Will Follow
- Marriage and Relationships: Keys to Success
- Ready, Set, Read!
- Skills for Making Great Decisions
- Understanding Adolescents
- Wow, What a Great Event! See Page 66

**FINANCIAL PLANNING**

- Introduction to Stock Options
- Keys to Successful Money Management
- Learn to Buy and Sell on eBay
- Personal Finance
- Stocks, Bonds, and Investing: Oh My!
- The Analysis and Valuation of Stocks See Page 66

**FITNESS / TAI CHI / YOGA**

**30 Minute Circuit**

30-Minute Circuit is an intense workout mixing traditional calisthenics and body weight exercises with interval training and strength training. Several stations comprise a circuit to target each muscle group as well as cardiovascular training for a full-body workout. This class combines both cardiovascular and muscular fitness in a short but effective 30-minute workout. Note: No senior tuition waiver. Instructor: Gerace

8 sessions, 6 hours, $25
Course #: GFN196

**Sec# Day Dates Times Location**

| 04 | Th | 1/2-2/20 | 5:30-6:15p | ES 220 |
| 05 | Th | 3/5-4/23 | 5:30-6:15p | ES 220 |
| 06 | Th | 5/7-6/25 | 5:30-6:15p | ES 220 |

**Cardio Stretch**

A fitness class designed to increase cardiovascular endurance and flexibility. Aerobic routines will pull from traditional dance basics to improve cardiovascular strength, stamina, and overall physical fitness. Stretching will take root in dance and yoga basics to improve flexibility, strength, and balance. This class will provide a relaxing, stress free environment for anyone looking for a light, low impact workout. Note: No senior tuition waiver. Instructor: Smith, S.

6 sessions, 6 hours, $25
Course #: GFN413

**Hatha Yoga – Level I**

Yoga is a mind/body exercise program for increasing flexibility with strength, stamina, concentration, relaxation, balance, weight, and stress management. This class is for men and women of all ages and abilities. The instructor will share her experience with beginners and continuing students. Note: No prior experience needed. Instructor: Ruggieri

9 sessions, 9 hours
$75 persons under 60. $25 MD residents over 60 (GFN105). $5 Senior Network members (SFN115).

**Sec# Day Dates Times Location**

| 03D | T | 1/14-3/10 | 4:30-5:30p | ES 216 |
| 04D | T | 3/31-5/19 | 4:30-5:30p | ES 216 |

*05D - No class Jul. 7.

**Hatha Yoga – Level II**

Position yourself for more progressive yoga instruction. This course will focus on advanced physical exercise as it involves both psychological and physiological processes, and the principles of relaxation. Each student is given an individual routine to follow throughout the semester. Pre-requisite: Hatha Yoga Level I. Instructor: Ruggieri

9 sessions, 9 hours
$75 persons under 60. $25 MD residents over 60 (GFN106). $5 Senior Network members (SFN106).

**Sec# Day Dates Times Location**

| 03D | T | 1/14-3/10 | 6-7p | ES 216 |
| 04D | T | 3/31-5/19 | 6-7p | ES 216 |
| 05D* | T | 6-7p | 6-7p | ES 216 |

*05D - No class Jul. 7.
Living Well with Chronic Conditions
The Chronic Disease Self-Management Program workshop is FREE and meets for two hours once a week for six weeks. Classes are highly participative, where mutual support and success build the participants’ confidence in their ability to manage their health and maintain active and fulfilling lives.

6 sessions, 12 hours, FREE
Course #: GCO141

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Living Well with Diabetes
The Diabetes Self-Management Program workshop is FREE and meets for two hours once a week for six weeks. Participants make weekly action plans, share experiences, and help each other solve the problems they encounter in creating and carrying out their self-management program. Note: Companion book and relaxation tape included.

6 sessions, 12 hours, FREE
Course #: GCO140

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Pilates Fusion
Pilates Fusion combines concepts from both Pilates and yoga to form a dynamic strength-training workout. This unique exercise class will improve your balance and flexibility while sculpting your body. Core conditioning ensures a challenging and productive workout. Pilates Fusion is non-impact and suitable for all levels. Note: No senior tuition waiver. Instructor: Gerace

8 sessions, 6 hours, $25
Course #: GFN137

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SHiNE Dance Fitness
SHiNE Dance Fitness™-SHiNE™ is a high cardio dance fitness class rooted in Jazz, Ballet and Hip Hop. We use current music and the routines are choreographed to make you feel strong, happy, confident and inspired. This class is guaranteed to energize your soul. All abilities welcome! Note: No senior tuition waiver. Instructor: Smith, A.

6 sessions, 6 hours, $25
Course #: GFN416

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Tai Chi & Qigong for Healthy Living
Improve your fitness and enrich your overall health, balance, posture, strength, and energy. Qigong exercises blended with Tai Chi principles make a positive combination for promoting good health and vitality. Discover your own internal energy through several sets of forms, which participants will be able to perform as complete, self-contained Qigong routines. Notes: This class is taught with the needs of seniors and people with arthritis in mind. No prior experience is necessary. Wear loose clothing and soft, flexible, flat shoes. Instructor: Martinez

6 sessions, 6 hours
$32 persons under 60. $25 MD residents over 60 (GFN125). $5 Senior Network Members (SFN125).

Sec# Day Dates Times Location
03D  W 2/5-3/11 2:30-3:30p ES 216
04D  W 3/25-4/29 2:30-3:30p ES 216

Dance is exercise and so much more!

Dancing...
• improves cardiovascular health
• improves balance and strength
• is gentle on your body
• boosts cognitive performance
• challenges your brain
• helps boost your mood

NEW FOR SPRING
• Latin Dance I
• Swing Dance I
• Swing Dance II

Back by Popular Demand
• SharQui - The Bellydance Workout

Add a dance class to your fitness routine today!

NO PARTNER NECESSARY!

Look for these classes and more in Dance & Fitness on pages 47 - 49.

For more information, contact Tammy at learning4life@cecil.edu or 443-907-1378.
GRADUATE SCHOOL TEST PREPARATION

ONLINE

- GMAT Preparation
- GRE Preparation – Part 1 (Verbal & Analytical)
- GRE Preparation – Part 2 (Quantitative)
See Page 66

HANDGUN SAFETY

Maryland HQL

The Maryland State Police Handgun Qualification License course is now being offered at Cecil College. Completion of this course allows for you to apply for your Maryland Handgun Qualification License and is designed to promote firearm safety in Maryland. This course includes firearms safety, nomenclature, live fire exercises, information on mechanisms and operations, discussion on Maryland State Law and more! After successfully completing this class you will be able to submit your application. Notes: Live Scan included in cost of class and offered on campus. All materials will be provided. One hour will be on the shooting range. Instructor: Hardy

1 session, 4 hours
$229 persons under 60. $90 MD residents 60 and above.
Course #: GRL190

Sec# Day Dates Times Location
04* T 1/21 6-9p ES 314
05* T 3/24 6-9p ES 314
06* T 5/19 6-9p ES 314
*04 - 1 hour will be held on shooting range.
*05 - 1 hour will be held on shooting range.
*06 - 1 hour will be held on shooting range.

Women Specific Firearms – Maryland HQL

The Maryland State Police Handgun Qualification License course is now being offered at Cecil College. Completion of this course allows for you to apply for your Maryland Handgun Qualification License and is designed to promote firearm safety in Maryland. This course includes firearms safety, nomenclature, live fire exercises, information on mechanisms and operations, discussion on Maryland State Law and more! After successfully completing this class you will be able to submit your application. Notes: Live Scan included in cost of class and offered on campus. All materials will be provided. One hour will be on the shooting range. Instructor: Hardy

1 session, 4 hours
$229 persons under 60. $90 MD residents 60 and above.
Course #: GRL191

Sec# Day Dates Times Location
04* T 2/18 6-9p ES 314
05* T 4/21 6-9p ES 314
06* T 6/9 6-9p ES 314
*04 - 1 hour will be held on shooting range.
*05 - 1 hour will be held on shooting range.
*06 - 1 hour will be held on shooting range.

HISTORY & HUMANITIES

A Tale of the C&D Canal

The C&D Canal was a visionary undertaking and one of the nation’s most ambitious industrial projects of the time. Travel along its 14 miles through fascinating stories. Participants will begin their study of the Canal in the classroom, then visit places along the ancient path for a closer examination of the Canal and its implications. Note: To enhance course material presented in the classroom a field trip may be included. Instructor: Dixon

3 sessions, 9 hours
$79 persons under 60. $25 MD residents over 60 (GZH115). $5 Senior Network Members (SZH115).

Sec# Day Dates Times Location
01D W 4/15-4/29 9a-12p ES 326

America’s Founding Fathers and Mothers

Washington, Adams, Jefferson, and Madison, presidents and war heroes, but what do we know about the wives, daughters, girlfriends, and significant others who were influential in their lives? Learn what the history books have neglected to teach us through lecture, movie clips, and possibly a guest speaker. We will examine the founders policies, views on the constitution, and their relationships with each other. Instructor: Mease

4 sessions, 8 hours
$69 persons under 60. $25 MD residents over 60 (GZH457). $5 Senior Network Members (SZH457).

Sec# Day Dates Times Location
01D W 3/4-3/25 6-8p ES 326

Books of the New Testament

This course studies the New Testament beginning with laying the historical background of the New Testament times and then studying the four Gospels. The Acts of Apostles will be explored to place Paul’s letters in the context of his missionary journeys, and the unique situation each new church faced. One week will be devoted to the various interpretations of the Book of Revelation. Course will be taught using The Bethel New Testament Series. Completion of the Old Testament class is not required. Note: Book/materials fee of $60 due to instructor. Instructor: Burkley

10 sessions, 20 hours
$155 persons under 60. $25 MD residents over 60 (GZH623). $5 Senior Network Members (SZH623).

Sec# Day Dates Times Location
01D Th 3/5-5/7 7-9p ES 326
Castles of Germany
Did Walt Disney really model the Cinderella Castle after King Ludwig II's Neuschwanstein Castle? Study a select group of Germany's most extraordinary castles-their architecture, owners, and special features. Take a step back in time and learn of these beautiful, fairy-tale structures! Instructor: Lenhoff

4 sessions, 8 hours
$69 persons under 60. $25 MD residents over 60 (GZH175). $5 Senior Network Members (SZH175).

Sec# Day Dates Times Location
01D W 4/29-5/20 9-11a ES 219

Frederick Douglass on the Eastern Shore and Cecil County
This course explores the local history of Frederick Douglass through the Delmarva Peninsula with special emphasis on Cecil County, Maryland. Class will offer an introduction to the biography of Frederick Douglass, one of the foremost leaders in the American Abolitionist Movement during the Civil War and Reconstruction periods of the 19th century. Discussions include the extensive travels and visits of Douglass throughout the Delmarva from Salisbury in Wicomico County to Centreville in Queen Anne's County to Rising Sun in Cecil County. Topics include consequential visits, connections and influences, religious communities, political and educational leaders, local history, slavery, American Abolitionist Movement, African American communities in the 19th century, and development of the transportation infrastructure in Cecil County. Notes: Lecture will be held from 9am – 1pm. Lunch in Port Deposit from 1:30 – 2:30pm. Followed by walking tour of Port Deposit. Students must be physically able to do walking tour for full two hours.
Instructor: Muller

1 session, 6.5 hours
$69 persons under 60. $25 MD residents over 60 (GZH620). $5 Senior Network Members (SZH620).

Sec# Day Dates Times Location
01D S 3/7 9-1p PE E221
01D* S 3/7 2:30-4:30p Offsite

*01D – Tour of Port Deposit.

History of German Culture
Dive into the German culture and learn the history, culture, people, food and drink, geography, climate, and language. It is ideal for anyone considering a trip to Germany or just learning more about the country. The course will be conducted in English and is not a German language course. Instructor: Lenhoff

5 sessions, 10 hours
$99 persons under 60. $25 MD residents over 60 (GZH443). $5 Senior Network Members (SZH443).

Sec# Day Dates Times Location
01D W 3/18-4/15 9-11a ES 219

History of Russian Culture
An introductory Russian appreciation course designed to give insight into Russia's culture, heritage, and history. The course is geared towards anyone interested in the art, geography, history, literature, music, food, and language of Russia. Instructor: Sheriff

6 sessions, 12 hours
$99 persons under 60. $25 MD residents over 60 (GZH543). $5 Senior Network Members (SZH543).

Sec# Day Dates Times Location
01D W 3/18-4/15 9-11a ES 219

How Whiskey Shaped America Part 1 – The Whiskey Rebellion
George Washington's final military campaign found him leading over 10,000 militiamen across Pennsylvania, not to win independence from the British, but to defend the union against a western uprising. The future of America, for good or ill, would be decided in this conflict. How did we get here, who created the crisis, and what were the lasting repercussions? Join us to rediscover this misunderstood tipping point in American History. Note: No senior tuition waiver. Instructor: Miller, K.

1 session, 2 hours, $39
Course #: GZH136

Sec# Day Dates Times Location
01D M 3/30-5/18 6-8p ES 314

History of German Culture
Dive into the German culture and learn the history, culture, people, food and drink, geography, climate, and language. It is ideal for anyone considering a trip to Germany or just learning more about the country. The course will be conducted in English and is not a German language course. Instructor: Lenhoff

5 sessions, 10 hours
$99 persons under 60. $25 MD residents over 60 (GZH443). $5 Senior Network Members (SZH443).

Sec# Day Dates Times Location
01D W 3/18-4/15 9-11a ES 219

Introduction to Art History
This course is a chronological study of art and architecture from the Renaissance to the 20th century. Class will study the visual characteristics of works of art and interpret the meaning of the objects in their cultural and historical contexts. A series of lectures and interactive discussions will explore how artists and art historians have used art to examine and critique society. Students will develop critical thinking skills and a broad knowledge of the western artistic traditions since the 15th century. Topics include an overview of specific historical periods, artistic styles, cultural, political, and religious differences. Instructor: Bilas

8 sessions, 16 hours
$110 persons under 60. $25 MD residents over 60 (GZH621). $5 Senior Network Members (SZH621).

Sec# Day Dates Times Location
01D M 3/30-5/18 6-8p ES 314
Introduction to Genealogy
This course is designed for beginners who want to do family history research more effectively and efficiently. It identifies family history research techniques, provides participants with the ability to locate and interpret basic types of historical records, and reviews procedures for accurate paper-based recording of information. Instructor: Dixon

3 sessions, 9 hours
$79 persons under 60. $25 MD residents over 60 (GZH103). $5 Senior Network Members (SZH103).

Life in the Past Lane: Country Roads
With the arrival of modern, high-speed highways, many of Cecil County’s scenic routes and the small hamlets and villages clustered around those old corridors are overlooked. This course explores the character, ambiance, and history of some of the lesser-traveled roads. Topics include waterfront towns, agricultural communities, and country hamlets and villages. Note: To enhance course material presented in the classroom, a field trip may be included. Instructor: Dixon

2 sessions, 6 hours
$59 persons under 60. $25 MD residents over 60 (GZH622). $5 Senior Network Members (SZH622).

Jamestowne vs Plimoth: America the Beautiful
They came for different reasons: one seeking religious freedom, the other gold and for decades they have been in competition as the first two successful English settlements in North America. Plimoth, while the second of the two, is believed to be first by many Americans, due mostly to the “First” Thanksgiving myth. While slavery was not uncommon in Plimoth and all of Massachusetts, Jamestowne has the burden of having to defend itself for being the first colony to have slavery, though not the first to legalize it. That forgotten distinction goes to… wait for it… Massachusetts! Then there’s tobacco. This course will compare and contrast the competitive histories of these two pioneering English colonies from their beginnings in 1607 and 1620 respectively, and show how these different establishments were a critical part of creating “America the Beautiful.” Instructor: Mease

4 sessions, 8 hours
$69 persons under 60. $25 MD residents over 60 (GZH505). $5 Senior Network Members (SZH505).

Our American Story — 1800 – 1820
In this course we will discuss, the characters, events, policies and beliefs that were present at the beginning of our Republic. Topics include the election of 1800, the Louisiana Purchase / the Expedition of Lewis and Clark, the desire to remain neutral in international affairs, events that strained our stance of neutrality that ultimately led to the War of 1812. Emphasis will be placed on Baltimore’s role in the War of 1812. The course will culminate with the Missouri Compromise of 1820. Instructor: Wakeman

4 sessions, 8 hours
$69 persons under 60. $25 MD residents over 60 (GZH584). $5 Senior Network Members (SZH584).

Our American Story — 1820 – 1841
In this course we will discuss the characters, events, policies and beliefs in the United States from 1820 – 1841. Topics include the era of “Good Feelings,” the Monroe Doctrine, cultural / ideological similarities and differences of the southern, northern, and western states, and the impact that westward expansion and slavery had on each of the three regions. Instructor: Wakeman

4 sessions, 8 hours
$69 persons under 60. $25 MD residents over 60 (GZH585). $5 Senior Network Members (SZH585).

Lighthouses, Shipwrecks, Lifesavers, and the Formation of the US Coast Guard
This course highlights the history of the US Coast Guard through its predecessor organizations which include: the US Lighthouse Service, the US Life-Saving Service, and the Revenue Cutter Service from colonial days to modern times. Topics include a history of American Lighthouses and life at a lighthouse. This includes lighthouse keepers, their families, and women lighthouse keepers including Cecil County’s own Fanny Salter at Turkey Point Light. History of shipwrecks and lifesavers will examine how the US government began funding life-saving stations on our shores to rescue shipwreck victims. Note: No senior tuition waiver. Instructor: Rasa

2 sessions, 4 hours, $39
Course #: GZH 119

Our American Story — 1800 – 1820
In this course we will discuss, the characters, events, policies and beliefs that were present at the beginning of our Republic. Topics include the election of 1800, the Louisiana Purchase / the Expedition of Lewis and Clark, the desire to remain neutral in international affairs, events that strained our stance of neutrality that ultimately led to the War of 1812. Emphasis will be placed on Baltimore’s role in the War of 1812. The course will culminate with the Missouri Compromise of 1820. Instructor: Wakeman

4 sessions, 8 hours
$69 persons under 60. $25 MD residents over 60 (GZH584). $5 Senior Network Members (SZH584).

Our American Story — 1820 – 1841
In this course we will discuss the characters, events, policies and beliefs in the United States from 1820 – 1841. Topics include the era of “Good Feelings,” the Monroe Doctrine, cultural / ideological similarities and differences of the southern, northern, and western states, and the impact that westward expansion and slavery had on each of the three regions. Instructor: Wakeman

4 sessions, 8 hours
$69 persons under 60. $25 MD residents over 60 (GZH585). $5 Senior Network Members (SZH585).
## Our American Story — 1841–1860

In this course we will discuss the characters, events, policies and beliefs in the United States leading up to the American Civil War. Topics include the impact of innovations in the fields of communication and transportation to the United States, Manifest Destiny, the Mexican American War, Compromise of 1850, and events that led to the ultimate deterioration of our United States. This course will conclude with the firing on Fort Sumter. Instructor: Wakemany

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4 sessions, 8 hours
$69 persons under 60. $25 MD residents over 60 (GZH586). $5 Senior Network Members (SZH586).

### Pass The Rum: The Rise and Fall of Prohibition

This class looks at historical attempts to regulate the consumption of alcohol over the centuries. While most people are aware of prohibition in the 1920s, during the so-called Noble Experiment, attempts to regulate the behavior extends far back into our past. While the class pays deeper attention to the modern era, as the nation and the State of Maryland struggled to live with the prohibition law, it takes a much longer view. During the presentation, the students will hear colorful stories of rum runners, moonshiners, bathtub gin, intriguing personalities, complicated politics, organized crime, outgunned lawmakers, and the temperance movement. Note: No senior tuition waiver. Instructor: Dixon

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6 sessions, 12 hours
$99 persons under 60. $25 MD residents over 60 (GZH395). $5 Senior Network Members (SZH395).

### The Book of Genesis – Part I

Study some of the highlights of the book of Genesis from a Messianic Jewish perspective. This study looks at creation, Adam and Eve, the generations that follow, the world-wide flood, and Noah’s Ark. From the three sons of Noah, humanity begins to repopulate the earth and the beginning of languages. Instructor: Mehosky

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6 sessions, 12 hours
$99 persons under 60. $25 MD residents over 60 (GZH395). $5 Senior Network Members (SZH395).

### The Book of Genesis – Part II

This second half of the Book of Genesis begins with the story of Isaac and Rebakah, and their two sons, Esau and Jacob, and the events of this time in history. From the death of Abraham to the elevation of Joseph as Pharaoh’s second in command in Egypt, this course will focus on the events of Israel, the twelve sons, and the Jewish people. Instructor: Mehosky

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6 sessions, 12 hours
$99 persons under 60. $25 MD residents over 60 (GZH395). $5 Senior Network Members (SZH395).

### Criminal Justice in the Delmarva Peninsula

Learn the fascinating evolution of crime, punishment, and police work on Delmarva from the colonial era to the mid-twentieth century. Join a fast-paced program as it examines old county jails, headline grabbing criminal escapades of long-ago, methods of discontinued punishment, and unheralded peace officers. Note: To enhance course material presented in the classroom, a field trip may be included. Instructor: Dixon

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3 sessions, 9 hours
$79 persons under 60. $25 MD residents over 60 (GZH343). $5 Senior Network Members (SZH343).

### Diffuser Bracelets

Learn how to make your own essential oil diffuser bracelet. Wear your favorite essential oils on your wrist and enjoy their benefits all day long. Students will use lava rocks, pottery beads, and semi-precious stones to make a beautiful, one-of-a-kind creation to take home or gift to a loved one. Discover what oils to use on your bracelet to help get through the day with a smile on your face! Notes: Supplies are provided. No senior tuition waiver. Instructor: Sneeringer

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1 session, 1.5 hours, $39

### Genealogy Basics

Learn about Genealogy Basics. New! Supplies are provided. No senior tuition waiver. Instructor: Sneeringer

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1 session, 1.5 hours, $39

### The Age of Renaissance

Following the fall of Rome and subsequent languishing of the dark ages, a cultural awakening occurred in the 14th century city-states of the Italian peninsula. The renaissance set in motion dramatic change. The arts flourished while merchants and bankers became leading citizens. Florence and Venice became extremely wealthy. Join us as we explore the renaissance. Instructor: Lenhoff

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6 sessions, 18 hours
$149 persons under 60. $25 MD residents over 60 (GZH419). $5 Senior Network Members (SZH419).

### Delmarva Peninsula

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Aromatherapy Succulent Diffusers
In this workshop, students will make an all-natural, live plant, succulent garden to use as a diffuser with essential oils for aromatherapy. Perfect for your desk with a drop of essential oil to help focus or stress relief! Notes: Various pots and succulents to choose from, along with planting mix and all the other necessities will be supplied. No senior tuition waiver. Instructor: Sneeringer

1 session, 1.5 hours, $39
Course #: GWE103

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Crystal Therapy Made Easy
Minerals on earth can be a valuable ally on the path to healing. Learn how to use crystals to renew and strengthen your connection with the earth’s energies for healing of the mind and body. You will “feel” the vibration of particular stones and discover the reason we are “attracted” to certain stones. Note: No senior tuition waiver. Instructor: Miller, R.

1 session, 2 hours, $29
Course #: GWE110

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Holistic Health Promotion
This course explores each system within the body and the common imbalances that occur. Class will discuss what foods, herbs, biofeedback, and other lifestyle factors can support optimal body function. Note: No senior tuition waiver.
Instructor: Plummer

6 sessions, 12 hours, $99
Course #: GWE171

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Household Excavation – Unearthing Your Life Room by Room
Get practical guidance through the decision-making process to address the clutter throughout your home. Follow up with room by room highlights of trouble spots and solutions. Instructor has over 30 years of experience in home organizing. Note: No senior tuition waiver.
Instructor: Goffinet

1 session, 2 hours, $29
Course #: GWE138

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### Advanced EVP Field Course
Course is designed to build upon the skills achieved in Introduction to Electronic Voice Phenomena (EVPs). Explore more advanced recording techniques, review computer editing, and sound editing techniques. Notes: Field trips to 3 haunted locations. Instructor will provide more information the first night of class. No senior tuition waiver. Instructor: Warsing

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6 sessions, 10.5 hours, $99
Course #: GWE304

### Introduction to Pendulums
Learn the ancient practice of using a pendulum. There are many uses of pendulums throughout history in a variety of modalities including health, chakras and everyday answers. You will learn how to choose and use one today. Notes: Bring your pendulum or borrow one of ours, pendulums available during class. No senior tuition waiver. Instructor: Miller, R.

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1 session, 2 hours, $29
Course #: GWE281

### Oils of Ancient Scripture
Unlocking the secrets of essentials oils and biblical healing. Essential oils were used before, during and after the time of Christ. They were used for emotional, physical and spiritual support. In this class we will discuss 12 essentials oils all used during ancient times, what they were used for, how you can use them today, and where they are mentioned in the bible. Notes: We will make 2 oil infused make-n-takes. No senior tuition waiver. Instructor: Reynolds

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1 session, 2 hours, $39
Course #: GWE368

### In-Depth Tarot
Learn to read the tarot and get a basic knowledge of the 78-card system while connecting with the cards on a very deep and personal level. Suitable for beginners. Practical information and hands-on practice are provided. Notes: No prior experience necessary. Required materials include a standard Tarot deck. No senior tuition waiver. Instructor: Miller, R.

1 session, 3 hours, $39
Course #: GWE133

### Introduction to Smudging
You’ve heard that smudging can cleanse your living and work spaces, create a harmonious atmosphere and disperse negative energy. Join us to learn the ancient practice of ceremonial smudging and become comfortable to begin cleansing. You will learn the history of smudging, needed materials, see a demonstration and practice the ceremonies. Notes: No senior tuition waiver. No prior experience necessary. Instructor: Miller, R.

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1 session, 2 hours, $29
Course #: GWE129

### Intuitive Tarot Workshop
Learn how to use tarot cards to tap into your natural intuitive abilities. Study the basic structure of tarot, color meanings, the suits, the court cards, and card layouts. Then pair up to practice seeing messages in the cards, feel their energy, and make connections between them. Notes: Bring your favorite tarot deck and notebook to class with you! No prior experience necessary. No senior tuition waiver. Instructor: Miller, R.

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1 session, 2 hours, $29
Course #: GWE129

### Jar Magic
Almost every culture has a version of jar magic, which uses jars to combine various ingredients to dispel negativity, protect, and manifest goals. Learn how, and what, can be used to make a jar for your personal needs. Note: No senior tuition waiver. Instructor: Miller, R.

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1 session, 2 hours, $29
Course #: GWE165
Kooky and Curious Divination  
Virtually anything can, and has, been used in divination. With gastronomy, is your stomach just rumbling, or is it telling the future? From birds to bones, to pearls heated until they explode, many odd and different methods have been practiced. We’ll explore some of these lesser known ways of fortune telling. Note: No senior tuition waiver. Instructor: Miller, R.

1 session, 2 hours, $29
Course #: GWE309

Make Your Mark: An Introduction to Personal Symbols
A sigil is a visual symbol or icon believed to have special powers. Humans have used sigils as mechanisms for channeling intent and willpower since humans first learned to draw. Logos or branding for companies or music artists can even be considered sigils. In this class, we’ll cover the basics of sigils, including how you can create effective ones for yourself, and how to put them into use. Bring a pen/pencil and notebook to workshop a few methods to create personal symbols. Note: No senior tuition waiver. Instructor: Miller, R.

1 session, 2 hours, $29
Course #: GWE308

Power Oils
Different oils carry different properties and combined together, you can create a powerful personal blend. In this class we will learn how to blend herbs and oils to embody intentions and manifestation. Also touching on the timing of making your oils for added effect. Students will have an opportunity to create their own oil/herb blend. Note: No senior tuition waiver. Instructor: Miller, R.

1 session, 2 hours, $29
Course #: GWE166

Practical Magic
Everyday items and actions can help create mindfulness and positivity in our lives. Floor sweeps with salt for clearing and protection. Clearing baths to ground yourself. Even the herbs used for cooking can all be used as little ways throughout the day to keep us in tune. Note: No senior tuition waiver. Instructor: Miller, R.

1 session, 2 hours, $29
Course #: GWE167

Stress Management & Relaxation Techniques
Students will learn about the effects of chronic stress on the body and practice a variety of techniques to apply in everyday life. Note: No senior tuition waiver. Instructor: Plummer

4 sessions, 4 hours, $39
Course #: GWE172

Tarot Combinations
We’ll go deeper into tarot interpretation as we look at how combining the cards changes the way you look at the card meanings. Notes: No senior tuition waiver. Required materials include a standard Tarot deck. Instructor: Miller, R.

1 session, 2 hours, $29
Course #: GWE336

Tarot for Personal Insight
In this class, we will look at the Major Arcana as representing the archetypal stages of a soul’s journey through the duality of life toward the ultimate goal of union, a journey of self-discovery through our challenges of socialization, the birth of authenticity, and transformation. We will dialogue with the cards for personal insight. BYO cards, if you like. Note: No senior tuition waiver. Instructor: Miller, R.

1 session, 3 hours, $39
Course #: GWE319

Vinegar, Borax and Beyond!
Let’s explore the unique and helpful uses of vinegar, borax and essential oils to make our lives almost chemical free. In the world of DIY cleaners, essential oils are the icing on the eco-friendly cake. Who wouldn’t prefer the aroma of lemon, lavender, or mint over a whiff of bleach? Students will learn all-natural ingredients for cleaning, as well as a few recipes for good, clean fun. Note: No senior tuition waiver. Instructor: Stubbs

1 session, 2 hours, $29
Course #: GWE189
HOME & GARDEN

Growing Herbs for a Patio or Garden
Growing an herb garden is a rewarding and efficient way to grow fresh herbs. Choose herbs that you often use in cooking, or those that are hard to find in stores. Learn how to plant a container garden for your patio. Consider growing herbs to help keep bugs and pests away. Select herbs which are good companion plants with your vegetable garden. Discover how to choose the right herbal plants to create your special garden or enhance your patio area. Note: Several plants are provided for the students. No senior tuition waiver. Corresponds to youth courses YES/YHS659. Instructor: Stubbs

1 session, 2 hours, $29
Course #: GSG239

Regional Bullies — Plants, Pests and Mammals – Invasive Species
Invasive species are in the news. Learn about the impact invasive plants, pests and mammals have on our regional environment. Learn their ID, characteristics and best methods of control. Note: No senior tuition waiver. Instructor: Michaud

4 sessions, 6 hours, $59
Course #: GSG250

The Bay Friendly Gardener Challenge
This four part lecture series is designed to give residents of the Chesapeake Bay Watershed a background knowledge of the many intertwined facets that compromise Bay health and future sustainability. In just a few hundred years the precious resource of the East has gone from crystal clear and full of life to declining water quality, loss of its aquatic life, and sometimes prohibiting our recreational activities... Why? This lecture series will explore the history, the negative elements that impact the Bay, Native Plants, current best practices and how just some simple lifestyle changes and commitments can help reverse and return the Bay to a resource preserved for our future generations. Sign up for one class of interest, but I hope to see you at all of them. Are you up for the Challenge? Instructor: Michaud

BFGC – Chesapeake Bay Watershed History
This workshop focuses on the Chesapeake Bay Watershed history and ecosystem function. Nitrogen, phosphorus and sediment are the key negative elements entering the Chesapeake Bay on a daily basis. Learn about these elements, how they get there, and what they do to the Bays' ecosystem. Note: No senior tuition waiver. Instructor: Michaud

1 session, 2 hours, $29
Course #: GSG210

BFGC – Erosion and Storm-Water Management
This workshop focuses on erosion and storm-water management, which are vital to reducing the negative elements. Understand the water runoff cycle and current trends and practices to help control and lessen the negative impact on the Chesapeake Bay. Note: No senior tuition waiver. Instructor: Michaud

1 session, 2 hours, $29
Course #: GSG211

See Page 66
BFGC – Native Plants
This workshop focuses on Native Plants which play a huge role on ecosystem sustainability. Attention on native plants ID and their presence in the natural landscape, but deforestation and loss of buffer zones have accelerated the Chesapeake Bays decline. Recycling and re-using our products and resources are extremely important to future sustainability. This simple lifestyle practice has major impact on planet sustainability. Note: No senior tuition waiver.
Instructor: Michaud
1 session, 2 hours, $29
Course #: GSG242

BFGC – Lifestyles to Reduce Use of Toxins and Pesticides
This workshop focuses on the lifestyles to reduce the use of toxins and pesticides in our environment. Simple less harmful substitutions can help reduce the toxins for healthier living for humans and all animals. Recipes for Bay Friendly Landscapes will factor all controllable aspects into a living functioning Bay Friendly Landscape you can be proud of. Note: No senior tuition waiver.
Instructor: Michaud
1 session, 2 hours, $29
Course #: GSG285

HORSE SENSE

Equine Anatomy and Physiology C S/S
Equine Anatomy and Physiology will enable students to understand the horse's systems, growth and development. This course will cover the skeletal, muscular, circulatory, respiratory, digestive, urinary, nervous, and endocrine systems. Through this course students will acquire the knowledge and training to understand the structure and function of the horse's body. Pre-requisite: EQS139. Note: Corresponds to credit course EQS148.
15 sessions, 45 hours
$406 persons under 60. $40 MD residents 60 and above.
Course #: GUE113

American Sign Language I S/S
Immerse yourself into the American Sign Language and deaf culture. No prior knowledge of sign language is required. You will learn basic communication techniques, preliminaries of deaf culture, and obtain an introductory level of conversational ASL. Note: Textbook required. Instructor: Brown
10 sessions, 20 hours
$155 persons under 60. $25 MD residents over 60 (GCL104). $5 Senior Network Members (SCL104).

French I S/S
Learn the most romantic language of the world. Class is designed for beginning students who wish to learn basic grammar, oral communication, and common vocabulary. Learn the language and the culture will come alive. Instructor: Ndikum
8 sessions, 16 hours
$135 persons under 60. $25 MD residents over 60 (GCL105). $5 Senior Network Members (SCL107).

ONLINE
- Growing Plants for Fun & Profit
- Start Your Own Edible Garden
See Page 66
French II
Expand your French vocabulary with this class designed for students who wish to advance their basic grammar, oral communication, and common vocabulary. Pre-requisite: French I or permission of instructor. Instructor: Ndikum
8 sessions, 16 hours
$135 persons under 60. $25 MD residents over 60 (GCL305). $5 Senior Network Members (SCL305).
Sec# Day Dates Times Location
02D Th 4/16-6/4 6-8p ES 325

French III
Improve your ability to comprehend, converse, and write in French. Increase vocabulary, master written and verbal communication, and expand your grammar. Learn to express possession, past events, future time, and future action. Pre-requisite: French II or permission of the instructor. Instructor: Ndikum
8 sessions, 16 hours
$135 persons under 60. $25 MD residents over 60 (GCL308). $5 Senior Network Members (SCL308).
Sec# Day Dates Times Location
02D Th 4/16-6/4 6-8p ES 325

German III
Improve your ability to comprehend, converse, and write in German. Increase vocabulary, master written and verbal communication and expand your grammar. Learn to express possession, past events, future time and future action. Pre-requisite: German II or permission of the instructor. Instructor: Lenhoff
8 sessions, 16 hours
$135 persons under 60. $25 MD residents over 60 (GCL335). $5 Senior Network Members (SCL335).
Sec# Day Dates Times Location
01D T 1/21-3/10 6-8p ES 219

French IV
This is an upper level language course for students who have successfully completed the German III course or the equivalent. Students will continue to develop their proficiency in the modes of communicative competence: interacting with other German speakers, understanding oral and written messages in German, and making oral and written presentations in German. Pre-requisite: German III or permission of instructor. Instructor: Lenhoff
8 sessions, 16 hours
$135 persons under 60. $25 MD residents over 60 (GCL305). $5 Senior Network Members (SCL305).
Sec# Day Dates Times Location
02D Th 4/16-6/4 6-8p ES 325

German IV
This is an upper level language course for students who have successfully completed the German III course or the equivalent. Students will continue to develop their proficiency in the modes of communicative competence: interacting with other German speakers, understanding oral and written messages in German, and making oral and written presentations in German. Pre-requisite: German III or permission of instructor. Instructor: Lenhoff
8 sessions, 16 hours
$135 persons under 60. $25 MD residents over 60 (GCL308). $5 Senior Network Members (SCL308).
Sec# Day Dates Times Location
02D Th 4/16-6/4 6-8p ES 325

Conversational Russian
Immerse yourself in the Russian language. This is not your normal language class. Learn conversational Russian to enhance your travel and vacation experience. Pre-requisite: Russian I or permission of the instructor. Note: Textbook required. Instructor: Sheriff
8 sessions, 16 hours
$135 persons under 60. $25 MD residents over 60 (GCL306). $5 Senior Network Members (SCL306).
Sec# Day Dates Times Location
02D W 4/15-6/3 6-8p ES 219

Russian I
Begin a new language study here. This introductory course covers the alphabet, vocabulary, grammar, pronunciation, and comprehension necessary for basic communication in Russian. Discover the rich culture and history of Russia. Note: Textbook required. Instructor: Sheriff
8 sessions, 16 hours
$135 persons under 60. $25 MD residents over 60 (GCL106). $5 Senior Network Members (SCL106).
Sec# Day Dates Times Location
01D W 2/5-3/25 6-8p ES 219

Spanish I
Study the Spanish culture through its language. Grammar, pronunciation, and practical vocabulary will be covered. Students will also practice answering questions and writing simple sentences. A good first step for travel or study. Note: Textbook required. Instructor: DeLussey
8 sessions, 16 hours
$135 persons under 60. $25 MD residents over 60 (GCL103). $5 Senior Network Members (SCL103).
Sec# Day Dates Times Location
02D T 1/21-3/10 9-11a ES 219

Spanish II
Immerse yourself in the Spanish culture through its language. Grammar, pronunciation, and practical vocabulary will be covered. Students will also practice answering questions and writing simple sentences. A good first step for travel or study. Note: Textbook required. Instructor: DeLussey
8 sessions, 16 hours
$135 persons under 60. $25 MD residents over 60 (GCL103). $5 Senior Network Members (SCL103).
Sec# Day Dates Times Location
02D T 1/21-3/10 9-11a ES 219
Spanish II

Expand your ability to speak Spanish. This intermediate level class will cover the more complex dimensions of Spanish including sentence structure, grammar, and comprehension of the written language. Continue your journey into the Spanish language and culture. Pre-requisite: Spanish I or permission of instructor. Note: Textbook required. Instructor: DeLussey

8 sessions, 16 hours
$135 persons under 60. $25 MD residents over 60 (GCL203). $5 Senior Network Members (SCL203).

Sec# Day Dates Times Location
02D T 3/24-5/12 9-11a ES 219

Spanish III

This course will improve your ability to comprehend, converse, and write in Spanish. Increase vocabulary, master written and verbal communication, and expand your grammar. Learn to express possession, past events, future time, and future action. Pre-requisite: Spanish II or permission of instructor. Note: Textbook required. Instructor: DeLussey

8 sessions, 16 hours
$135 persons under 60. $25 MD residents over 60 (GCL303). $5 Senior Network Members (SCL303).

Sec# Day Dates Times Location
02D T 3/24-5/12 11:30a-1:30p ES 219

Spanish Culture through Film

Join us to explore the cultures of Spain and Latin America by watching films in Spanish. Learning language through film is an excellent form of training your ear to the rhythm and cadence of spoken Spanish as well as learning colloquial expressions. This class is truly an immersion into Spanish culture. Films studied in this section include Amores Perros, Chinese Take-Away, Cama Adentro, and Después de Lucía, Films are subject to change. Instructor: DeLussey

8 sessions, 16 hours
$135 persons under 60. $25 MD residents over 60 (GCL379). $5 Senior Network Members (SCL379).

Sec# Day Dates Times Location
02D T 3/24-5/12 11:30a-1:30p ES 219

ONLINE

- Beginning Conversational French
- Conversational Japanese
- Discover Sign Language
- Instant Italian
- Spanish in the Classroom
- Speed Spanish
- Speed Spanish II
- Speed Spanish III
See Page 66

LITERATURE & WRITING

Great Films and Great Literature – Part I

Students will read three novels and watch the films based on each. We will watch each film while simultaneously reading the novels, then compare, and contrast the two mediums with regard to how well they are translated between the two genres. Course will examine and discuss the artistic styles and expressions of Cormac McCarthy’s No Country for Old Men, Whitney Otto’s How to Make an American Quilt, and Alex Garland’s The Beach. Note: Students are responsible for getting the reading materials. Instructor: Balaban

6 sessions, 12 hours
$99 persons under 60. $25 MD residents over 60 (GHL381). $5 Senior Network Members (SHL381).

Sec# Day Dates Times Location
02D W 2/5-3/11 10a-12p ES 210

Introduction to Creative Writing

This course introduces students to the techniques and practice of writing and reading the genres of poetry, fiction, and literary nonfiction. Topics include understanding the creative process of writers, the state of contemporary culture as seen in current literature, and the students’ own writing process, passions, and limitations. Note: Corresponds to credit course EGL215. Instructor: Levi

30 sessions, 45 hours
$401 persons under 60. $35 MD residents 60 and above.
Course #: GUL215

Sec# Day Dates Times Location
02* M/Th 1/23-5/11 10-11:25a TBA

*02- No class Mar. 16 & 19.
Publishing and Marketing Your Book

Are you writing – or maybe have written – a book and want to get it published but aren’t sure how to go about it? Or maybe you have self-published and are still waiting for those big sales to come in? If you want your book to start selling but aren’t sure what to do next to make it happen, this course is for you! Award-winning author Michele Chynoweth will share her publishing experience and 30 years of marketing and PR expertise, covering everything from getting an agent to social media, speaking engagements, blogs and book signings – so you can successfully get your work “out there!” Instructor: Chynoweth

3 sessions, 9 hours
$79 persons under 60. $25 MD residents over 60 (GHW113). $5 Senior Network Members (SHW113).

Writing Your Novel or Memoir

Have you dreamed of writing the next “great American novel,” or memoir but just needed help getting started? Or maybe you’ve already started your book, but need help organizing, editing, or finishing it? Wherever you are in the process of writing your work of fiction or memoir, award-winning published author Michele Chynoweth will share with you how to successfully write your first book – guiding you on everything from character development and plot to chapter organization, voice and style – so that your book will be ready to be published! Instructor: Chynoweth

3 sessions, 9 hours
$79 persons under 60. $25 MD residents over 60 (GHW540). $5 Senior Network Members (SHW540).

Music Lessons

Discover your musical talent and learn to play the music you have always loved! Lessons on most instruments are available, including guitar, voice, piano, drums, woodwinds, strings, brass, and more. Our instructors have performed worldwide and have graduated from some of the finest schools, including Peabody Conservatory, New England Conservatory, Towson University, music schools in Italy, and others. Notes: No senior tuition waiver. Beginner to advanced welcomed. Students meet once a week for a 1⁄2 hour private lesson. After registering, please contact the lesson coordinator Kelsy Bostic at long5409@cecil.edu for additional class information. Textbook required. Corresponds to youth courses YES549/YHS549, YES550/YHS550, and YES549/YHS549.

14 sessions, 7 hours, $409
Course #: GHM549

7 sessions, 3.5 hours, $215
Course #: GHM550

4 sessions, 2 hours, $125
Course #: GHM551

MATH ADVANTAGE

Online

- Math Refresher
- Introduction to Algebra
See Page 66

MUSIC / DRAMA / THEATER

Acting Coaching Lessons

Working with an experienced director can make all the difference when preparing a performance. Whether you’re looking to strengthen your skills or workshop a specific piece, our acting coaching sessions can help you meet your goals as a performer. During your sessions, you will work one-on-one with one of Cecil College’s acting professors to receive individualized instruction and coaching designed to meet your personal goals.

Notes: No senior tuition waiver. After registering, please contact the lesson coordinator Kelsy Bostic at long5409@cecil.edu for additional class information. Corresponds to youth course YPT236. Instructor: Bostic

1 session, 1 hour, $40
Course #: GHM236

I Love Korean Drama

Hallyu Wave refers to the growing interest in the Korean pop culture. Come find out why there are so many enthusiastic Korean drama (kdrama) fans! The 2-hour romantic/comedy/time-travel kdrama “Splash, Splash Love” will be shown to prompt discussion of contemporary life, history, food, music, language & writing, clothing and manners. Recommendations of websites, books, and suggestions for starting your own “To Watch Soon” list of kdramas and movies. Notes: Everything is subtitled! No senior tuition waiver. Instructor: Goffinet

4 sessions, 8 hours, $45
Course #: GHX130
Piano

Piano Class is the study of basic music skills as they apply to piano playing. Music theory, sound production, pedal techniques, posture, hand position and knowledge of repertoire are developed through weekly reinforcement in a group setting. Students should expect approximately 20 minutes of individual lessons, and the remainder of the time will be spent as individual practice and/or group learning. Note: Textbook required. Instructor: Luther

12 sessions, 24 hours
$175 persons under 60. $25 MD residents 60 and above.
Course #: GHM497

Rock Band Academy

So you want to be a rock superstar? This class offers budding musicians a unique opportunity to play in bands, write their own music, perform, and record demos. Become a Master of Rock! Notes: No senior tuition waiver. Vocalists and all instrumentalists are welcome. Students who sign up for this class should have a minimum of one year of experience either singing or playing an instrument. Performance Friday, May 8 at 6pm. Corresponds to youth course YPT237. Instructor: Bostic

13 sessions, 39 hours, $199
Course #: GHM237

Saturday Intensives

Theater artisans come from a wide variety of backgrounds—putting up a strong show doesn't just require actors; it also calls for painters, carpenters, clothing designers, decorators, musicians, sound engineers, electrical engineers, graphic artists, social media artists and more. Many professionals and volunteers in the fields of technical theater and design actually come to theater from outside backgrounds. So whether you’re a thespian looking to learn more about design and tech, or a designer or technician looking to learn more about theater, these workshops are a great way to strengthen your skills and explore new territory! Saturday Intensives consist of individual workshops scheduled on specific Saturdays throughout the semester. Notes: No senior tuition waiver. Each workshop focuses on a specific skill or content area. Sign up for one, or sign up for all! For a list of this semester’s workshops, please visit www.cecilcollegeyptp.com. Corresponds to youth course YPT237. Instructor: Bostic

3 sessions, 6 hours
$59 persons under 60. $25 MD residents over 60 (GAM224). $5 Senior Network members (SAV224).

Developing Your Vision

The key to taking better photographs is less a matter of technique and more of that intangible thing called “vision.” Learn how to develop and refine your vision, create compositions that have impact, exploit natural light, capture the decisive moment, and develop your style. Note: Students should bring their own cameras.

3 sessions, 6 hours
$59 persons under 60. $25 MD residents over 60 (GAM224). $5 Senior Network members (SAV224).

Photography

Basic Photography

Turn your creativity to the camera. Students will learn elements of the digital camera, camera handling, basic composition, and lighting. Digital camera and inkjet printers will be used in class for immediate feedback. An in-depth course for the beginning photographer in you. Notes: Textbook required. Corresponds to credit course ART180.

$511 persons under 60. $145 MD residents 60 and above.
Course #: GUP101

Introduction to Guitar

See Page 66
Digital Photography
This is a general overview course designed to familiarize participants with the process of digital photography. Learn how to use the functions of a digital camera such as: shutter, aperture, white balance and ISO. You will start to see through the lens of a camera. Learn how to look at lighting, textures, and colors. Note: Students should bring their own cameras.

3 sessions, 6 hours
$59 persons under 60. $25 MD residents over 60 (GAV130). $5 Senior Network members (SAV130).

Photography I
Learn the art and craft of photography through digital camera operation, and digital print production. Creativity, craft, and visual communication are used to teach the use of light, design concepts, and color theory. Weekly lab assignments and class activities culminate in a portfolio of fine black-and-white and color photographs. Notes: College cameras are available for student use. Course fee covers the cost of film and chemicals for weekly assignments. Corresponds to credit course VCP101.

15 sessions, 60 hours
$573 persons under 60. $85 MD residents 60 and above.
Course #: GUP104

RECREATION

Harry Potter for Families
Bring the family and come join in the fun. If your family loves all things Harry Potter, then prepare to compete against other families in trivia games, cooking activities, sporting games, crafts, and so much more. Excitement builds each week to see which family will win the house cup during the final class. Notes: No senior tuition waiver. Corresponds to youth course YES295. Instructor: Vogel

6 sessions, 9 hours, $79
Course #: GRL295

TELEVISION PRODUCTION

Community Television Workshop
This is an instructional workshop for anyone interested in becoming involved in community television. Multi-camera TV production is a precise team effort that rewards both its creators and its viewers. Cecil TV is opening its doors to beginners or those with some knowledge who want to learn to competently participate in or produce a news or feature segment for Cecil TV. Classes will consist of instruction and mentored, hands-on exercises using the Cecil TV studio and equipment, as well as going out to the field to cover events and conduct interviews. Notes: No senior tuition waiver. Instructor: Donley

6 sessions, 12 hours, $25
Course #: GAV130

ONLINE

- Discover Digital Photography
- Mastering Digital Photography:
  - Photographing People
  - Mastering Your Digital SLR Camera
  - Photographing Nature with your Digital Camera
- Secrets of Better Photography
- Travel Photography for the Digital Photographer
See Page 66
CERTIFICATE PROGRAMS @ Cecil College

Cecil College offers certificate programs for those who wish to gain a credential for acquired knowledge, skills and abilities focused in specific discipline areas.

BASIC PHOTOGRAPHY CERTIFICATE
Degree Code: BAPC
Number of Credits: 15-16
Program Description: This Certificate prepares students for apprenticeship employment in photography or digital imaging. Job titles include assistant photographer, lab technician, digital imager, and photographic retail sales representative.
Employment responsibilities in these areas include: photographing, digital imaging, and retail sales. The Certificate program courses can be used in satisfying degree program requirements.

Required Courses

<table>
<thead>
<tr>
<th>Number</th>
<th>Title</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>VCP 10</td>
<td>Photography I</td>
<td>4</td>
</tr>
<tr>
<td>VCP 111</td>
<td>Studio Photography I</td>
<td>4</td>
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Program Elective Courses
Select 7-8 credits from the following:

<table>
<thead>
<tr>
<th>Number</th>
<th>Title</th>
<th>Credits</th>
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<tbody>
<tr>
<td>ART 180</td>
<td>Basic Photography</td>
<td>3</td>
</tr>
<tr>
<td>VCP 110</td>
<td>Portrait Photography</td>
<td>4</td>
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<tr>
<td>VCP 116</td>
<td>Digital Imaging I</td>
<td>2</td>
</tr>
<tr>
<td>VCP 117</td>
<td>Digital Imaging II</td>
<td>2</td>
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<tr>
<td>VCP 118</td>
<td>Digital Imaging III</td>
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<tr>
<td>VCP 210</td>
<td>Video Production I</td>
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<td>VCP 211</td>
<td>Studio Photography II</td>
<td>4</td>
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<tr>
<td>VCP 222</td>
<td>Photojournalism I</td>
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<tr>
<td>VCP 223</td>
<td>Photojournalism II</td>
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<tr>
<td>VCP 224</td>
<td>Nature and Wildlife Photography</td>
<td>4</td>
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<tr>
<td>VCP 233</td>
<td>Fictional Photography</td>
<td>4</td>
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<tr>
<td>VCP 270</td>
<td>Portfolio Production I</td>
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</tr>
<tr>
<td>VCP 271</td>
<td>Portfolio Production II</td>
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</tbody>
</table>

For more information, contact Admissions at 410-287-1006.

Online Lifelong Learning

Youth, Adult, and Senior classes!

Learn a new skill or enhance an existing one.
- Complete two lessons each week and finish in six weeks
- New classes start each month
- Choose a program
- Choose a course
- Call 443-907-1372 to register
- Begin course work on assigned day
- Expert instructors develop and lead every course

Programs and Courses Include

- Art/Crafts
- Computers
- Digital Imaging
- Family Life Issues
- Financial Planning
- Fitness & Personal Safety
- Holistic & Healthy Living
- Home & Garden
- Languages / Foreign Language
- Literature & Writing
- Math Advantage
- Music
- Photography
- Test Preparation
- GRE, GMAT, SAT/ACT

Microsoft Office
- Access
- Excel
- Outlook
- PowerPoint
- Publisher
- Word

For more information, visit our online instruction center at www.ed2go.com/cecil or call 443-907-1372.
ACADEMICS — SAT / ACT PREP

SAT Math Preparation
Be a step ahead in preparing for the Scholastic Aptitude Test. This course will prepare you for the SAT Math exam, covering basic math skills including Algebra and Geometry. Problem solving, reasoning, and test-taking techniques will also be covered. Note: For high school students. Instructor: Hammond

4 sessions, 12 hours, $99
Course #: YES201

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<td>F</td>
<td>3/6-4/3</td>
<td>5-8p</td>
<td>ES 315</td>
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<tr>
<td>03*</td>
<td>F</td>
<td>5/15-6/12</td>
<td>5-8p</td>
<td>ES 315</td>
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*02 – No class Mar. 20.
*03 – No class May 22.

SAT Verbal Preparation
Be a step ahead in preparing for the Scholastic Aptitude Test. This course will assist you in sharpening the verbal skills needed for being successful when taking the SAT. Note: For high school students. Instructor: Hassig

4 sessions, 12 hours, $99
Course #: YES200

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<td>Th</td>
<td>2/6-2/27</td>
<td>5:30-8:30p</td>
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<tr>
<td>04</td>
<td>Th</td>
<td>4/16-5/7</td>
<td>5:30-8:30p</td>
<td>ES 315</td>
</tr>
</tbody>
</table>

Build Stronger Families
TAKE A CLASS TOGETHER

Look For This Icon
Parents and children can participate together or alone in these fun filled interactive classes. Bring the whole family to add to the fun. Each participant must register separately and pay applicable fees. When you see this icon look in the note section of the class for the corresponding course number to use when registering.

Look For These Classes
- Acting Coaching Lessons
- Create a Teacup Garden
- Driftwood Stone Art
- Growing Herbs for a Patio or Garden
- Harry Potter for Families
- Music Lessons
- Rock Band Academy

Questions? Contact Tammy Rapposelli at learning4life@cecil.edu for answers.
**COMPUTERS**

**Introduction to Computing with Raspberry Pi**

In this hands-on class, you will be given a Raspberry Pi starter kit and instructions on how to program your Raspberry Pi for all sorts of interesting applications. This class is DIY-based, and you will learn through doing “hands-on” projects with this powerful device. Specifically, you will learn how to setup your Pi; the basics of the Linux operating system driving the Pi, and how to program the Pi to do all sorts of interesting things like interact with the Internet, getting the temperature, and more. Additionally, you will learn basic programming tools and coding functions to create games and applications. Notes: Ages 10-15. The Raspberry Pi starter kit is yours to keep after class. To operate the Raspberry Pi at home, you only need an HDMI-capable monitor, an HDMI cable, and a USB-capable mouse. The Raspberry Pi is a credit card sized single board computer originally designed to teach basic computer science. See http://www.raspberrypi.org/ for more information.

6 sessions, 12 hours, $149
Course #: YES287

Sec# Day Dates Times Location
02 S 2/8-3/14 10a-12p ES 308

**Programming Raspberry Pi and Python**

Learn to create inventive programs and fun games on your powerful Raspberry Pi with no programming experience required! Discover how to configure hardware and software, write Python scripts, create user-friendly GUIs (Graphic User Interface), and control external electronics. DIY projects include game development, RGB LED controller, digital clock, and RaspPiRobot complete with an ultrasonic rangefinder. Notes: Ages 10-15. All kits are yours to keep after class.

6 sessions, 12 hours, $149
Course #: YES288

Sec# Day Dates Times Location
02* S 3/28-5/9 10a-12p ES 308

*02 – No class Apr. 11.

**DIGITAL IMAGING**

**ONLINE**

- Introduction to Windows 10
- Keyboarding
See Page 66

**MICROSOFT OFFICE**

**ONLINE**

- Advanced Microsoft Excel 2010
- Advanced Microsoft Excel 2013
- Advanced Microsoft Excel 2016
- Intermediate Microsoft Excel 2010
- Intermediate Microsoft Excel 2013
- Intermediate Microsoft Excel 2016
- Intermediate Microsoft Word 2010
- Intermediate Microsoft Word 2013
- Intermediate Microsoft Word 2016
- Introduction to Microsoft Excel 2010
- Introduction to Microsoft Excel 2013
- Introduction to Microsoft Excel 2016
- Introduction to Microsoft Outlook 2010
- Introduction to Microsoft Outlook 2013
- Introduction to Microsoft PowerPoint 2010
- Introduction to Microsoft PowerPoint 2013
- Introduction to Microsoft PowerPoint 2016
- Introduction to Microsoft Word 2010
- Introduction to Microsoft Word 2013
- Introduction to Microsoft Word 2016
- What’s New in Microsoft Office 2013
See Page 66

**CREATIVE ARTS**

**Art Masters**

Students will learn a variety of techniques used by famous artists to create their very own masterpiece each week. This course will explore painting with acrylics and watercolor. In this class artistic expression and experimentation is encouraged. Students will gain knowledge through painting the masters. Students will create a final project in the painting style of their choosing. Artistic expression and experimentation will be encouraged. Instructor will provide an art history presentation and offer hands on instruction. Note: Ages 7-15.
Instructor: Leishear

4 sessions, 8 hours, $69
Course #: YES658

Sec# Day Dates Times Location
01 S 2/22-3/14 10a-12p ES 217

**Ceramics — Hand-Built Projects**

In this class, basic techniques in working with ceramic clay will be taught. This includes modeling, slab building, coiling, and combination techniques. Various glazing and decorative methods will be explored. Note: Ages 13+.

8 sessions, 8 hours, $99
Course #: YES658

Sec# Day Dates Times Location
02 W 2/5-3/25 10:30-11:30a ES 126

*02 – No class Apr. 11.
Create a Teacup Garden

If winter’s cold and lack of greenery has you down, fight back, by crafting a lovely teacup garden for your home. Planting a teacup garden is a wonderful way to upcycle and create a memorable planter for the windowsill, table, or outdoor garden. These pretty projects are a recipe for fun. A container garden, bouquet of roses, pot of herbs or daisy topiary are clever ways to give your home a lift. Teacup gardens make great gifts and are delightful projects for parents and children to show the fun and creativity of growing. So take time for creativity and savor the pleasure for months to come. Notes: Ages 7-15. Students must provide teacups. Corresponds to personal enrichment course GAC604. Instructor: Stubbs

1 session, 2 hours, $29
Course #: YES604

Driftwood Stone Art

Whether you like outdoor or indoor crafting this project can enhance an outside entry door or hang anywhere in the house. Create a beautiful design on driftwood using flowers and ladybugs shaped from pebbles and stones to make a lovely addition to your home or patio. This eco-friendly project encourages students to reuse and recycle various materials to embellish the driftwood. Take all those pebbles and stones and turn them into something that you will love showing off to family and friends. Notes: Ages 7-15. Corresponds to personal enrichment course GAC605. Instructor: Stubbs

1 session, 2 hours, $29
Course #: YES605

Growing Herbs for a Patio or Garden

Growing an herb garden is a rewarding and efficient way to grow fresh herbs. Choose herbs that you often use in cooking, or those that are hard to find in stores. Learn how to plant a container garden for your patio. Consider growing herbs to help keep bugs and pests away. Select herbs which are good companion plants with your vegetable garden. Discover how to choose the right herbal plants to create your special garden or enhance your patio area. Notes: Several plants are provided for the students. Ages 7-15. Corresponds to personal enrichment course GAC659. Instructor: Stubbs

1 session, 2 hours, $29
Course #: YES659

LITERATURE & WRITING

Children’s Book Club

Do you love the first Harry Potter book, Diary of a Wimpy Kid, Percy Jackson, and Hunger Games? Then, you will love this book club. Meet friends who have the same reading interest as you. Each class will focus on a different book. Discussions include how to define the theme, setting, plot, and much more about these stories. Instructor: Vogel

1 session, 2 hours, $5
Course #: YES527

<table>
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*01 – Harry Potter and the Sorcerer’s Stone by J.K. Rowling.
*02 – Diary of a Wimpy Kid by Jeff Kinney.
*03 – Lightning Thief by Rick Riordan.
*04 – The Hunger Games by Suzanne Collins.

LANGUAGE / FOREIGN LANGUAGES

ONLINE

- Drawing for the Absolute Beginner
  See Page 66

ONLINE

- Introduction to Journaling
- Writing Young Adult Fiction
  See Page 66
### MUSIC

**Music Lessons**
Discover your musical talent and learn to play the music you have always loved! Lessons on most instruments are available, including guitar, voice, piano, drums, woodwinds, strings, brass, and more. Our instructors have performed worldwide and have graduated from some of the finest schools, including Peabody Conservatory, New England Conservatory, Towson University, music schools in Italy, and others. Notes: Ages 8-15. Beginner to advanced welcomed. Students meet once a week for a ½ hour private lesson. After registering, please contact the lesson coordinator at adickenson@cecil.edu for additional class information. Textbook required. Corresponds to personal enrichment course GHM549, GHM550, and GHM551.

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*02 - No class Mar. 21 and Apr. 11.
*03 - No class Mar. 21 and Apr. 11.

### PHOTOGRAPHY

**ONLINE**

- Introduction to Guitar
- Music Made Easy
See Page 66

**ONLINE**

- Discover Digital Photography
- Mastering Digital Photography: Photographing People
- Mastering Your Digital SLR Camera
- Photographing Nature with Your Digital Camera
- Secrets of Better Photography
- Travel Photography for the Digital Photographer
See Page 66

### RECREATION

#### Harry Potter for Families

Bring the family and come join in the fun. If your family loves all things Harry Potter, then prepare to compete against other families in trivia games, cooking activities, sporting games, crafts, and so much more. Excitement builds each week to see which family will win the house cup during the final class. Notes: Ages 4-15. Corresponds to personal enrichment course GRL295. Instructor: Vogel

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*02 - No class Jan. 20, Mar. 16-21, Apr. 11, and May 23 & 25.

### Parents Day Out

Need a day out together, without the kids? “Parents Day Out!” at Cecil College gives our parents the opportunity to take a well-deserved break. Go out for a day on the town feeling confident that your little ones are safe and having the time of their lives. This incredible day for your children is filled with a variety of fun activities, Legos, games, art, and so much more that they won’t want the day to end! Notes: Pizza will be served at 12pm. Ages 4-13. Instructor: Vogel

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### Parents Night Out

Need an evening out together, without the kids? “Parents Night Out!” at Cecil College gives our parents the opportunity to take a well-deserved break. Go out for a night on the town feeling confident that your little ones are safe and having the time of their lives. This incredible evening for your children is filled with a variety of fun activities, Legos, games, art, and so much more that they won’t want the night to end! Notes: Pizza dinner will be served at 6pm each night. Ages 4-13. Instructor: Vogel

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### Cecil College Parent & Child Saturdays

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**See Page 66**

- Introduction to Guitar
- Music Made Easy

- Discover Digital Photography
- Mastering Digital Photography: Photographing People
- Mastering Your Digital SLR Camera
- Photographing Nature with Your Digital Camera
- Secrets of Better Photography
- Travel Photography for the Digital Photographe
**STEM**

**Young Engineer**

Every child loves to be hands-on. Discover how to be a young engineer by building different types of sculptures. Students will work with different machines and determine how they work. Let your imagination go wild and discover how many of these inventions work. Note: Ages 6-12. Instructor: Vogel

6 sessions, 9 hours, $79
Course #: YES526

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**YOUNG PEOPLE’S THEATRE**

**Acting Coaching Lessons**

Working with an experienced director can make all the difference when preparing a performance. Whether you’re looking to strengthen your skills or workshop a specific piece, our acting coaching sessions can help you meet your goals as a performer. During your sessions, you will work one-on-one with one of Cecil College’s acting professors to receive individualized instruction and coaching designed to meet your personal goals.

Notes: Ages 12-15. After registering, please contact the lesson coordinator Kelsy Bostic at long5409@cecil.edu for additional class information. Corresponds to youth course GHM236. Instructor: Bostic

1 session, 1 hour, $40
Course #: YPT236

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**Design Internship**

Have you completed at least one summer internship through the Young People’s Theatre Program? Then come put your skills to the test with our school year Design Internship! Interns will take on an aspect of the design or management of the current YPTP show and work as a team to bring their designs to life. Note: Ages 13-17. Flexible scheduling — some additional meetings will be required. Email Kelsy Bostic kbostic@cecil.edu for more information. Instructor: Craig

26 sessions, 78 hours, $159
Course #: YPT238

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<td>9:30a-1p</td>
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*02 – No class. Mar. 21, Apr. 2 and 11.

**Drama Days**

When schools are closed, send your young ones to a day of theatre experiences. Arts and crafts, costumes and make-up, reading, and creative writing and... of course, time on stage as children sing, act and dance the day away! Notes: Extended care available – call for details. Ages 5-13. Instructor: Bostic

1 session, 6.5 hours, $30
Course #: YPT143

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**Saturday Intensives**

Theater artisans come from a wide variety of backgrounds—putting up a strong show doesn’t just require actors; it also calls for painters, carpenters, clothing designers, decorators, musicians, sound engineers, electrical engineers, graphic artists, social media artists and more. Many professionals and volunteers in the fields of technical theater and design actually come to theater from outside backgrounds. So whether you’re a thespian looking to learn more about design and tech, or a designer or technician looking to learn more about theater, these workshops are a great way to strengthen your skills and explore new territory! Saturday Intensives consist of individual workshops scheduled on specific Saturdays throughout the semester.

Notes: Ages: 13-17. Each workshop focuses on a specific skill or content area. Sign up for one, or sign up for all! For a list of this semester’s workshops, please visit www.cecilcollegeyptp.com. Corresponds to personal enrichment course GHM237. Instructor: Bostic

1 session, 3 hours, $30
Course #: YPT237

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**ONLINE**

- Start Your Own Edible Garden
  See Page 66
SAVE THE DATE
SUMMER CAMPS
Open House

SATURDAY, MAY 2
10 a.m. – 4 p.m.
North East Campus • Physical Education Complex

• Meet camp instructors
• Attend camp workshops
• Discover Destination Camps

Participate in Lego robotics, art workshops, nature hikes, a scavenger hunt and more!

Food and beverage available for purchase.
Raffles and door prizes!

For more information contact Tammy at learning4life@cecil.edu or 443-907-1378.

Check out our summer camps videos on the Cecil College YouTube channel.

Register Today
Online at
www.cecil.edu/youth
or Call 410-287-1078

Cinderella and the Substitute FAIRY GODMOTHER

It’s the night of the royal ball and Cinderella must get to the palace if she is ever to meet her one true love, Prince Charmfull. But when she calls for her Fairy Godmother, it turns out that some bad potato salad has given all the Fairy Godmothers food poisoning. Enter Lucretia Fossilwart, scented candle saleswoman and Substitute Fairy Godmother. This will not end well. (Or will it?)

Notes: Ages 7-16. Performance dates are Saturday, May 9, Friday, May 15 and Saturday, May 16.
Instructor: Bostic

26 sessions, 78 hours, $239
Course #: YPT233

Sec# Day Dates Times Location
02* Th 2/6-5/14 6:30-8:30 ES 126/138
02* S 2/8-5/16 9:30a-1p ES 126/138

*02 - No class Mar. 21, Apr. 2 and Apr. 11.
CHEMISTRY

Adventures in Chemistry
Explore atoms and bonding, acids and bases, polymer chemistry, reactions, density, and more. Run science experiments like real scientists in this hands-on science adventure. Note: Ages 6-12. Instructor: Watkins

6 sessions, 12 hours, $75
Course #: YHS171

Sec# Day Dates Times Location
02* F 2/21-4/3 12:30-2:30p ES 217

*02 - No class Mar. 20.

COMPUTERS

ONLINE

• Introduction to Windows 10
• Keyboarding
See Page 66

DIGITAL IMAGING

ONLINE

• Photoshop CC for the Digital Photographer
• Photoshop CC for the Digital Photographer II
• Photoshop Elements for the Digital Photographer
• Photoshop Elements for the Digital Photographer II
See Page 66

HOMESCHOOL PROGRAMS

Academics – SAT / ACT PREP
Chemistry & Engineering
Computers
Creative Arts
Language / Foreign Language
Literature & Writing
Music
Photography
Recreation

QUESTIONS?
Contact Tammy Rapposelli at learning4life@cecil.edu for answers.

MICROSOFT OFFICE

ONLINE

• Advanced Microsoft Excel 2010
• Advanced Microsoft Excel 2013
• Advanced Microsoft Excel 2016
• Intermediate Microsoft Excel 2010
• Intermediate Microsoft Excel 2013
• Intermediate Microsoft Excel 2016
• Intermediate Microsoft Word 2010
• Intermediate Microsoft Word 2013
• Intermediate Microsoft Word 2016
• Introduction to Microsoft Excel 2010
• Introduction to Microsoft Excel 2013
• Introduction to Microsoft Excel 2016
• Introduction Microsoft Outlook 2010
• Introduction Microsoft Outlook 2013
• Introduction Microsoft PowerPoint 2010
• Introduction Microsoft PowerPoint 2013
• Introduction Microsoft PowerPoint 2016
• Introduction to Microsoft Word 2010
• Introduction to Microsoft Word 2013
• Introduction to Microsoft Word 2016
• What’s New in Microsoft Office 2013?
See Page 66

CREATIVE ARTS

Acrylic Painting I
Learn painting techniques through exploration of color, perspective and value. The class will set up a still life, paint on canvas at an easel and learn to develop their artist’s eye by focusing on light and shadow to create form. Students will finish the course by replicating an age appropriate painting by a famous artist using acrylic paint and learned techniques. Instructor will provide in-depth demonstration and hands-on instruction. Note: Ages 11-15. Instructor: Leishear

4 sessions, 8 hours, $69
Course #: YHS444

Sec# Day Dates Times Location
01* M 2/3-3/2 1-3p ES 217

*01 – No class Feb. 17.
Color Theory Exploration
Students will learn color theory and experience the visual effects created by secondary and tertiary color combinations. Students will gain a deeper understanding of value, design and the elements of painting. As a final project, students will create a work of art using the principles they learned. Experimentation and exploration is encouraged. Instructor will provide in-depth demonstration and hands-on instruction. Note: Ages 11-15.
Instructor: Leishear

4 sessions, 8 hours, $69
Course #: YHS445

Drawing I
Learn a variety of drawing techniques while experimenting with different drawing mediums to gain an understanding of perspective and value. The class will setup a still life and learn to develop their artist's eye by focusing on light and shadow to create form. Students will finish the course with a final project that will showcase all of the techniques taught in class. Instructor will provide in-depth demonstration and hands-on instruction. Note: Ages 11-15.
Instructor: Leishear

4 sessions, 8 hours, $69
Course #: YHS447

Fun and Funky Ceramics for All Ages
Get your hands dirty and explore the endless possibilities of clay. Learn hand-building techniques to unleash your imagination and create amazing works of art in this hands-on exciting ceramics class. Note: Ages 7-15.
Instructor: Doney

6 sessions, 9 hours, $99
Course #: YHS438

Fun and Funky Ceramics II
Learn advanced hand-building techniques to unleash your imagination and create amazing works of art in this hands-on exciting ceramics class. Explore the endless possibilities of clay. Note: Ages 7-15.
Instructor: Doney

6 sessions, 9 hours, $99
Course #: YHS441

Fun with Color Theory
Students will learn the basic principles of color theory and experience the visual effects created by specific color combinations. Students will learn how to use a color wheel and experiment mixing paint to gain a better understanding of color. As a final project, students will create a work of art using the principles they learned. Experimentation and exploration is encouraged. Instructor will provide in-depth demonstration and hands-on instruction. Note: Ages 7-10.
Instructor: Leishear

4 sessions, 8 hours, $69
Course #: YHS5658

Cecil College Parent & Child Saturdays Co-listed Courses
Watercolor 1
Learn watercolor painting techniques through exploration of color, perspective and value. Students will gain an understanding of how to paint animals and creative landscapes. Students will complete a final project that will showcase all of the techniques learned in class. Instructor will provide in-depth demonstration and hands-on instruction. Note: Ages 7-10. Instructor: Leishear

4 sessions, 8 hours, $69
Course #: YHS443

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MUSIC

Music Lessons
Discover your musical talent and learn to play the music you have always loved! Lessons on most instruments are available, including guitar, voice, piano, drums, woodwinds, strings, brass, and more. Our instructors have performed worldwide and have graduated from some of the finest schools, including Peabody Conservatory, New England Conservatory, Towson University, music schools in Italy, and others. Notes: Ages 8-15. Beginner to advanced welcomed. Students meet once a week for a 1/2 hour private lesson. After registering, please contact the lesson coordinator at adickenson@cecil.edu for additional class information. Textbook required. Corresponds to personal enrichment course GHM549, GHM550, and GHM551.

14 sessions, 7 hours, $409
Course #: YHS550

7 sessions, 3.5 hours, $215
Course #: YHS551

4 sessions, 2 hours, $125
Course #: YHS549

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*05 – No classes Jan. 20, Mar. 16-21, April 11, and May 23 & 25.

PHOTOGRAPHY

ONLINE

- Discover Digital Photography
- Mastering Your Digital SLR Camera
- Photographing Nature with your Digital Camera
- Secrets of Better Photography
- Travel Photography for the Digital Photographer

See Page 66

- Start Your Own Edible Garden

See Page 66

RECREATION

ONLINE

- Drawing for the Absolute Beginner
- Introduction to Digital Scrapbooking

See Page 66

- Beginning Conversational French
- Conversational Japanese
- Discover Sign Language
- Instant Italian
- Speed Spanish

See Page 66

LITERATURE & WRITING

ONLINE

- Introduction to Journaling
- Writing Young Adult Fiction

See Page 66

- Introduction to Guitar
- Music Made Easy

See Page 66
GENERAL INFORMATION

REGISTRATION

1. Mail
Fill out the registration form in this schedule of non-credit classes and mail it with your check, money order, or credit card number to: Cecil College, Elkton Station, Registration Office, 107 Railroad Avenue, Elkton, MD 21921

2. Telephone
Registrations by telephone will be accepted with a valid credit card. Please call 410-287-1078 between 8 a.m. and 7 p.m. Monday through Thursday, and between 8 a.m. and 5 p.m. on Fridays. For general information or advising services prior to registration, call 410-287-1000.

3. In Person
Visit one of our registration offices:

Elkton Station
8 a.m. – 7 p.m. Monday – Thursday
8 a.m. – 5 p.m. Friday

North East Campus
8 a.m. – 7 p.m. Monday – Thursday
8 a.m. – 5 p.m. Friday
9 a.m. – 12 noon Saturday (August and January)

PLEASE NOTE:
All tuition and fees are paid at the time of registration.

Questions? Please contact us at 410-287-1078.

Every effort is made to honor the schedule herein; however, circumstances may require the alteration or cancellation of courses, seminars, or programs. Cecil College reserves the right to modify the schedule as is deemed necessary with regard to courses offered, instructor assignments, location, tuition, course and materials fees.

Refund/Drop Policy
To receive a full refund for dropping a course, you must contact the Registration Office at least 24 hours prior to the first class meeting. If you do not officially drop from a class or if you fail to attend, you are responsible for all tuition and fees associated with the registration.

Cancellation Policy
Cecil College reserves the right to cancel classes when there is insufficient enrollment. When classes are canceled, every effort will be made to contact you and 100% of your tuition and fees will be refunded by mail. The refund will take at least two (2) weeks to be processed. Decisions regarding class cancellations will be based on the number of registrations, so please register early!

Social Security Number and Birth Date
Your social security number and birth date are required on our registration form for use as a student identification number to help us avoid duplicating records and mailings. It is for internal use only and remains confidential. Your birth date is required by the Maryland Higher Education Commission.

Please Note: You will be given a student ID number once registered to protect the confidentiality of your social security number.

Senior Citizen Tuition Waiver
Residents of Maryland 60 years and older are exempt from tuition payment for some classes. At the time of registration seniors will be responsible for payment of course fees.

Registration Confirmation
We do not process registration confirmations. Please attend class on the date and time indicated in this course schedule unless you are otherwise notified.

Who Should Attend?
Unless otherwise designated, all continuing education courses are designed for persons 16 years of age or older. Registrants not meeting this requirement will not be accepted unless the course description clearly states that it is intended for a younger audience.

ADA (American Disabilities Act)
The mission of Disability and Support Services is to provide a full complement of services consistent with the needs of students with disabilities as well as special needs through partnerships with students, faculty and staff; we promote self-awareness, self-determination and self-advocacy to enhance opportunities for academic access.

It is the policy of Cecil College to provide accessible programs, services, activities and reasonable accommodations for any student with a documented disability as defined by Section 504 of the Rehabilitation Act of 1973 and by the Americans with Disabilities Act of 1990. The program of Disability and Support Services works to ensure students with disabilities have an equal opportunity to pursue an education based on their ability rather than disability. The registered student should make contact to self-disclose and request accommodations. Students can contact Disability and Support Services by walk-ins (building D, room 103B on the North East Campus), email (disabilityservices@cecil.edu), or phone (443-674-1993). Students are encouraged to schedule an intake appointment as soon as possible so that requests can be met prior to the start of classes. However, students can make contact at any time during the semester.

Support Services
Disability and Support Services provides supportive services to students and faculty, including on site crisis intervention, linkage to community resources including counseling offered on-campus, advocacy on behalf of students and faculty, and education on various issues such as mental health and substance abuse. Disability and Support Services connects with community agencies to provide students of Cecil College with appropriate resources. Contact can be made by walk-ins (building D, room 103B on the North East Campus), email (disabilityservices@cecil.edu), or phone (443-674-1993).

Textbooks
Textbooks for courses are available at the Cecil College Bookstore located across the street from the North East Campus in College Crossing at 3135 Joseph Biggs Memorial Highway. You may purchase texts at the Cecil College Bookstore or another bookstore of your choice. If the course description notes “Textbook required,” check with the Bookstore (410-287-4740) for the name of the text. Textbooks will not be available from the instructor on the first night of class nor can they be purchased at Elkton Station. It will be your responsibility to purchase your text prior to the course to be ready for a successful learning experience.
Cecil College Bookstore Textbook Return Policy

1. No refunds will be given without a receipt.
2. Books must be absolutely free of all markings, either pencil or ink and in original packaging. Do not mark in or open
   your text until you are sure that it is the correct text for
   your course and you know that the class will be running.
3. Defective books will be replaced at no charge.
4. Textbooks for non-credit courses may be returned up to
   one week from the start date of the individual course.

Forms of Payment

Payments for registration may be made by cash, check, or
money order (payable to Cecil College), VISA, MasterCard, or
Discover (account number and expiration date). Post-dated
checks are not accepted. If your check is returned from the
bank, the College will not re-deposit your check and a $36
fee will be added to your account. A $36 fee will be added to
your account if your credit card is denied or invalid. Payments
for returned checks and fees must be submitted only in the
form of cash, money order, or cashier’s check. Stop payment
on a check does not officially withdraw you from a class.

Forms of Payment

Please Note: Purchase orders may be used by a company or
agency to begin the registration of an employee in a class.

To use this method of payment please first contact
Registration at 410-287-1078. If your reimbursement docu-
mentation states that payment will be made upon comple-
tion of the class with a predetermined grade, you will be
responsible for payment at the time of registration as we
do not consider the arrangement between you and your
employer a guarantee of payment. In the event the employer
tuition assistance refuses to pay after receipt of the bill, you
are responsible for all charges on your account.

Non-Credit Transcript Information

Non-credit courses do not offer letter grades. Certificates of
successful completion may be earned in courses that require
successful demonstration of competencies and/or a skills
assessment. Other courses offer letters that verify hours of
attendance; AU – audit, student has sat through the course
but does not choose to demonstrate competency.

Inclement Weather or Incident Related Closings

If inclement weather warrants a change in scheduled classes
and/or activities, an early announcement will be made through
the following venues:

Electronic Media
  Cecil College Seahawk Alert System
  Facebook, Instagram, Twitter
  www.cecil.edu – an expanded message may be posted
  here as required by the circumstance.

College Voice Mail
  410-287-1000 College Information Center

Public Media (TV & Radio)
  WBAL – Baltimore  WBAL TV 8 – Baltimore
  WMAR TV2 – Baltimore  WDEL/WSTW 1150 AM/93.7 FM
  WJZ TV13 – Baltimore  WDSD 94.7 (includes 92.2 FM,
  WBFF FOX 45  1450 AM, 1410 AM)

Classes scheduled to be held at Cecil County Public Schools
will follow their closure policy.

Tobacco Free

Cecil College is dedicated to promoting a healthy and
productive environment for students, faculty, staff, visitors,
contractors, and guests through its Tobacco-Free Campus
Policy. Smoking and all uses of tobacco products are pro-
hibited on Cecil College owned and leased properties and
facilities, including but not limited to parking lots, courtyards,
entrance and exit ways, vehicles, sidewalks, common areas,
grounds, and athletic facilities. Thank you for your
cooperation in helping us keep Cecil College smoke (and
tobacco) free.

Handicap Parking

Handicap parking is available at both the Elkton Station and
the North East campus. Handicap parking is clearly marked.
Temporary permits may be obtained through the Public
Safety Office, located on the North East campus in the
Technology Center, Room 203. Please call 410-287-6060,
ext. 1605 for more information.

Drug Free Workplace

It is the policy of Cecil College, in accordance with State and
Federal Guidelines, to promote a drug free workplace and
campus. In addition, Cecil College recognizes and supports
the need to continue a firm stand on the issue of drug use
and alcohol abuse prevention and education.

Equal Opportunity and Affirmative Action Statement

Cecil College practices equal opportunity in education and
employment and is strongly and actively committed to
diversity within the College community.

Non-Discrimination Statement

It is the policy of Cecil College not to discriminate against
any individual by reason of race, color, sex, marital status,
citizenship, national or ethnic origin, age, religion, sexual
orientation or disability. Please refer to the College catalog for
the complete and detailed Non-Discrimination Statement.

www.cecil.edu
Fragrance-Free Statement
Cecil College strives to maintain an environment comfortable for all. As a courtesy to College employees and fellow students who express sensitivity to fragrances, the College requests students and staff to please refrain from wearing scented products on campus. The College deeply appreciates student and staff cooperation and support.

Crime Statistics
The Jeanne Clery Disclosure of Campus Security Policy and Campus Crime Statistics Act mandates the manner in which statistics are to be collected and the format in which statistics are to be published. Recent amendments to this Act changed the collection and publication process.


Seahawk Alert
Receive emergency notifications and announcement of closures and delays related to Cecil College direct to your cell phone and/or email. You will only receive emergency notifications or messages that relay vital information in a timely manner. Notifications are coordinated by Cecil College administration.
To sign up today, please go to https://cecil.omnilert.net to enroll for alerts.
- Click on Sign Up in the upper right to create a new account
- Fill out form and enter telephone number for text message alerts and click Add New
- This will send a 4-digit validation code to your mobile device, you MUST then enter that code and click Validate
- You can add an additional cell number or email at that time
If you are currently enrolled in e2Campus you do not need to enroll in Seahawk Alerts. Your account is now active with Seahawk Alerts. If you have questions, please contact Cecil College Public Safety at safety@cecil.edu or 410-287-1601.

The Family Educational Rights and Privacy Act (FERPA) affords students certain rights with respect to their educational records. They are:
1. The right to inspect and review their educational records within 45 days of the day the College received a request for access.
2. The right to request an amendment of any of their educational records that the student believes are inaccurate or misleading. Students may ask the College to amend a record that they believe is inaccurate or misleading. They should write the College and clearly identify the part of the record they want changed, and specify why it is inaccurate or misleading. If the College decides not to amend the record as requested by the student, the College will notify the student of the decision and advise the student of his or her right to a hearing. Hearing procedures will be provided to the student when he or she is notified of the right to a hearing.
3. The right to consent to disclosures of personally identifiable information contained in the student’s education records, except to the extent that FERPA authorizes disclosure without consent.
4. The right to file a complaint with the U.S. Department of Education concerning alleged failures by the College to comply with the requirements of FERPA. The name and address of the Office that administers FERPA is:
   Family Policy Compliance Office
   U.S. Department of Education
   400 Maryland Avenue, SW
   Washington, DC 20202-4605

Cecil College designates the following categories of student information as public or “Directory of Information.” Such information may be disclosed by the institution for any purpose, at its discretion: name, address, telephone number, dates of attendance, class, previous institution(s) attended, major field of study, awards, honors (including Dean’s list), degree(s) conferred (including dates), past and present participation in officially recognized sports and activities, physical factors (height, weight of athletes) date and place of birth, and photographs.

Currently enrolled students may withhold disclosure of any category of information under FERPA. To withhold disclosure, written notification must be received in the Registrar's Office within two weeks after the first day of class for the semester/session. Forms requesting the withholding of “Directory Information,” with the exceptions and photographs are available in the Registrar’s Office.

Cecil College assumes that failure on the part of any student to request the withholding of categories of “Directory of Information” indicates individual approval for disclosure.
NON-CREDIT REGISTRATION FORM
Register Today!

Cecil College
Elkton Station
Registration Office
107 Railroad Avenue
Elkton, MD 21921
410-287-1078

For information call 410-287-1000 or to register call 410-287-1078
Career and Community Education
COMPLETION CEREMONY
May 19, 2020
Commemorate Your Accomplishment!

Cecil College will celebrate our students who finish their eligible program of study during the 2019 – 2020 school year. If you complete any of the following programs during this school year, please participate in our Completion Ceremony.

Eligible programs include:

**Adult Education**
- GED

**Healthcare Careers**
- Medical Administrative Assistant
- Medical Assistant
- Nursing Assistant
- Paramedic
- Phlebotomist
- Physician Professional Coder

**Skilled Trades**
- Automotive Repair
- Certified Welder
- HVAC
- Veterinary Assistant

**Transportation Training**
- CDL A

For more information, please contact Career and Community Education at 443-907-1376.

For program information or to register, visit cecil.edu/cce or call 410-287-1078.

Discover the Possibilities!

Career and Community Education
OPEN HOUSE
Lifelong Learning Art Exhibit
February 7, 5 - 7 p.m.
CECIL COLLEGE - ELKTON STATION
BECOME A LEADER IN THE EVER-EVOLVING WORLD OF HEALTHCARE

Prepare for your future in healthcare today! Cecil College offers a variety of options and the expert training you need for the career of your choice.

- Medical Administrative Assistant
- Medical Assistant
- Medicine Aide
- Nursing Assistant
- Paramedic
- Phlebotomist
- Physician Professional Coder

See Page 3

Explore our training opportunities to choose the health career that is right for you. Visit cecil.edu/hcc or call 443-674-1542.

More than a job, a career.
- Automotive Repair
- Forklift Operations
- Heavy Equipment Operator
- HVAC/R
- Welding

See Page 15

Watch our video at cecil.edu/skilledtrades

CONTACT US TODAY!
For more information, email skills4u@cecil.edu
Business Solutions

Design and delivery tailored to meet your business needs:

- Complimentary consultation
- Convenient on-site training
- Customized training

Trust the experts at Cecil College for proven strategies and training that position your business for success.

Learn more at cecil.edu/business.